



City of Albertville Council Agenda

Monday, September 16, 2024

City Council Chambers

7 pm

PUBLIC COMMENTS -The City of Albertville welcomes and encourages public input on issues listed on the agenda or of general community interest. Citizens wishing to address the Council regarding specific agenda items, other than public hearings, are invited to do so under Public Forum and are asked to fill out a "Request to Speak Card". Presentations are limited to five (5) minutes.

1. Call to Order

2. Pledge of Allegiance – Roll Call

Pages

3. Recognitions – Presentations – Introductions

A. Wright County Commissioner Holland

4. Public Forum – (time reserved 5 minutes)

5. Amendments to the Agenda

6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order listed on the Consent Agenda following the approval of the remaining Consent items. Items pulled will be approved by a separate motion.

- A. Approve the August 19, 2024, regular City Council Meeting minutes as presented. 3-8
- B. Authorize the Monday, September 16, 2024, payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request. 9
- C. Adopt Resolution No. 2024-31 approving appointment of the Election Judges and Absentee Ballot Board for the General Election to be held on November 5, 2024. 10-12
- D. Approve an On-Sale Temporary Liquor License application for the Albertville Lions Club for the Chad Smith Kickball event on October 12, 2024, from 11 am to 5 pm. 13
- E. Approve a Major Temporary Outdoor Music Permit for the 152 Club, Inc. located at 5794 Main Avenue NE for their Annual Oktoberfest event on September 28, 2024. 14
- F. Approve Payment Estimate No. 2 to Omann Contract in the amount of \$535,328 for the 2024 Street Improvements project.

7. Public Hearing – None

8. Wright County Sheriff's Office – Updates, reports, etc.

9. Department Business

A. City Council

1. **Committee Updates** (*STMA Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)

B. Building – None

C. City Clerk – None

D. Finance – None

E. Fire – None

F. Planning and Zoning – None

G. Public Works/Engineering

1. Wastewater Treatment Facility Return Pump Replacement Plan

15

(Motion to approve the purchase of three replacement pumps at the WWTF for an amount not-to-exceed \$45,000 plus any tax that may apply.)

2. Linwood Park Sports Court Quotes

H. Legal – None

I. Administration

16-17

1. City Administrator’s Update

10. Announcements and/or Upcoming Meetings

September 23	Joint Powers Water Board, 6 pm
	Parks Committee, 7 pm
October 7	City Council, 7 pm
October 8	Planning Commission, 7 pm
October 14	STMA Arena Board, 7 pm
October 21	City Council, 7 pm

11. Adjournment



ALBERTVILLE CITY COUNCIL

DRAFT REGULAR MEETING MINUTES

August 19, 2024 – 7 pm
Council Chambers
Albertville City Hall

1. Call to Order

Mayor Hendrickson called the meeting to order at 7 pm.

2. Pledge of Allegiance – Roll Call

Present: Mayor Hendrickson, Councilmembers Cocking, Olson and Zagorski.

Absent: Councilmember Hayden

Staff Present: City Administrator Nafstad, Fire Chief Bullen, City Attorney Couri, Finance Director Lannes, and City Clerk Luedke.

3. Recognitions – Presentations – Introductions – None

4. Public Forum – None

5. Amendments to the Agenda

City Administrator Nafstad requested to add two items under Administration, I2. entitled “Adopt Resolution approving the purchase of property by the City” and I3. “Louanne Loewen Property Discussion.” He also requested to add two items under Fire, 9E1. entitled “ Replacement of the Fire Station Apparatus Bay Floor Coating and 9E2. entitled “Replacement of the Fire Station Wall and Window Caulking.” Nafstad also requested to add item C2. under City Clerk entitled “ Special Event Permit for the Church of St. Albert’s Annual Parish Festival.”

MOTION made by Councilmember Olson, seconded by Councilmember Cocking to approve the August 19, 2024, agenda as amended. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order listed on the Consent Agenda following the approval of the remaining Consent items. Items pulled will be approved by a separate motion.

- A. Approve the August 5, 2024 Budget Workshop Meeting minutes as presented.
- B. Authorize the Monday, August 19, 2024, payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request.
- C. Adopt the following Resolutions imposing civil penalty for liquor license violations according to Albertville City Code Section 4-1-15.

