



STMA ARENA BOARD AGENDA

Monday, September 9, 2024
Albertville City Hall Council Chambers
6 pm

- 1. Call to Order**
- 2. Adopt Agenda**
- 3. Approval of the STMA Arena Board Minutes – MAY 13, 2024 (pgs. 1-4)**
- 4. Finance Reports**
 - a. Approve the May 2024 Payment of Claims as presented in the amount of \$41,355.76 and May 2024 Finance Report (pgs. 5-8)
 - b. Approve the June 2024 Payment of Claims as presented in the amount of \$15,873.20 and June 2024 Finance Report (pgs. 9-12)
 - c. Approve the July 2024 Payment of Claims as presented in the amount of \$29,545.42 and July 2024 Finance Report (pgs. 13-16)
 - d. Approve the August 2024 Payment of Claims as presented in the amount of \$28,577.51 and August 2024 Finance Report (pgs. 17-20)
- 5. Arena Manager**
 - a. Monthly Report and Ice Usage Stats – August 2024 (pgs. 21-23)
 - b. SCR Blanket Renewal Information (Renewal November 1, 2024) (pgs. 24-26)
(Motion to approve maintenance agreement with SCR in the amount of \$2,873.75 per month)
- 6. Old Business**
 - a. Holiday Closure to be discussed at October 2024 Arena Board Meeting
 - b. Arena Advertising to be discussed at January 2025 Arena Board Meeting
- 7. New Business**
- 8. STMA Youth Hockey Association**
- 9. Announcements and/or Upcoming Meetings**

October 14 STMA Arena Board, 6 pm
- 10. Adjournment**



ST. MICHAEL-ALBERTVILLE ARENA BOARD

REGULAR MEETING MINUTES

May 13, 2024 - 6pm
Council Chambers
Albertville City Hall

Present: Chairman Cocking, Members Gleason, Wettschreck, Dwinnell, Lewis, and Zagorski.
Absent: Weber.

Also Present: City Administrator Nafstad, Finance Clerk Moseng, STMA Arena Manager Fitch, Alex Trippel with Abdo, Alex Frost & Rick O'Brien for STMA Youth Hockey & Jason Bichler Buildings & Grounds for STMA School District.

1. Call to Order

Chairman Cocking called the meeting to order at 6:02 pm. Member Wettschreck arrived at 6:05 pm.

2. Adopt Agenda

MOTION made by Member Zagorski, seconded by Member Gleason to adopt the Agenda as presented. Ayes: Gleason, Wettschreck, Dwinnell, Cocking, Lewis, and Zagorski. Nays: None. Absent: Weber. The motion carried.

3. 2023 Audit Presentation

Alex Toppel with Abdo presented the 2023 Audit. The unmodified clean opinion discloses that the financial statements are fairly stated. Various testing showed that everything within state statute is being adhered to: making payments on time, making sure money is located and being deposited into the correct accounts. One finding was made on the segregation of duties, which is limited, but consistent with previous findings within the City; due to the nature of the staff.

MOTION made by Member Gleason, seconded by Member Wettschreck to approve the 2023 Audit Presentation as presented. Ayes: Gleason, Wettschreck, Dwinnell, Cocking, Lewis and Zagorski. Nays: None. Absent: Weber. The motion carried.

4. Approval of Minutes

MOTION made by Member Gleason, seconded by Member Zagorski to approve the March 11, 2024 Board Meeting Minutes as presented. Ayes: Gleason, Wettschreck, Dwinnell, Cocking, Lewis, and Zagorski. Nays: None. Absent: Weber. The motion carried.

5. Finance Reports

Ms. Moseng clarified the Payment of Claims for April 2024. Payment #13764 was scheduled as an electronic payment to Energie Innovation. The bank wouldn't process to a Canadian Bank electronically therefore the electronic payment was VOID through the accounting software and a paper check #42897 was issued. The report within the packet didn't reflect the VOID. The 811 Arena Dedicated Cap Imp Fund for April = \$87,790.00 vs \$158,580.00 as shown on the report.

Requested by Chairman Cocking to approve March and April 2024 Finance Reports and Payment of Claims as presented. Member Zagorski made the **MOTION**, seconded by Member Gleason. Ayes: Gleason, Wettschreck, Dwinnell, Cocking, Lewis, and Zagorski. Nays: None. Absent: Weber. The motion carried.

6. Arena Manager's Report

Mr. Fitch stated that a full-trip on the dry fire system hasn't been completed since 2018; and the Arena is due. He spoke with Chief Bullen and it was stated that it is a fair number; both systems will be tripped. Mr. Fitch was planning on having that done during the annual inspection in late August/September.

Grant noted that the scoreboard has been installed and the feedback is that people like it.

Mr. Fitch reported that the low-e ceiling was installed March 20. So far so good, but he will continue to monitor as it gets warmer outside. So far staff hasn't noticed any dripping.

There was brief discussion on the high school hockey coach change and how it could impact summer ice sales. Member Dwinnell noted the importance to follow protocol on reserving ice-hours regardless of the coach or group. Fitch and Mr. Nafstad briefly reviewed ice-hour reservations.

7. Old Business

8. New Business

a. Arena Holiday/Closed Calendar-Earley Opinion

Mr. Nafstad reviewed the questions and discussion had at the previous meeting regarding the Arena holidays. He reported he has received additional information from district staff on what is required specifically at district buildings. Per the Earley Opinion, it is understood that the Arena needs to be closed on the highlighted holidays identified by statute. Mr. Fitch stated that the Arena will be closed on Juneteenth following direction from the school, which would be a change from previous years.

Chairman Cocking shared his opinion on the Earley Opinion and questioned the lack of specific direction. Mr. Cocking stated that the rink is operated by the City of Albertville and not the school district. Member Wettschreck agreed. Mr. Fitch reported that he previously has sold ice on holidays. Mr. Cocking commented that being closed on Juneteenth was fine, but wanted to caution the Board against closing on all of the listed holidays, especially given the known

demand for the ice on other holidays. The board discussed holiday usage and noted the facility historically has been used on many of the statutory holidays.

Member Lewis stated that it would be tough to deviate from what is in the Earley-Opinion. The part that isn't being taken into consideration is that there are other facilities within the district that are shut down; the Arena would have to follow suit. Chairman Cocking reflected on Arena administration through the City, but does recognize that the Arena was a special entity. Both Member Lewis and Cocking asked for a second legal opinion to further explore the ruling.

Member Gleason agreed with the need for further legal guidance and also noted the complications given ownership and management structure of the facility. His perspective is that Juneteenth isn't any different than the other holidays, and the Arena will need to treat all holidays the same.

Member Wettschreck clarified with Mr. Fitch on holidays that ice has been sold, staff willing to work and the Arena being open. Thanksgiving Day, Christmas Day, and 4th of July historically have been the holidays that the facility has been closed because no ice time was purchased.

There was further discussion on the statutory holidays that the school is in session as well as school vacation days like the day after Thanksgiving. Further Arena Board discussion will be needed regarding operation on legal holidays.

