



## ALBERTVILLE CITY COUNCIL

### REGULAR MEETING MINUTES

October 7, 2024 – 7 pm  
Council Chambers  
Albertville City Hall

#### 1. Call to Order

Mayor Hendrickson called the meeting to order at 7 pm.

#### 2. Pledge of Allegiance – Roll Call

**Present:** Mayor Hendrickson, Councilmembers Hayden, Olson, and Zagorski.

**Absent:** Councilmember Cocking

**Staff Present:** City Administrator Nafstad, Fire Chief Bullen, City Attorney Couri, Finance Director Lannes, and City Clerk Luedke.

#### 3. Recognitions – Presentations – Introductions – None

#### 4. Public Forum

There was no one present for the public forum.

#### 5. Amendments to the Agenda

There were no amendments to the agenda.

**MOTION** made by Councilmember Olson, seconded by Councilmember Zagorski to approve the October 7, 2024, agenda as submitted. Ayes: Hayden, Hendrickson, Olson and Zagorski. Nays: None. Absent: Cocking. The motion carried.

#### 6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order listed on the Consent Agenda following the approval of the remaining Consent items. Items pulled will be approved by a separate motion.

- A. Approve the September 3, 2024, regular City Council Meeting minutes as presented.
- B. Approve the September 16, 2024, regular City Council Meeting minutes as presented.
- C. Authorize the Monday, October 7, 2024, payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request.
- D. Accounts Receivable Report.
- E. 3<sup>rd</sup> Quarter Budget to Actual Report.
- F. Approve Wright County/City of Albertville Election Equipment Lease Agreement.
- G. Approve the Memorandum of Understanding between Wright County and the City of Albertville for the Purchase of Salt for the 2024-2025 Snow and Ice Removal Season at a cost of \$109.69 per ton.

- H.** Authorize the proposed budget for landscaping and irrigation work at the Fire Station.
- I.** Approve replacing the batteries in the UPS backup at City Hall for \$8,200 plus tax.
- J.** Approve Payment Application No. 17 to Gridor Construction in the amount of \$283,118 for the Wastewater System Improvements.

**MOTION** made by Councilmember Zagorski, seconded by Councilmember Olson to approve the October 7, 2024, consent agenda as submitted. Ayes: Hayden, Hendrickson, Olson and Zagorski. Nays: None. Absent: Cocking. The motion carried.

## **7. Public Hearing**

### **A. Public Hearing – Special Assessment of Cleanup costs to Maeyaert Property**

Mayor Hendrickson opened the public hearing.

City Attorney Couri provided background information on the zoning violations which occurred at 10479 61<sup>st</sup> Street in Albertville. He reported this hearing was for the special assessments of \$18,880 for the most recent clean-up completed on the Maeyaert property. He reported that the court order allows for the assessments under Minnesota Statutes Chapter 429. Attorney Couri said if the assessment was not paid by the end of the year to it would be added to the property owner's taxes next year with 10% interest per year.

Mr. Charles Maeyaert, property owner, 10479 61<sup>st</sup> Street, Albertville, reported he was not prepared for the meeting tonight and asked if the assessment hearing could be postponed until he had a chance to look into it the special assessment further.

Mr. Steven Maeyaert, St. Michael, said he was the brother of Charles Maeyaert, and reported he planned to work with his brother to help take care of the cleanup issues on his property but said he needed more time to better understand the full scope of the issues.

City Attorney Couri explained the public hearing and the special assessment processes. He said this assessment was for cleanup services and equipment used that the City had already provided and paid for and stated the public hearing notice was published and mailed to the property owner according to what is required by law and conveyed there has already been cleanup problems at the property in the past.

There was Council discussion regarding the special assessment for 10479 61<sup>st</sup> Street, the special assessment process and the consensus was to table the item until the next Council meeting.

**MOTION** made by Councilmember Hayden, seconded by Councilmember Olson to close the public hearing. Ayes: Hayden, Hendrickson, Olson and Zagorski. Nays: None. Absent: Cocking. The motion carried.

**MOTION** made by Councilmember Olson, seconded by Councilmember Hayden to table the item until the October 21, 2024, City Council meeting. Ayes: Hayden, Hendrickson, Olson and Zagorski. Nays: None. Absent: Cocking. The motion carried.