- **Resolution No. 2024-21** imposing civil penalty for a liquor license violation occurring on June 23, 2024, at KWIK Trip, INC dba Kwik Trip#1020, 6300 LaBeaux Avenue.
 - **Resolution No. 2024-22** imposing civil penalty for a liquor license violation occurring on June 23 and August 6, 2024, at DGA Corporate dba El Bamba, 5986 Main Avenue.
- D.** Authorize the promotion of Benjamin Stock to the position of Probationary Paid-On-Call Firefighter with the Albertville Fire Department.
- E.** Approve a revision to the Personnel Requirements section of the Albertville Fire Department’s Standard Operating Policies and Procedures.
- F.** Adopt **Resolution No. 2024-23** accepting a donation in the amount of \$5,000 from the STMA Rotary Club for the purchase and installation of a sunshade for Central Park.
- G.** Approve an On-Sale Temporary Liquor License application for the Albertville Lions Club for a Music in the Park event on September 5, 2024, from 6 pm to 8:30 pm.

MOTION made by Councilmember Cocking, seconded by Councilmember Olson to approve the August 19, 2024, consent agenda as submitted. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

7. Public Hearing – None

8. Wright County Sheriff’s Office – Updates, reports, etc.

Wright County Sheriff Deputy provided an update on the parking complaints received due to semi-trucks parking on Kyler Ave for the previous meeting.

9. Department Business

A. City Council

1. Committee Updates (STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.)

Councilmember Zagorski provided an update from the Planning Commission meeting which included a public hearing for a resident’s request for an accessory building, a new dance studio and new restaurant. He answered questions from the other Councilmembers regarding the items.

B. Building – None

C. City Clerk

1. Set Truth in Taxation Hearing

City Clerk Luedke said the City was required to set a date for the Truth in Taxation Hearing. She said City staff recommended setting the hearing for Monday, December 2, 2024, at 6:15 pm.

MOTION made by Councilmember Cocking, seconded by Councilmember Zagorski to set the Truth in Taxation Hearing for the 2025 Levy for 6:15 pm on Monday, December 2, 2024, in the Albertville Council Chambers. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

2. Special Event Permit for the Church of St. Albert's Annual Parish Festival

City Clerk Luedke presented the staff report and information on the special event permit and outdoor music permit for the Annual Parish Festival. She answered questions from Council.

MOTION made by Councilmember Olson, seconded by Councilmember Zagorski to approve a Special Event Permit including an Outdoor Music Permit for Church of St. Albert's Annual Parish Festival on September 14 and September 15, 2024, to be located at the Church of St. Albert. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

D. Finance – None

E. Fire

1. Replacement of the Fire Station Apparatus Bay Floor Coating

Fire Chief Bullen presented the staff report and background information on the fire station floors which are 25 years old. He reported the quote received for the removal and replacement of the floor coating was based on the Cooperative Purchasing site. He answered questions from Council.

City Administrator Nafstad provided additional information on the flooring and answered questions from Council.

MOTION made by Councilmember Cocking, seconded by Councilmember Zagorski to authorize the removal and replacement of the apparatus bay floor coating at the Fire Station. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

2. Replacement of the Fire Station Wall and Window Caulking

Fire Chief Bullen presented the staff report and background information on the current caulking around the windows and concrete panels. He reported recently there has been several water leaks in these areas and answered questions from Council.

MOTION made by Councilmember Cocking, seconded by Councilmember Olson to authorize the removal and replacement of the apparatus bay floor coating at the Fire Station. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

F. Planning and Zoning – None

G. Public Works/Engineering

1. Purchase of 2024 Ford F-150 4X2 Regular Cab Truck with 8" box

Public Works Supervisor Guimont presented the staff report which included information on the new vehicle and answered questions from Council.

MOTION made by Councilmember Zagorski, seconded by Councilmember Olson to approve the purchase of a 2024 Ford F-150 4x2 Regular cab long box for \$40,074.19. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

2. Central Park Playground Concept

City Administrator Nafstad provided background information on Central Park and reported the Parks Commission had been exploring options to improve the play equipment at the park. He reported the current playground equipment was installed in 1971 with a few replacements in 1998.

He presented a concept plan for a new play area which would include a safety surface, ADA concrete walkways, seating, and landscaping along with new play equipment. He said the City had applied for a DNR grant in 2024 which it did not receive but added City staff would apply again in 2025. Nafstad reported the estimated project cost would be \$1,476,000 and added at this time, City staff was just requesting feedback from the Council on the proposed project and he answered questions from Council.