MOTION made by Member Zagorski, to close on Juneteenth with further discussion at future meetings on State holiday clarification, and additional legal opinion. Chairman Cocking asked for a second on the motion; there was none. The motion failed for a lack of a second.

MOTION made by Member Lewis, seconded by Member Gleason to close the STMA Arena on Memorial Day (May 27, 2024), Juneteenth (June 19, 2024), and July 4th (July 4, 2024) in 2024, and proceed with conversations and additional legal advice in future meeting. Ayes: Gleason, Dwinnell, Lewis, Zagorski. Nays: Cocking and Wettschreck. Absent: Weber. In the opinion of the Chair, the Ayes have it. The motion carried.

9. Youth Hockey Association

Adam Frost introduced himself as the newly elected President of STMA Youth Hockey in April taking over for Megan. Chairman Cocking and the Arena Board thanked Mr. Frost for the introduction and welcomed him to the new position.

10. Announcements and/or Upcoming Meetings

June 10 STMA Arena Board, 6 pm *(meeting may be cancelled due to lack of Agenda items)*

11. Adjournment

MOTION made by Member Dwinnell, seconded by Member Zagorski to adjourn at 6:57 pm. Ayes: Gleason, Wettschreck, Dwinnell, Cocking, Lewis, and Zagorski. Nays: None. Absent: Weber. The motion carried.

Respectfully submitted,

Kristie Moseng, Finance Clerk

DRAFT



STMA Arena Budget to Actual May 2024 (Cash Basis)

STMA Arena	2024 Budget	May 2024 Actual	2024 Actual YTD 05/31/24	2024 YTD % of Budget
Income				
Ice Rental	\$728,195.00	\$20,953.33	\$259,450.43	35.63%
Concessions	\$80,000.00	\$980.25	\$43,819.20	54.77%
Room Rental	\$0.00	\$300.00	\$515.00	
Other Revenues (Advertising/LMC/Ins Claims/ATM)	\$22,500.00	\$1,171.11	\$5,328.16	23.68%
Vending	\$2,300.00	\$0.00	\$705.05	30.65%
Open Skate/Hockey, etc.	\$9,000.00	\$1,200.00	\$1,880.00	20.89%
Reimbursement	\$0.00	\$0.00	\$1,830.00	0.00%
Misc. Revenue	\$0.00	\$0.00	\$0.00	0.00%
Total Income	\$841,995.00	\$24,604.69	\$313,527.84	37.24%
Expenses				
Salaries, Wages, Taxes & Benefits	\$336,964.16	\$21,559.26	\$133,724.65	39.69%
Supplies (Office, Misc.)	\$500.00	\$0.00	\$101.99	20.40%
Supplies (Concession)	\$44,500.00	\$2,938.80	\$15,964.49	35.88%
Fuel, Misc.	\$500.00	\$0.00	\$12.00	2.40%
Professional Services	\$20,000.00	\$16,068.78	\$22,616.05	113.08%
Sales Tax	\$7,304.00	\$71.55	\$4,206.29	57.59%
Telephone	\$1,750.00	\$100.45	\$415.88	23.76%
Monitoring	\$250.00	\$21.48	\$517.96	207.18%
Electric	\$175,000.00	\$8,928.21	\$31,101.71	17.77%
Gas	\$72,900.00	\$3,045.47	\$23,760.82	32.59%
Water	\$12,500.00	\$720.02	\$4,740.68	37.93%
Refuse	\$8,500.00	\$215.14	\$1,826.79	21.49%
Insurance	\$37,800.00	\$0.00	\$26,682.62	70.59%
Education/Training	\$500.00	\$0.00	\$250.00	50.00%
Administration	\$15,546.22	\$1,295.52	\$6,477.60	41.67%
Misc.	\$5,700.00	\$0.00	\$1,828.00	32.07%
Repair Maintenance – Machinery	\$20,000.00	\$0.00	\$2,442.80	12.21%
Repair Maintenance – Building	\$75,000.00	\$4,550.64	\$30,272.07	40.36%
Total Operating Expenses	\$835,214.38	\$59,515.32	\$306,942.40	36.75%

STMA ARENA CASH BALANCES AND RECEIVABLES

May 31, 2024

Cash Balance Operations

Est.	Cash Balance Operations 1/1/24	\$ 348,367
	Add Revenues	\$ 313,528
	Less Expenses	\$ 306,942
	Est. Cash Balance Operations 05/31/24	\$ 354,952

Accounts Receivable (invoiced) Operations May 31, 2024 - \$21,297.73

Team	Amount Due	0-30 Days	30-60 days	60-90 days	90 days & Over
Euro American Hockey	\$ 751.63	\$ 751.63			
Hockey Finder	\$ 1,481.78	\$ 1,481.78			
Lakes Area Training	\$ 7,941.13	\$ 3,995.09	\$ 3,946.04		
MN Hockey	\$ 1,520.00	\$ 1,520.00			
MN Hockey Tier 1 League	\$ 5,384.59	\$ 44.59		\$ 5,340.00	
MN Lakers	\$ 1,127.44	\$ 1,127.44			
Outlaws	\$ 3,091.16	\$ 25.60		\$ 3,065.56	
Total	\$ 21,297.73	\$ 8,946.13	\$ 3,946.04	\$ 8,405.56	\$ -
Current 0-30 days		\$8,946.13	42.01%		
30-60 days		\$3,946.04	18.53%		
60-90 days		\$8,405.56	39.47%		
over 90 day		\$0.00	0.00%		

Cash Balance Dedicated Capital Improvement Fund

Arena Dedicated Capital Improvement Fund		
Est.	Beginning Balance 1/1/24	\$ 277,682.00
	Invoiced St. Michael \$15,000	\$ 15,000.00
	Invoiced ISD 885 \$15,000	\$ 15,000.00
	Invoiced City of Albertville \$15,000	\$ 15,000.00
	Invoiced ISD 885 \$3335.00	\$ 3,335.00
	Box Heaters	\$ (1,330.00)
	Scoreboard	\$ (17,000.00)
	Low-E Ceiling	\$ (70,790.00)
	Donations Albertville Utility Billing	\$ 12.00
	Balance 05/31/24	\$ 236,909.00