## **8. Wright County Sheriff's Office – Updates, reports, etc.**

The Wright County Sheriff Deputy who was presented reported there has been many bus stop arm violations happening since school has begun so the Sheriff's Department wanted to address the

issue to keep kids safe. He answered questions from the Council regarding whether the buses had cameras to capture the people not stopping in which he reported that the buses did.

## **9. Department Business**

### **A. City Council**

#### **1. Committee Updates (*STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)**

Councilmember Zagorski provided an update from the Joint Power Water Board meeting which included a discussion on the new groundwater reservoir project, and an increase to next year's fees. He and Councilmember Olson answered questions from the other Councilmembers regarding the reservoir project.

Councilmember Olson provided an update from the Parks Committee meeting which included a presentation from City Administrator Nafstad on the proposed Main Ave Streetscape and the new Central Park concept. City Administrator Nafstad answered questions from the Council regarding the projects.

#### **B. Building – None**

#### **C. City Clerk – None**

#### **D. Finance – None**

#### **E. Fire – None**

#### **F. Planning and Zoning – None**

#### **G. Public Works/Engineering – None**

#### **H. Legal – None**

### **I. Administration**

#### **1. Contract Fire Service Discussion**

City Administrator Nafstad reported this discussion was regarding the City of Otsego pursuing a standalone Fire Department slated to open January of 2027. He said the discussion was necessary because the City is receiving questions from the public regarding which department will respond to what areas and whether there will be mutual aid agreements between the two departments. Nafstad provided background information on the current agreement and said he met with the City Administrators of both Otsego and Elk River to discuss Otsego's plans for fire service. Administrator Nafstad stated it was conveyed that until Albertville better understands the future response and service capabilities of the proposed Otsego department, commitments for mutual aid would need to wait. He said he felt it was appropriate to notify the City of Otsego at this time, letting them know, that the City of Albertville would like to support them in the development of their Fire Department, but Albertville cannot commit to anything until the City receives more information. There was discussion regarding assumptions that mutual aid would exist and concerns regarding response and notice to areas currently be served by Albertville.

There was further discussion regarding the current fire protection agreement and options to revise the agreement. Administrator Nafstad reported the current agreement would auto renew at the end of the year, and now was the time to revise the agreement and provide it to the City of Otsego for their review and approval by year end. He answered questions from Council, described the cost formula used in the current fire contract, and reported he would draft a letter to the City of Otsego and bring an edited agreement back to the next meeting.

Fire Chief Bullen provided additional background information on the existing fire protection contract that the two cities have, information on mutual aid vs primary unit, the definition of the box alarm concept, and auto aid dispatching. He answered questions from Council regarding the current fire call volume and the current agreement. Chief Bullen said the Fire Department was looking at a public facing dashboard that could be added to the City's website with information where the public could view the fire call volume, true response times and the calls received by city, by week, etc. He said the numbers for the reporting were received from dispatch.

City Attorney Couri answered questions from Council on the current Fire Protection agreement and the terms of the agreement.

There was Council discussion regarding the current Fire Protection agreement with Otsego, possible terms for the new agreement and agreed that City staff should notify the City of Otsego of the City's concerns.

## 2. City Administrator's Update

City Administrator Nafstad presented the City Administrator's Update which included an update on that the City has closed on the O'Donnell property, the 2024 street overlay project was almost completed, and provided an update on the Main Avenue streetscape project.

### Announcements and/or Upcoming Meetings

October 8	Planning Commission, 7 pm
October 14	STMA Arena Board, 6 pm
October 21	City Council, 7 pm
October 28	Joint Powers Water Board, 6 pm Parks Committee, 7 pm
November 4	City Council, 7 pm
November 5	General Election Day, 7 am to 8 pm

## 10. Adjournment

**MOTION** made by Councilmember 8:02, second by Councilmember Hayden to adjourn the meeting at Olson pm. Ayes: Hayden, Hendrickson, Olson and Zagorski. Nays: None. Absent: Cocking. The motion carried.

Respectfully submitted,



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Kristine A. Luedke, City Clerk