Public Works Supervisor Guimont answered questions from Council regarding the proposed playground plan.

Councilmember Olson, the Parks Committee liaison, also provided information on the concept plan and the process the Committee used in selecting the plan. He said the Parks Committee would also like to get Council's feedback as to whether they would be interested in allowing organizations to sponsor items within the park such as benches or sunshades similar to what other cities were doing.

There was Council discussion regarding the proposed concept plan, the current play equipment, possible landscaping and seating options and the sponsorship of items within the park. The Council's consensus was to direct City staff to prepare plans for construction in 20225, and to apply again in 2025 for a grant. More discussion on a potential sponsorship program will be needed in the future.

City Administrator Nafstad said he would move forward with finalizing the concepts plans and preliminary cost estimates and bring it back at a later date for Council's review.

3. Linwood Park Sport Courts Discussion

City Administrator Nafstad said Linwood Park currently has a full size basketball court and regulation tennis court which needed repair. He reported the court surfaces need to be repaved and restriped, new fencing was needed, and the footings and basketball hoops should be replaced.

Public Works Supervisor Guimont and Fire Chief Bullen provided additional information on the condition of the courts and fencing.

There was Council discussion regarding the repairs needed, the possible color for the fencing and the need for stripping for pickle ball along with tennis.

City Administrator Nafstad reported he would request quotes for the work needed and bring it back to the next meeting for Council's review.

H. Legal – None

I. Administration

1. City Administrator's Update

City Administrator Nafstad presented the City Administrator's Update.

2. Adopt Resolution approving the purchase of property by the City

City Administrator Nafstad provided background information on the proposed purchase of the property located at 11308 60th Street NE, Albertville which would be used by the City for equipment storage for Public Works. He answered questions from Council.

City Attorney Couri answered questions regarding the purchase process and the proposed purchase agreement.

MOTION made by Councilmember Olson, seconded by Councilmember Cocking to adopt **Resolution No. 2024-24** approving the purchase of property by the City and the execution of related documents. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

3. Louanne Loewen Property Discussion

City Administrator Nafstad provided information on the two commercial lots owned by Louann Loewen which were for sale. He said the next lot over from these was a 26 acres lot that would eventually be developed. Nafstad explained how the Loewen parcels could be used to provide street and utility access to the 26 acre lot. He said the City worked with Nagell Appraisal to get an understanding of the value of the lots and in their opinion one lot was estimated at \$166,000 and the other was estimated at \$163,000 but added if sold together they may be worth more. Nafstad said the owner asked if the Council would consider a purchase price of \$395,000 for both lots which could be considered in closed session. He answered questions from Council.

City Attorney Couri answered questions from Council regarding the process if the City were to take land from property owners through eminent domain for the future water and sewer project and said the City would be responsible if the property were to lose value. He also explained the process of detachment annexation if the property next to the lots were to develop and the City was unable to supply sewer and water to it, the property owner could request to be annexed into the City of St. Michael.

There was Council discussion regarding the property that was for sale, the possibly of development in the area, and the future use of the two lots.

MOTION made by Councilmember Cocking, seconded by Councilmember Zagorski to go into a closed session by 13D.01(3) to discuss possible purchase price for Louanne Lowen property. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

The Council discussed a possible purchase price for the property.

MOTION made by Councilmember Zagorski, seconded by Councilmember Cocking to close the closed session and reopen the Council meeting. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

MOTION made by Councilmember Cocking, seconded by Councilmember Zagorski to authorize the City Administrator to offer the property owner \$360,000 for the two lots. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

MOTION made by Councilmember Cocking, seconded by Councilmember Zagorski to go into a closed session by 13D.01(3) for purposes to discuss the settlement agreement between the City of Albertville and Michale and Heidi Potter Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

MOTION made by Councilmember Zagorski, seconded by Councilmember Cocking to close the closed session and re-open the Council meeting. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

MOTION made by Councilmember Cocking, seconded by Councilmember Zagorski to approve the settlement agreement of City of Albertville vs Michael J. and Heidi B. Potter. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

10. Announcements and/or Upcoming Meetings

August 26	Joint Power Water Board, 6 pm Parks Committee, 7 pm
September 2	City Hall closed in observance of Labor Day
September 3	City Council, 7 pm (Tuesday)
September 9	STMA Arena Board, 6 pm
September 10	Planning Commission, 7 pm

11. Adjournment

MOTION made by Councilmember Olson, second by Councilmember Cocking to adjourn the meeting at 9:16 pm. Ayes: Cocking, Hendrickson, Olson and Zagorski. Nays: None. Absent: Hayden. The motion carried.