STMA Arena Vendor Check Detail Register

May 2024

13791 e	05/01/24	MET LIFE LIFE INSURANCE				
E 810-00000-130		Employer Paid Ins	\$444.07	MAY 2024	Emp Life, Dental, Dis, Vision	
13793 e	05/01/24	MEDICA				
E 810-00000-131		Employer Paid Health	\$2,955.63	MAY 2024	Emp Health Insurance	
13812 e	05/06/24	ABDO				
E 810-00000-301		Auditing/Accounting Svcs	\$9,500.00	47762	Arena Certified Audit Services	12/31/23
13813 e	05/06/24	AMERICAN SUPPLY GROUP INC.				
E 810-00000-405		R/M - Buildings	\$376.81	HKJDGTD3464	Janitorial Supplies	
13815 e	05/06/24	VESTIS GROUP, INC				
E 810-00000-405		R/M - Buildings	\$207.10	2530262882	Janitorial Supplies	
13822 e	05/06/24	COMPASS GROUP USA, INC				
E 810-00000-254		Soft Drinks/Mix-Resale	\$743.63	MSP95466	Arena Concessions	
13824 e	05/06/24	CHARTER COMMUNICATIONS				
E 810-00000-321		Telephone/Data	\$65.46	00152630415	Arena Cable	4/15/24-5/14/24
E 810-00000-321		Telephone/Data	\$34.99	00152630415	Arena Voice	4/15/24-5/14/24
13825 e	05/06/24	CINTAS FIRST AID & SAFETY				
E 810-00000-405		R/M - Buildings	\$58.07	5207912607	Medical Supplies	
13827 e	05/06/24	CARD SERVICES				
E 810-00000-252		Food/Concessions-Resale	\$17.34		Arena Concessions	
13838 e	05/06/24	GREAT LAKES COCA COLA DISTRIBUTION				
E 810-00000-254		Soft Drinks/Mix-Resale	\$427.92	40797318018	Arena Concessions	
13852 e	05/06/24	WATSON COMPANY, INC				
E 810-00000-252		Food/Concessions-Resale	\$1,749.91	141280	Arena Concessions	
13856 e	05/06/24	WRIGHT-HENNEPIN COOP ELECTRIC				
E 810-00000-327		Monitoring	\$10.74	35031249970	Elevator Monitoring-5898 Lachman Ave	
13858 e	05/06/24	SCR, INC				
E 810-00000-405		R/M - Buildings	\$2,873.75	C010495	Monthly Blanket - May 2024	
13861 e	05/06/24	ELAN FINANCIAL SERVICES				
E 810-00000-405		R/M - Buildings	\$904.99		Equipment Repair	
13864 e	05/01/24	SIGNAPAY				
E 810-00000-300		Professional Svcs	\$2,724.36	MAY 2024	Arena CC Merchant Fee	
13879 e	05/13/24	CITY OF ALBERTVILLE				
E 810-00000-412		Building Rentals/Admin Fee	\$1,295.52	MAY 2024	05/24 Arena Admin Fee	
13881 e	05/17/24	ABDO				
E 810-00000-301		Auditing/Accounting Svcs	\$157.72	489121	FS Account-2024 NUC	
13882 e	05/17/24	ACE OF ALBERTVILLE - ARENA				
E 810-00000-405		R/M - Buildings	\$6.99	131572	Misc Supplies & Materials	



STMA Arena Budget to Actual June 2024 (Cash Basis)

STMA Arena	2024 Budget	June 2024 Actual	2024 Actual YTD 06/30/24	2024 YTD % of Budget
Income				
Ice Rental	\$728,195.00	\$39,717.50	\$299,167.93	41.08%
Concessions	\$80,000.00	\$1.00	\$43,820.20	54.78%
Room Rental	\$0.00	\$0.00	\$515.00	
Other Revenues (Advertising/LMC/Ins Claims/ATM)	\$22,500.00	\$0.00	\$5,328.16	23.68%
Vending	\$2,300.00	\$237.25	\$942.30	40.97%
Open Skate/Hockey, etc.	\$9,000.00	\$790.00	\$2,670.00	29.67%
Reimbursement	\$0.00	\$0.00	\$1,830.00	0.00%
Misc. Revenue	\$0.00	\$0.00	\$0.00	0.00%
Total Income	\$841,995.00	\$40,745.75	\$354,273.59	42.08%
Expenses				
Salaries, Wages, Taxes & Benefits	\$336,964.16	\$20,932.86	\$154,657.51	45.90%
Supplies (Office, Misc.)	\$500.00	\$0.00	\$101.99	20.40%
Supplies (Concession)	\$44,500.00	\$5.78	\$15,970.27	35.89%
Fuel, Misc.	\$500.00	\$0.00	\$12.00	2.40%
Professional Services	\$20,000.00	\$231.41	\$22,847.46	114.24%
Sales Tax	\$7,304.00	\$229.41	\$4,435.70	60.73%
Telephone	\$1,750.00	\$0.00	\$415.88	23.76%
Monitoring	\$250.00	\$10.74	\$528.70	211.48%
Electric	\$175,000.00	\$0.00	\$31,101.71	17.77%
Gas	\$72,900.00	\$2,816.66	\$26,577.48	36.46%
Water	\$12,500.00	\$943.15	\$5,683.83	45.47%
Refuse	\$8,500.00	\$213.26	\$2,040.05	24.00%
Insurance	\$37,800.00	\$0.00	\$26,682.62	70.59%
Education/Training	\$500.00	\$0.00	\$250.00	50.00%
Administration	\$15,546.22	\$1,295.52	\$7,773.12	50.00%
Misc.	\$5,700.00	\$0.00	\$1,828.00	32.07%
Repair Maintenance – Machinery	\$20,000.00	\$3,054.00	\$5,496.80	27.48%
Repair Maintenance – Building	\$75,000.00	\$3,691.76	\$33,963.83	45.29%
Total Operating Expenses	\$835,214.38	\$33,424.55	\$340,366.95	40.75%
Net Income/Loss	\$6,780.62	\$7,321.20	\$13,906.64	

STMA ARENA CASH BALANCES AND RECEIVABLES

June 30, 2024

Cash Balance Operations

Est. Cash Balance Operations 1/1/24	\$ 348,367
Add Revenues	\$ 354,274
Less Expenses	\$ 340,367
Est. Cash Balance Operations 06/30/24	\$ 362,273

Cash Balance Dedicated Capital Improvement Fund

Arena Dedicated Capital Improvement Fund	
Est. Beginning Balance 1/1/24	\$ 277,682.00
Invoiced St. Michael \$15,000	\$ 15,000.00
Invoiced ISD 885 \$15,000	\$ 15,000.00
Invoiced City of Albertville \$15,000	\$ 15,000.00
Invoiced ISD 885 \$3335.00	\$ 3,335.00
Xcel Energy Rebate	\$ 6,607.00
Box Heaters	\$ (1,330.00)
Scoreboard	\$ (17,000.00)
Low-E Ceiling	\$ (70,790.00)
Donations Albertville Utility Billing	\$ 36.48
Balance 06/30/24	\$ 243,540.48

STMA Arena Vendor Check Detail Register

June 2024

13939 e	06/03/24	MEDICA				
E 810-00000-131		Employer Paid Health	\$2,955.63	JUNE 2024	Emp Health Insurance	
13966 e	06/03/24	RINK SYSTEMS, INC.				
E 810-00000-404		R/M - Machinery/Equip	\$2,940.00	I00180	Protective Netting	
13968 e	06/03/24	TWIN PINES IMPRINTING LLC				
E 810-00000-300		Professional Svcs	\$98.79	6298	Arena Decals	
13977 e	06/04/24	CARD SERVICES				
E 810-00000-252		Food/Concessions-Resale	\$5.78	MAY 2024	Arena Concessions	
13996 e	06/01/24	MET LIFE LIFE INSURANCE				
E 810-00000-130		Employer Paid Ins	\$444.06	JUNE 2024	Emp Life, Dental, Dis, Vision	
13998 e	06/10/24	CITY OF ALBERTVILLE				
E 810-00000-412		Building Rentals/Admin Fee	\$1,295.52	JUNE 2024	06/24 Arena Admin Fee	
14001 e	06/01/24	SIGNAPAY				
E 810-00000-300		Professional Svcs	\$102.44	JUNE 2024	Arena CC Merchant Fee	
14004 e	06/13/24	ABDO				
E 810-00000-301		Auditing/Accounting Svcs	\$12.00	490129	FS Account - 2024 NUC	
14006 e	06/17/24	ACE OF ALBERTVILLE - ARENA				
E 810-00000-405		R/M - Buildings	\$33.97	132297/1	Misc Supplies & Materials	
E 810-00000-405		R/M - Buildings	\$72.97	132363/1	Misc Supplies & Materials	
E 810-00000-405		R/M - Buildings	\$9.99	132380/1	Misc Supplies & Materials	
14024 e	06/17/24	MR CUTTING EDGE LLC				
E 810-00000-404		R/M - Machinery/Equip	\$114.00	6616	Equipment Repair	
14029 e	06/17/24	PREMIUM WATERS INC				
E 810-00000-405		R/M - Buildings	\$23.97	802827-05-24	Bulk Water	
14032 e	06/17/24	SCR, INC				
E 810-00000-405		R/M - Buildings	\$2,873.75	C010637	Monthly Blanket - June 2024	
14041 e	06/17/24	WRIGHT-HENNEPIN COOP ELECTRIC				
E 810-00000-327		Monitoring	\$10.74	35031389967	Elevator Monitoring-5898 Lachman	
14053 e	06/24/24	MN DEPARTMENT OF REVENUE				
E 810-00000-315		Sales Tax	\$229.41	JUNE 2024	Arena Sales Tax	
14054 e	06/11/24	CITY OF ALBERTVILLE				
E 810-00000-382		Water Utilities	\$222.73		Water Bill 05/21/24 87-0000310-00-5	
E 810-00000-382		Water Utilities	\$720.42		Water Bill 05/21/24 87-0000315-00-0	
14159 e	06/05/24	ELAN FINANCIAL SERVICES				
E 810-00000-405		R/M - Buildings	(\$74.91)	MAY 2024	Misc Supplies & Materials	
E 810-00000-405		R/M - Buildings	\$56.97	MAY 2024	Janitorial Supplies	

42955	06/03/24	STEP SAVER, INC.			
E 810-00000-405		R/M - Buildings	\$58.50	173958	Bulk Salt - East
42962	06/17/24	CENTERPOINT ENERGY			
E 810-00000-383		Gas Utilities	\$2,816.66	JUNE 2024	5898 Lachman Ave 04/25/24-05/28/24
42968	06/17/24	JURRENS OUTDOOR SERVICES LLC			
E 810-00000-405		R/M - Buildings	\$386.55	INV-2716	Mowing 5/1, 5/8, 5/15, 5/22, 5/29
42973	06/17/24	RIMBEYS DRAIN CLEANING, INC.			
E 810-00000-405		R/M - Buildings	\$250.00	5478	Toilet Auger Service
42974	06/17/24	WASTE MANAGEMENT			
E 810-00000-384		Refuse/Garbage Disposal	\$213.26	7937858-	Trash Removal 5898 Lachman Ave

810 STMA Arena \$15,873.20



STMA Arena Budget to Actual July 2024 (Cash Basis)

STMA Arena	2024 Budget	July 2024 Actual	2024 Actual YTD 07/31/24	2024 YTD % of Budget
Income				
Ice Rental	\$728,195.00	\$23,066.52	\$322,234.45	44.25%
Concessions	\$80,000.00	\$0.00	\$43,820.20	54.78%
Room Rental	\$0.00	\$0.00	\$515.00	
Other Revenues (Advertising/LMC/Ins Claims/ATM)	\$22,500.00	\$0.00	\$5,328.16	23.68%
Vending	\$2,300.00	\$78.80	\$1,021.10	44.40%
Open Skate/Hockey, etc.	\$9,000.00	\$325.00	\$2,995.00	33.28%
Reimbursement	\$0.00	\$0.00	\$1,830.00	0.00%
Misc. Revenue	\$0.00	\$0.00	\$0.00	0.00%
Total Income	\$841,995.00	\$23,470.32	\$377,743.91	44.86%
Expenses				
Salaries, Wages, Taxes & Benefits	\$336,964.16	\$26,388.28	\$181,045.79	53.73%
Supplies (Office, Misc.)	\$500.00	\$0.00	\$101.99	20.40%
Supplies (Concession)	\$44,500.00	\$0.00	\$15,970.27	35.89%
Fuel, Misc.	\$500.00	\$0.00	\$12.00	2.40%
Professional Services	\$20,000.00	\$1,586.27	\$24,433.73	122.17%
Sales Tax	\$7,304.00	\$21.99	\$4,457.69	61.03%
Telephone	\$1,750.00	\$105.45	\$521.33	29.79%
Monitoring	\$250.00	\$10.74	\$539.44	215.78%
Electric	\$175,000.00	\$11,201.47	\$42,303.18	24.17%
Gas	\$72,900.00	\$2,491.81	\$29,069.29	39.88%
Water	\$12,500.00	\$835.86	\$6,519.69	52.16%
Refuse	\$8,500.00	\$223.97	\$2,264.02	26.64%
Insurance	\$37,800.00	\$0.00	\$26,682.62	70.59%
Education/Training	\$500.00	\$0.00	\$250.00	50.00%
Administration	\$15,546.22	\$1,295.52	\$9,068.64	58.33%
Misc.	\$5,700.00	\$0.00	\$1,828.00	32.07%
Repair Maintenance – Machinery	\$20,000.00	\$1,982.98	\$7,479.78	37.40%
Repair Maintenance – Building	\$75,000.00	\$6,389.65	\$40,353.48	53.80%
Total Operating Expenses	\$835,214.38	\$52,533.99	\$392,900.94	47.04%
Net Income/Loss	\$6,780.62	(\$29,063.67)	(\$15,157.03)	

STMA ARENA CASH BALANCES AND RECEIVABLES

July 31, 2024

Cash Balance Operations

Est. Cash Balance Operations 1/1/24	\$ 348,367
Add Revenues	\$ 377,744
Less Expenses	\$ 392,901
Est. Cash Balance Operations 07/31/24	\$ 333,209

Accounts Receivable (invoiced)