Respectfully submitted,

Kristine A. Luedke, City Clerk

September 16, 2024

SUBJECT: CONSENT – FINANCE – PAYMENT OF BILLS

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Authorize the Monday, September 16, 2024, payment of the claims as presented except the bills specifically pulled, which are passed by separate motion. The claims listing has been provided to Council as a separate document. The claims listing is available for public viewing at City Hall upon request.

BACKGROUND: The City processes claims on a semi-monthly basis. The bills are approved through their respective departments and administration and passed onto the City Council for approval.

KEY ISSUES:

- **Account codes starting with 810 are STMA Arena Expenses/Vendors (bolded) and key issues will be presented in the claims listing document.**

POLICY/PRACTICES CONSIDERATIONS: It is the City's policy to review and approve payables on a semi-monthly basis.

FINANCIAL CONSIDERATIONS: City staff have reviewed and recommends approval of payments presented.

LEGAL CONSIDERATIONS: The Mayor and Council have the authority to approve all bills pursuant to Minnesota State Law, which requires all bills to be paid in a timely manner, generally within 30 days unless one party determines to dispute the billing.

Responsible Person: Tina Lannes, Finance Director

Submitted through: Adam Nafstad, City Administrator-PWD

Attachment:

- List of Claims (under separate cover)

September 16, 2024

SUBJECT: CONSENT – CLERK – APPOINTMENT OF ELECTION JUDGES AND ABSENTEE BALLOT BOARD FOR NOVEMBE 5, GENERAL ELECTION

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Adopt Resolution No. 2024-31 approving appointment of the Election Judges and Absentee Ballot Board for the General Election to be held on November 5, 2024.

BACKGROUND: As required per Minnesota Statute 204B.21, the Council needs to approve the appointment of the Election Judges for the upcoming election at least 25 days before the August 13, 2024. The City is the responsible authority to conduct absentee voting for the Albertville residents and is required by Minnesota State Statute 203B.121 to establish an Absentee Ballot Board. The Absentee Ballot Board judges will have the responsibility for accepting/rejecting absentee ballots based on the criteria set by State Statute.

KEY ISSUES:

- The General Election will be held on Tuesday, November 5, 2024.
- Minnesota Statute 204B.21 requires that persons serving as election judges must be appointed by Council at least 25 days before the election.
- The City of Albertville is the responsible authority to conduct absentee voting for its residents and is required to establish an Absentee Ballot Board.

POLICY/PRACTICES CONSIDERATIONS: The Mayor and City Council has the authority to appoint the Election Judges and the Absentee Ballot Board for the November 5, 2024, General Election.

Responsible Person: Kris Luedke, City Clerk

Submitted through: Adam Nafstad, City Administrator-PWD

Attachments:

- Resolution No. 2024-31

**CITY OF ALBERTVILLE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO. 2024-31

**RESOLUTION APPROVING THE APPOINTMENT OF ELECTION
JUDGES AND ABSENTEE BALLOT BOARD FOR THE
GENERAL ELECTION ON NOVEMBER 5, 2024**

WHEREAS, Minnesota State Statute 204B.21 requires that persons serving as election judges be appointed by the City Council at least 25 days before the election; and

WHEREAS, the City of Albertville is the responsible authority to conduct absentee voting for such election and is required by Minnesota Statutes 203B.121, subd.2 to establish an Absentee Ballot Board.

NOW, THEREFORE, BE IT RESOLVED by the Albertville City Council that the individuals named on Exhibit A, and on file in the office of the City Clerk be appointed as the City of Albertville Election Judges and Absentee Ballot Board for the November 5, 2024, General Election.

BE IT FURTHER RESOLVED, that the City Clerk is with this, authorized to make any substitutions or additions as deemed necessary.

Adopted by the City Council of the City of Albertville this 16th day of September 2024.