July 31, 2024 - \$45,978.44

Team	Amount Due	0-30 Days	30-60 days	60-90 days	90 days & Over
EuroAmerican Hockey	\$ 437.50	\$ 437.50			
Mega Goaltending	\$ 32,900.00	\$ 32,900.00			
Midwest Hockey Program	\$ 1,691.16	\$ 1,691.16			
Outlaws	\$ 2,869.80	\$ 2,844.20	\$ 25.60		
River Hawks Summer Training	\$ 4,509.75	\$ 4,509.75			
Rogers Old Man Hockey	\$ 1,315.35	\$ 1,315.35			
Wyatt Thole Training	\$ 2,254.88	\$ 2,254.88			
Total	\$ 45,978.44	\$ 45,952.84	\$ 25.60	\$ -	\$ -
Current 0-30 days		\$45,952.84	99.94%		
30-60 days		\$25.60	0.06%		
60-90 days		\$0.00	0.00%		
over 90 day		\$0.00	0.00%		

Cash Balance Dedicated Capital Improvement Fund

Arena Dedicated Capital Improvement Fund	
Est. Beginning Balance 1/1/24	\$ 277,682.00
Invoiced St. Michael \$15,000	\$ 15,000.00
Invoiced ISD 885 \$15,000	\$ 15,000.00
Invoiced City of Albertville \$15,000	\$ 15,000.00
Invoiced ISD 885 \$3335.00	\$ 3,335.00
Xcel Energy Rebate	\$ 6,607.00
Box Heaters	\$ (1,330.00)
Scoreboard	\$ (17,000.00)
Low-E Ceiling	\$ (70,790.00)
Donations Albertville Utility Billing	\$ 36.48
Balance 07/31/24	\$ 243,540.48

STMA Arena Vendor Check Detail Register

July 2024

14055 e	07/03/24	XCEL ENERGY				
E 810-00000-381		Electric Utilities	\$11,201.47	882371554	Arena 05/08/24-06/09/24	
14057 e	07/01/24	MEDICA				
E 810-00000-131		Employer Paid Health	\$2,955.64	JULY 2024	Emp Health Insurance	
14068 e	07/01/24	MET LIFE LIFE INSURANCE				
E 810-00000-130		Employer Paid Ins	\$444.07	JULY 2024	Emp Life, Dental, Dis, Vision	
14095 e	07/01/24	SIGNAPAY				
E 810-00000-300		Professional Svcs	\$202.37	JULY 2024	Arena CC Merchant Fee	
14098 e	07/15/24	ABDO				
E 810-00000-301		Auditing/Accounting Svcs	\$600.00	493043	OSA financial Reporting Form	
E 810-00000-301		Auditing/Accounting Svcs	\$436.50	493470	FS Account - 2024 NUC	
14099 e	07/15/24	ACE OF ALBERTVILLE - ARENA				
E 810-00000-405		R/M - Buildings	\$5.99	132402/1	Janitorial Supplies	
E 810-00000-405		R/M - Buildings	\$4.79	132453/1	Janitorial Supplies	
14104 e	07/15/24	BROTHERS FIRE & SECURITY, INC				
E 810-00000-405		R/M - Buildings	\$3,316.00	W33929	3-yr Full Trip on Fire Sprinkler	
14110 e	07/15/24	CTM SERVICES, INC				
E 810-00000-404		R/M - Machinery/Equip	\$1,982.98	7130	Equipment Repair	
14130 e	07/15/24	PREMIUM WATERS INC				
E 810-00000-405		R/M - Buildings	\$32.96	802827-06-24	Bulk Water	
14133 e	07/15/24	SCR, INC				
E 810-00000-405		R/M - Buildings	\$2,873.75	AC010776	Monthly Blanket Billing - July 2024	
14136 e	07/15/24	VESTIS GROUP, INC				
E 810-00000-405		R/M - Buildings	\$207.10		Janitorial Supplies	
E 810-00000-405		R/M - Buildings	(\$277.66)	253005520C	Janitorial Supplies	
E 810-00000-405		R/M - Buildings	\$66.86	2530283230	Janitorial Supplies	
E 810-00000-405		R/M - Buildings	\$66.86	2530293310	Janitorial Supplies	
14146 e	07/15/24	COURI & RUPPE				
E 810-00000-304		Legal Fees	\$172.50	JUNE 2024	Ice Arena	
14148 e	07/15/24	CITY OF ALBERTVILLE				
E 810-00000-412		Building Rentals/Admin Fee	\$1,295.52	JULY 2024	07/24 Arena Admin Fee	
14161 e	07/18/24	MN DEPARTMENT OF REVENUE				
E 810-00000-315		Sales Tax	\$21.99	JULY 2024	Arena Sales Tax	
14162 e	07/05/24	ELAN FINANCIAL SERVICES				
E 810-00000-321		Telephone/Data		\$105.45	Spectrum 4/30/24-6/14/24	

14163 e	07/17/24	CITY OF ALBERTVILLE			
E 810-00000-382		Water Utilities	\$236.40		Water Bill 06/18/24 87-0000310-00-5
E 810-00000-382		Water Utilities	\$599.46		Water Bill 06/18/24 87-0000315-00-0
14172 e	07/24/24	WRIGHT-HENNEPIN COOP ELECTRIC			
E 810-00000-327		Monitoring	\$10.74	35031458971	Elevator Monitoring-5898 Lachman
42984	07/15/24	BANYON DATA SYSTEMS			
E 810-00000-300		Professional Svcs	\$174.90	165379	Fund, UB, POS, Inventory Support
42987	07/15/24	CENTERPOINT ENERGY			
E 810-00000-383		Gas Utilities	\$2,491.81	JULY 2024	5898 Lachman Ave 5/29/24-6/27/24
43004	07/15/24	STEP SAVER, INC.			
E 810-00000-405		R/M - Buildings	\$93.00	174735	Bulk Salt
43007	07/15/24	WASTE MANAGEMENT			
E 810-00000-384		Refuse/Garbage Disposal	\$223.97	7951272-	Trash Removal
810 STMA Arena			\$29,545.42		



STMA Arena Budget to Actual August 2024 (Cash Basis)

STMA Arena	2024 Budget	August 2024 Actual	2024 Actual YTD 08/30/24	2024 YTD % of Budget
Income				
Ice Rental	\$728,195.00	\$25,375.00	\$347,609.45	47.74%
Concessions	\$80,000.00	\$4.20	\$43,824.20	54.78%
Room Rental	\$0.00	\$0.00	\$515.00	
Other Revenues (Advertising/LMC/Ins Claims/ATM)	\$22,500.00	\$20,000.00	\$25,328.16	112.57%
Vending	\$2,300.00	\$0.00	\$1,021.10	44.40%
Open Skate/Hockey, etc.	\$9,000.00	\$75.00	\$3,070.00	34.11%
Reimbursement	\$0.00	\$0.00	\$1,830.00	0.00%
Misc. Revenue	\$0.00	\$0.00	\$0.00	0.00%
Total Income	\$841,995.00	\$45,454.20	\$423,197.91	50.26%
Expenses				
Salaries, Wages, Taxes & Benefits	\$336,964.16	\$19,445.97	\$200,491.76	59.50%
Supplies (Office, Misc.)	\$500.00	\$0.00	\$101.99	20.40%
Supplies (Concession)	\$44,500.00	\$0.00	\$15,970.27	35.89%
Fuel, Misc.	\$500.00	\$0.00	\$12.00	2.40%
Professional Services	\$20,000.00	\$580.64	\$25,014.37	125.07%
Sales Tax	\$7,304.00	(\$25.53)	\$4,432.16	60.68%
Telephone	\$1,750.00	\$0.00	\$521.33	29.79%
Monitoring	\$250.00	\$10.74	\$550.18	220.07%
Electric	\$175,000.00	\$12,525.51	\$54,828.69	31.33%
Gas	\$72,900.00	\$2,408.26	\$31,477.55	43.18%
Water	\$12,500.00	\$1,020.27	\$7,539.96	60.32%
Refuse	\$8,500.00	\$223.50	\$2,487.52	29.26%
Insurance	\$37,800.00	\$0.00	\$26,682.62	70.59%
Education/Training	\$500.00	\$0.00	\$250.00	50.00%
Administration	\$15,546.22	\$1,295.52	\$10,364.16	66.67%
Misc.	\$5,700.00	\$0.00	\$1,828.00	32.07%
Repair Maintenance – Machinery	\$20,000.00	\$2,347.29	\$9,827.07	49.14%
Repair Maintenance – Building	\$75,000.00	\$5,235.67	\$45,589.15	60.79%
Total Operating Expenses	\$835,214.38	\$45,067.84	\$437,968.78	52.44%
Net Income/Loss	\$6,780.62	\$386.36	(\$14,770.87)	

STMA ARENA CASH BALANCES AND RECEIVABLES

August 31, 2024

Cash Balance Operations

Est.	Cash Balance Operations 1/1/24	\$ 348,366.50
	Add Revenues	\$ 423,197.91
	Less Expenses	\$ 437,968.78
	Investments	\$ 14,917.39
	Est. Cash Balance Operations 08/30/24	\$ 318,678.24

Accounts Receivable (invoiced) Operations August 31, 2024 - \$81,226.95

Team	Amount Due	0-30 Days	30-60 days	60-90 days	90 days & Over
Euro American Hockey	\$ 2,406.25	\$ 2,406.25			
Hockey Finder	\$ 3,951.40	\$ 3,951.40			
Junior Knights	\$ 2,007.91	\$ 2,007.91			
Lakes Area Training	\$ 1,691.16	\$ 1,691.16			
Mega Goal Tending	\$ 34,287.20	\$ 34,287.20			
Midwest Hockey Program	\$ 21,562.24	\$ 21,562.24			
MN Hockey Tier 1 League	\$ 2,267.50	\$ 2,267.50			
Outlaws	\$ 3,452.11	\$ 3,452.11			
Red & Black League	\$ 910.00	\$ 910.00			
River Hawks Summer Training	\$ 3,789.51	\$ 3,789.51			
Rogers Old Man Hockey	\$ 751.63	\$ 751.63			
STMA Squirt Spring-Summer Hockey Club	\$ 4,150.04	\$ 4,150.04			
Total	\$ 81,226.95	\$ 81,226.95	\$ -	\$ -	\$ -
Current 0-30 days		\$81,226.95	100.00%		
30-60 days		\$0.00	0.00%		
60-90 days		\$0.00	0.00%		
over 90 day		\$0.00	0.00%		

Cash Balance Dedicated Capital Improvement Fund

Arena Dedicated Capital Improvement Fund	
Est. Beginning Balance 1/1/24	\$ 277,682.00
Invoiced St. Michael \$15,000	\$ 15,000.00
Invoiced ISD 885 \$15,000	\$ 15,000.00
Invoiced City of Albertville \$15,000	\$ 15,000.00
Invoiced ISD 885 \$3335.00	\$ 3,335.00
Xcel Energy Rebate	\$ 6,607.00
Box Heaters	\$ (1,330.00)
Scoreboard	\$ (17,000.00)
Low-E Ceiling	\$ (70,790.00)
Donations Albertville Utility Billing	\$ 36.48
Balance 08/30/24	\$ 243,540.48

STMA Arena Vendor Check Detail Register August 2024

14164 e	08/01/24	MEDICA			
	E 810-00000-131	Employer Paid Health	\$2,955.64		Emp Health Insurance
14165 e	08/02/24	XCEL ENERGY			
	E 810-00000-381	Electric Utilities	\$12,525.51	8864117395898	Lachman Ave 6/9/24-7/9/24
14216 e	08/05/24	MR CUTTING EDGE LLC			
	E 810-00000-404	R/M - Machinery/Equip	\$142.00	6754	Equipment Repair
14222 e	08/05/24	SCR, INC			
	E 810-00000-405	R/M - Buildings	\$2,873.75	AC010918	Monthly Blanket - August 2024
14240 e	08/01/24	SIGNAPAY			
	E 810-00000-300	Professional Svcs	\$63.90	AUGUST 2024	Arena CC Merchant Fee
14241 e	08/12/24	CITY OF ALBERTVILLE			
	E 810-00000-382	Water Utilities	\$219.12		Water Bill 07/17/24 87-0000310-00-5
	E 810-00000-382	Water Utilities	\$801.15		Water Bill 07/17/24 87-0000315-00-0
14242 e	08/10/24	CITY OF ALBERTVILLE			
	E 810-00000-412	Building Rentals/Admin Fee	\$1,295.52		08/24 Arena Admin Fee
14245 e	08/19/24	ACE OF ALBERTVILLE - ARENA			
	E 810-00000-405	R/M - Buildings	\$8.99	132991	Misc Supplies & Materials
14250 e	08/19/24	CINTAS FIRST AID & SAFETY			
	E 810-00000-405	R/M - Buildings	\$133.09	5224878785	Medical Supplies
14251 e	08/19/24	COURI & RUPPE			
	E 810-00000-304	Legal Fees	\$345.00	JULY 2024	Ice Arena
14266 e	08/19/24	PREMIUM WATERS INC			
	E 810-00000-405	R/M - Buildings	\$23.97	802827-07-24	Bulk Water
14270 e	08/19/24	TWIN PINES IMPRINTING LLC			
	E 810-00000-300	Professional Svcs	\$141.74	6705	Arena Decals