Jillian Hendrickson, Mayor

ATTEST:

Kristine A. Luedke, City Clerk

Exhibit A

2024 Election Judges and Absentee Ballot Board

The following individuals are appointed to serve at the General Election on November 5, 2024:

Election Judges

Anderson, Dave
Anderson, Rick
Bacon, Connie
Bacon, Randy
Barthel Dale
Bartholomew, David
Bartholomew, Renee
Berning, Duane
Buhrmann, Paul
Burton, Craig
Burton, Karen
Coleman-Jenson, Elizabeth
Demers, Nicholas
Devine, Bill
Devine, Lynn
Fette, Jacki
Finka, Christine
Gordon Jr., William
Hackenmueller, Daryl
Hackenmueller, Jill
Halek, Justine
Haugen, Ron
Higgins, Blair
Iddings, Elizabeth
Jents, Charlotte
Kimbler, Dick
Kimbler, Janet
Kisner, Brittany
Kisner, Michael
Lemieux, Jan
McCabe, Lori
O'Brien, Rick
Otto, Karen

Radde, Rhoda
Robeck, Carmen
Smeby, Erin
Swinehart, Jane
Swinehart, Steve
Vogt, Noelle
Waler, Floyd
Wilkes, Sam
Winkleman, Darrell

Absentee Ballot Board

Bartholomew, David
Becker, Maeghan
Buhrmann, Paul
Jones, Amy
Lannes, Tina
Luedke, Kris
Moseng, Kristie
Smeby, Erin

September 16, 2024

SUBJECT: CONSENT – CLERK – TEMPORARY LIQUOR LICENSE FOR THE ALBERTVILLE LIONS CLUB

RECOMMENDATION: It is respectfully requested that the Mayor and City Council consider the following:

MOTION TO: Approve an On-Sale Temporary Liquor License application for the Albertville Lions Club for the Chad Smith Kickball event on October 12, 2024, from 11 am to 5 pm.

BACKGROUND: The Albertville Lions have applied for a temporary liquor license for the Chad Smith Kickball Tournament event scheduled for Saturday, October 12, 2024. The event will be held in the Albertville Central Park shelter and ball fields 1 and 2. The Chad Smith Ride for Life has reserved the park shelter and fields.

KEY ISSUES:

- The Albertville Lions submitted an on-sale temporary liquor license application for October 12, 2024, from 11 am to 5 pm at the Central Park shelter and ball field 1 and 2.
- Albertville Lions Club has submitted the \$100 fee for a temporary liquor license event and has provided the required certificate of liability insurance.

FINANCIAL CONSIDERATIONS: There is minimal financial revenue collected from the applicant for the liquor license.

LEGAL CONSIDERATIONS: The Mayor and City Council have the authority to review and approve or deny any liquor license.

Responsible Person: Kris Luedke, City Clerk

Submitted Through: Adam Nafstad, City Administrator-PWD

On File:

- The temporary liquor license application is on file in the City Clerk's office

Mayor and Council Request for Action

September 16, 2024

SUBJECT: CONSENT – CITY CLERK – TEMPORARY OUTDOOR MUSIC PERMIT

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Approve a Major Temporary Outdoor Music Permit for the 152 Club, Inc. located at 5794 Main Avenue NE for their annual Oktoberfest event on September 28, 2024.

BACKGROUND: The Albertville City defines the definitions of both a Major and Minor Temporary Outdoor Music Permit and the requirements that must be met for each type of permit.

The 152 Club, Inc., has applied for a Major Temporary Outdoor Music Permit for September 28, 2024, for their Annual Oktoberfest. The applicant has previously held a major temporary outdoor music permit and is familiar with the requirements that must be met.

KEY ISSUES:

- The applicant has submitted a site plan showing the location of speakers, fencing and security, and has indicated adequate sanitary facilities as well as parking.
- The applicant meets the zoning distance requirements to obtain an outdoor music permit.
- For the event, the hours for the outdoor musical performances will be 3 pm to 11:59 pm.
- The applicant has indicated they will abide by the noise requirements.
- The applicant has submitted the required fee.

POLICY/PRACTICES CONSIDERATIONS: The Mayor and City Council have the authority to approve or deny any Temporary Outdoor Music Permit.

FINANCIAL CONSIDERATIONS: There is minimal financial revenue collected from the applicant for the music permit.