14271 e	08/19/24	VESTIS GROUP, INC			
E 810-00000-405		R/M - Buildings	\$66.86	2530303253	Janitorial Supplies
14277 e	08/19/24	WRIGHT-HENNEPIN COOP ELECTRIC			
E 810-00000-327		Monitoring	\$10.74	35031527275	Elevator Monitoring
14291 e	08/19/24	MN DEPARTMENT OF REVENUE			
E 810-00000-315		Sales Tax	(\$25.53)		AUGUST 2024 Arena Sales Tax
43031	08/05/24	HILLYARD, INC.			
E 810-00000-404		R/M - Machinery/Equip	\$792.38	605535076	Janitorial Supplies
E 810-00000-404		R/M - Machinery/Equip	\$1,412.91	700598785	Janitorial Supplies
43033	08/05/24	JURRENS OUTDOOR SERVICES LLC			
E 810-00000-405		R/M - Buildings	\$400.51	INV-2780	Mowing 6/5, 6/12, 6/26 & Spray Weeds
43041	08/05/24	STEP SAVER, INC.			
E 810-00000-405		R/M - Buildings	\$88.50	174835	Bulk Salt
43049	08/19/24	CENTERPOINT ENERGY			
E 810-00000-383		Gas Utilities	\$2,408.26		AUGUST 2024 6/28/24-7/26/24
43059	08/19/24	SHERWIN-WILLIAMS CO			
E 810-00000-405		R/M - Buildings	\$400.00	1306-7	Rubber Matting Repair-Blue Rink
43061	08/19/24	ST. MICHAEL SPINAL REHAB			
E 810-00000-300		Professional Svcs	\$30.00		Random Drug and/or Alcohol Test
43062	08/19/24	WASTE MANAGEMENT			
E 810-00000-384		Refuse/Garbage Disposal	\$223.50	7962550-	Trash Removal 5898 Lachman
43064	08/20/24	B & D PLUMBING HEATING & AIR			
E 810-00000-405		R/M - Buildings	\$1,240.00	6186782	Relief Valve,Neutralizer,T&P
810 STMA Arena			\$28,577.51		



MANAGER’S GENERAL UPDATE

Date: September 9th, 2024
To: STMA Arena Board
From: Grant Fitch, STMA Arena Manager

ARENA MONTHLY RENTAL HOURS – AUGUST

<u>User</u>	<u>Hours Sold</u>
STMAYHA	8 hours
AAA	129.50 hours
RYHA (Rogers)	0 hours
Adult Hockey	8 hours
High School Boys/Girls	0 hours
Private rentals	167.75 hours
<hr/>	
Total Hours	313.25
August Budget Projection	233
September Projected	175
**Billed Hours for August 2024	313.25

Operations: Blanket renewal SCR will again include a compressor replacement under this agreement. Blanket would start November 1st, 2024 and run through November 1st, 2025. All Gold Rink HVAC and radiant heaters are included in the proposal. A new compressor through Gartner Refrigeration Inc was quoted at \$25,000. This gives us a budgeted number to work with. Anything over the blanket amount, SCR pays and if under, we split 50/50. Cost per month \$2,461 and total for the year would be \$29,532. No change to the Blanket price and we may see a portion coming back to the rink after November 1st, 2024 with a 50/50 split based on numbers as of 9/02/24.

Floor Matting: We are currently working on quotes for matting replacement in the locker room & hallway 1-4, would ideally be for replacement to take place in Spring 2025.

Power outage: Monday 8/26 (due to severe weather) Arena had no power from 7 pm to about 11 pm.

Staffing: In the process of hiring part-time maintenance and concession workers.

Fhit/Map Clinics & STP Summer Camps: Fhit clinics ended on Friday August 23rd and STMAYHA starts pre-season skills on Monday September 16th. All summer camps were well attended.

STMA Arena Usage Statistics: Attached are the Blue and Gold Rink hours for August 1st to August 31st, 2024. Times are broken down by event type.



BLUE RINK

Usage Statistics - Account

8/1/2024 to 8/31/2024 No Time restrictions

All Days of the Week

Selected Facilities

Account Type/Account	Hours	% Hours	Fee	Other	Tax	Total	% Total
AAA Hockey	57.25	28.202%	\$9,843.75	\$0.00	\$677.49	\$10,521.24	28.775%
EuroAmerican Hockey	3.75	1.847%	\$656.25	\$0.00	\$0.00	\$656.25	1.795%
Midwest Hockey Program (MHP)	53.50	26.355%	\$9,187.50	\$0.00	\$677.49	\$9,864.99	26.980%
Adult Hockey	8.00	3.941%	\$1,840.00	\$0.00	\$135.68	\$1,975.68	5.403%
Hockey Finder (HF)	8.00	3.941%	\$1,840.00	\$0.00	\$135.68	\$1,975.68	5.403%
Private Rental	137.75	67.857%	\$23,537.50	\$0.00	\$529.30	\$24,066.80	65.822%
Bombers 10u 12u	6.00	2.956%	\$1,050.00	\$0.00	\$77.46	\$1,127.46	3.084%
Crow River Hockey Club	1.00	0.493%	\$175.00	\$0.00	\$12.91	\$187.91	0.514%
Lakes Area Training (Lakes Elite)	12.00	5.911%	\$1,575.00	\$0.00	\$116.19	\$1,691.19	4.625%
MEGA Goaltending (FHIT - MAP)	84.00	41.379%	\$14,700.00	\$0.00	\$0.00	\$14,700.00	40.204%
MN Hockey	3.00	1.478%	\$570.00	\$0.00	\$0.00	\$570.00	1.559%
Mn Hockey HP & Tier 1 League (D5)	5.75	2.833%	\$1,092.50	\$0.00	\$0.00	\$1,092.50	2.988%
Outlaws	10.00	4.926%	\$1,750.00	\$0.00	\$129.10	\$1,879.10	5.139%
Private Rental - Taxable	2.00	0.985%	\$350.00	\$0.00	\$25.82	\$375.82	1.028%
Red and Black League	3.00	1.478%	\$525.00	\$0.00	\$38.72	\$563.72	1.542%
Rogers Old Man Hockey	3.00	1.478%	\$525.00	\$0.00	\$38.73	\$563.73	1.542%
STMA Squirt Spring-Summer Hockey Clinic	7.00	3.448%	\$1,050.00	\$0.00	\$77.46	\$1,127.46	3.084%
Wyatt Thole Training	1.00	0.493%	\$175.00	\$0.00	\$12.91	\$187.91	0.514%
	203.00		\$35,221.25	\$0.00	\$1,342.47	\$36,563.72	



GOLD RINK

Usage Statistics - Account

8/1/2024 to 8/31/2024 No Time restrictions

All Days of the Week

Selected Facilities

Account Type/Account	Hours	% Hours	Fee	Other	Tax	Total	% Total
AAA Hockey	72.25	65.533%	\$12,643.75	\$0.00	\$803.37	\$13,447.12	65.918%
EuroAmerican Hockey	10.00	9.070%	\$1,750.00	\$0.00	\$0.00	\$1,750.00	8.579%
Midwest Hockey Program (MHP)	62.25	56.463%	\$10,893.75	\$0.00	\$803.37	\$11,697.12	57.340%
Private Rental	30.00	27.211%	\$5,075.00	\$0.00	\$374.34	\$5,449.34	26.713%
Bombers 10u 12u	5.00	4.535%	\$875.00	\$0.00	\$64.55	\$939.55	4.606%
Crow River Hockey Club	2.00	1.814%	\$350.00	\$0.00	\$25.82	\$375.82	1.842%
Iowa Heart Landers ECHL Hockey	7.50	6.803%	\$1,312.50	\$0.00	\$96.78	\$1,409.28	6.908%
Minnesota Lakers	3.00	2.721%	\$525.00	\$0.00	\$38.73	\$563.73	2.763%
Outlaws	3.00	2.721%	\$350.00	\$0.00	\$25.82	\$375.82	1.842%
Private Rental - Taxable	1.00	0.907%	\$175.00	\$0.00	\$12.91	\$187.91	0.921%
Red and Black League	1.50	1.361%	\$262.50	\$0.00	\$19.36	\$281.86	1.382%
Rogers Old Man Hockey	1.00	0.907%	\$175.00	\$0.00	\$12.91	\$187.91	0.921%
STMA Squirt Spring-Summer Hockey Clinic	3.00	2.721%	\$525.00	\$0.00	\$38.73	\$563.73	2.763%
Wyatt Thole Training	3.00	2.721%	\$525.00	\$0.00	\$38.73	\$563.73	2.763%
Youth Hockey	8.00	7.256%	\$1,400.00	\$0.00	\$103.24	\$1,503.24	7.369%
Junior Knights	8.00	7.256%	\$1,400.00	\$0.00	\$103.24	\$1,503.24	7.369%
	110.25		\$19,118.75	\$0.00	\$1,280.95	\$20,399.70	



August 2, 2024

St. Michael Albertville Arena
PO Box 193 5898 Lachman Avenue
Albertville, MN 55301-3956

Regarding: Refrigeration Blanket Maintenance Program

Thank you for giving SCR Companies the opportunity to review your blanket maintenance program once again. As always, it has been SCR's pleasure maintaining and servicing your refrigeration equipment this past year. Below you will find the various parts and materials used throughout the blanket period and the cost of the program for past year.

CENTRAL | METRO DIVISION

604 Lincoln Ave. NE
St. Cloud, MN 56304
Toll free 800-827-1642
Office 320-251-6861
Fax 320-251-9390

NORTHERN DIVISION

7674 College Road, Ste 115
Baxter, MN 56425
Office 218-828-4337
Fax 218-825-4966

SOUTHERN DIVISION

2625 Highway 14 West
Rochester, MN 55901
Office 507-535-7954
Fax 507-424-1825

153 Chestnut St., Ste 300
Mankato, MN 56001
Office 507-345-8425
Fax 507-387-3208

scr-mn.com

Services

**REFRIGERATION
HVAC
SERVICE
BUILDING AUTOMATION
FOOD SERVICE**

Various Parts and Materials Used

- 109.75 Service and Maintenance hours. This includes Reg, OT, and DT
- 55 – Pleated Air Filters
- 4 – Oil Filters
- 1 – Thermostat
- CO2 Tank Leases
- CO2

Blanket Summary			
Year	Agreement Price	Time and Material Cost	Balance
2023-2024	\$34,485.00	\$22,558.25	Contract billed to date \$28,737.50 \$6,179.25 current excess

Please see the Blanket Maintenance forms to review this upcoming year's agreement. Thank you for your business. We looked forward to working with the St. Michael Albertville Arena in 20234 through 2025 and hope it is a successful one!

Sincerely,

SCR COMPANIES

Mark Fitch
Mark Fitch



ST. MICHAEL ALBERTVILLE ARENA
HVAC AND DEHUMIDIFICATION GOLD RINK, REFRIGERATION,
BLANKET MAINTENANCE COVERAGE

CENTRAL |
METRO DIVISION

604 Lincoln Ave. NE
St. Cloud, MN 56304
Toll free 800-827-1642
Office 320-251-6861
Fax 320-251-9390

NORTHERN DIVISION

7674 College Road, Ste 115
Baxter, MN 56425
Office 218-828-4337
Fax 218-825-4966

SOUTHERN DIVISION

2625 Highway 14 West
Rochester, MN 55901
Office 507-535-7954
Fax 507-424-1825

153 Chestnut St., Ste 300
Mankato, MN 56001
Office 507-345-8425
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scr-mn.com

Services

REFRIGERATION
HVAC
SERVICE
BUILDING AUTOMATION
FOOD SERVICE

It is hereby agreed that SCR will provide such parts, labor and maintenance as may be needed to keep the refrigeration and dehumidification system maintained for the time period indicated. Items covered under this agreement are as follows:

1. *Contactors*
2. *Limit of one (1) Compressor per year on the CO2 System*
3. *Blower motors and wheels*
4. *Copper Piping Used to Make Repairs*
5. *Dehumidification Unit Motors and Cleanings*
6. *Desiccant dehumidifier maintenance*
7. *Emergency Service*
8. *Fuses within the HVAC Systems*
9. *Gas Valves*
10. *Gas Regulators*
11. *Labor for Service and Maintenance on Covered Items*
12. *Heating safety controls*
13. *Pleated Air Filters*
14. *Flame sensors*
15. *Flame ignitors*
16. *Flame rods*
17. *Ignition devises*
18. *Sensors*
19. *Sight Glasses*
20. *Switches*
21. *Temperature and Pressure Sensors*
22. *Travel Cost for PM's and Emergency Service*
23. *Furnace components for repairs that are less than a new furnace*
24. *Heat exchangers in furnaces that are accessible*
25. *Quarterly Maintenance on the new CO2 Refrigeration Rack and HVAC*
26. *Cleaning of condenser pads and coils as needed*
27. *Start-up and shut down on old rink in spring and summer*
28. *1000 pounds of CO2 to stay onsite and replenished when used*
Value of \$1,000.00
29. *CO2 Tank lease and rental fees. Value of \$3,680.00 per year.*
30. *CO2 Check Valves*
31. *CO2 EEV Valves*
32. *CO2 Ball Valves*
33. *Rebuilding pumps motors, couplers and gaskets*
34. *Guentner Gas Cooler motors. Warranty is 5 years from start-up 2 years remaining.*
35. *500 gallons of Glycol for repairs*

BLANKET MAINTENANCE EXCLUSIONS

1. Putting in and out Ice
2. Painting of the ice sheets
3. Circuit Boards
4. Glycol over 500 gallons
5. Media for Guentner Gas Cooler
6. HVAC service and maintenance on new building/blue rink
7. New equipment in new building
8. Compressors over the one (1) allowed.
9. Desiccant dehumidifier wheel replacement
10. Desiccant dehumidifier heat exchanger replacement
11. Replacement tubes on radiant heat
12. Electrical work done by electricians
13. VFD Replacements
14. Total Pump Replacements
15. Control system upgrades and head ends
16. Domestic Hot Water Heaters
17. Ice Time Lost
18. Misuse, Abuse, or Employee-Caused Damage of Equipment
19. Replacement of Evaporators and Condensers
20. Snow Melt Pit Cleaning
21. Vandalism

PRICE

The price to cover the aforementioned services is \$2,873.75 per month or \$34,485.00 for one (1) year for the refrigeration equipment.

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St. Michael Albertville Arena	Date	SCR, Inc.	Date

Agreement Start Date: November 1st, 2024.

Agreement End Date: October 31st, 2025

***Coverage outlined in this agreement is in force contingent on scheduled payments being current (within 30 days of receipt). Prices are subject to annual review after the anniversary date based on service history, equipment changes, or negotiated updates. Customer and/or SCR have the right to cancel this program subject to a 60-day written notice prior to anniversary date.*