Responsible Person: Kris Luedke, City Clerk

Submitted Through: Adam Nafstad, City Administrator-PWD

Attachments:

- Temporary Outdoor Music Permit Application on file in the City Clerk's office.

September 16, 2024

**SUBJECT: PUBLIC WORKS – WASTEWATER TREATMENT FACILITY RETURN
PUMP REPLACEMENT PLAN**

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Approve the purchase of three replacement pumps at the WWTF for an amount not-to-exceed \$45,000 plus any tax that may apply.

BACKGROUND: Currently, the City of Albertville has four return pumps. The return pump's purpose is to pump the sludge from the bottom of the clarifiers back to the start of the Wastewater Treatment facility. With three clarifiers being needed, this leaves one for a built-in spare. The current return pumps were installed when the original Wastewater Treatment facility was built in 2000.

In the spring of 2021, pump #1 wore out. The water continually moving through the pump, wore a hole in the case of the pump. Pump #1 was replaced at that time. In April of 2024, pump #2 started leaking in the same manner and a replacement pump was ordered. In August of 2024, pump #3 began leaking. At the time, the City had not received the replacement pump for pump #2. This left the City in a bad situation. City staff patched one of the old pumps and put it back in service. In the meanwhile, 2 additional pumps were ordered. With the goal of having 4 new pumps, City staff has a total of 3 pumps on order since one was ordered back in April. At this time, there is no delivery date from the manufacturer.

FINANCIAL CONSIDERATIONS: Each pump costs \$14,934 for a total of \$44,802 for 3 pumps. City staff requested a quote to repair the first pump, but all the parts added up to more than the cost of new pump. If City staff were to change the brand of the pumps, the existing piping would need to be redone, which would be a more expensive option. City staff believes that since each of the existing pumps lasted over 20 years of constant operation, that this would be the best plan to replace the pumps.

Responsible Person: John Middendorf, Wastewater/Water Supervisor

Submitted Through: Adam Nafstad, City Administrator-PWD

GENERAL ADMINISTRATION

O'Donnell Property: The City has entered into a purchase agreement for the property on 60th Street and will be working towards an October closing.

Loewen Property: The City has sent the seller a draft purchase agreement which will be presented to the Council at the meeting.

Fall Newsletter: The fall newsletter should hit residents' mailboxes at the end of the week.

City Planning Services: Staff is meeting with consultant planners in preparation for Al's retirement at the end of the year. It is intended to have a new planning services contract in place by November.

FYCC: Welcome to Crystal Sayen, our new FYCC supervisor, who's first day was on Sept 9th.

2024 General Election: Absentee voting for the November 5 General Election will begin in September with in-person voting available at the Albertville City Hall on September 23. The Albertville City Hall is open 7 am to 5:30 pm Monday through Thursday.

Parks Committee Vacancy: The Parks Committee still has a vacancy due to a resignation. The vacancy has been posted on the City's website and Facebook page.

Code/Zoning Enforcement: The City is working on several properties regarding zoning ordinance and/or nuisance ordinance violations. Generally, the violations include outdoor storage of vehicles, materials, and/or equipment, and typically include junk accumulation and illegal structures.

ENGINEERING/PUBLIC WORKS

Linwood Park Sport Courts: Quotes to replace the fencing, pavement, and paint the two sports courts (tennis and basketball) at Linwood park will be presented to the Council as they are received.

I-94 Gap Project – Albertville to Monticello: The 3-year expansion project began on July 22. This year crews will prepare the work zone, including temporary lane widening and median crossovers. Major construction will take place spring 2025 to fall 2026. Overall, I-94 will remain open to two lanes, each direction, on one side of the interstate as crews construct the adjacent side.

Main Avenue Reconstruct: Staff is working on preliminary design and is working to coordinate a project schedule with Xcel.

Central Park Play Area: Staff is updating park playground plans and will be developing plans and specification for a 2025 project.

2024 Street Overlay: The project is underway and is expected to be completed by the end of the month.

WWTF Improvements: The project continues to progress well. Currently, the Contractor is working to complete site grading, road construction, and electrical work.

Generator Improvements: The generator for the fire hall and Villas Lift Station are expected to arrive by the end of the year.

Lift Station Upgrades: Public Works is working on 4 lift station upgrades. Generally, upgrades are related to control panels and electrical components. Eligible expenses can be paid with ARPA funds otherwise are paid with enterprise capital reserves.