



ALBERTVILLE CITY COUNCIL

REGULAR MEETING MINUTES

July 15, 2024 – 7 pm
Council Chambers
Albertville City Hall

1. Call to Order

Mayor Hendrickson called the meeting to order at 7:05 pm.

2. Pledge of Allegiance – Roll Call

Present: Mayor Hendrickson, Councilmembers Cocking, Hayden, Olson and Zagorski.

Staff Present: City Administrator Nafstad, Fire Chief Bullen, City Attorney Couri, Finance Director Lannes, and City Clerk Luedke.

3. Recognitions – Presentations – Introductions – None

4. Public Forum

Ms. Sherri Schmidt, 5647 Lander Ave NE, was in attendance. She said for the last 20 years, she has had continuous flooding in her back and side yard. She explained the issues she has been having which includes continuous standing water in her yard and said City staff has come out and looked at her property and had said the City could fix the flooding issues by installing drain tile, but nothing has been done as of yet. She said her neighbor in the back has an embankment and his sump pump drains into her yard and said she felt this was part of the reason why her area was always under water. She said she called the City regarding the sump pump drain and was told it was legal to do this. She answered questions from Council.

City Administrator Nafstad explained the issues and reported the flooding is due to two different subdivision projects that were not coordinated when the projects were constructed and added the newer development was higher and causing drainage issues. He said at this time, there was no way to drain the water out of the area because there is not a storm sewer connection in her area. He continued that part of the Main Avenue project will be to extend a storm sewer line from Main Avenue down 56th Street to correct the issue. He answered questions from Ms. Schmidt and the Council.

The Council thanked Ms. Schmidt for attending the Council meeting.

5. Amendments to the Agenda

There were no amendments to the agenda.

MOTION made by Councilmember Olson, seconded by Councilmember Cocking to approve the July 15, 2024, agenda as submitted. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order listed on the Consent Agenda following the approval of the remaining Consent items. Items pulled will be approved by a separate motion.

- A. Approve the June 17, 2024, regular City Council Meeting minutes as presented.
- B. Authorize the Monday, July 15, 2024, payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request.
- C. Accept Account Receivable Report.
- D. 2nd Quarter Budget to Actual Report.
- E. 10% Annual Gambling Contribution Report.
- F. Authorize purchase and installation office furniture from Business Essentials for the Wastewater Treatment Facility not to exceed \$15,000.
- G. Authorize purchase and installation of a water heater from Weidner's for the Albertville City Hall not to exceed \$11,795.
- H. Authorize purchase of five replacement wireless access points plus mounting brackets, 4 for the City Hall and 1 for STMA Ice Arena old rink, and installation assistance from Marco not to exceed a total of \$5,300.
- I. Approve a Special Event Permit and Temporary Liquor License for the Albertville Lions for their Annual Cruisin' & Rockin' Car Show on September 7, 2024, from 2 pm to 9 pm.
- J. Approve a Special Event Permit for Family Youth Community Connections (FYCC) for their 10th Annual Open Streets event on September 14, 2024, from 10:30 am to 1 pm.
- K. Approve a Temporary Liquor License for the Church of St. Albert Annual Parish Festival on September 14 and 15, 2024, to be located at St. Albert Parish Center.
- ~~L. Adopt Resolution No. 2024-19 approving a services agreement with Allina Health Emergency Medical Systems for training and medical direction services through July 1, 2026.~~
- M. Approve Payment Application No. 15 to Gridor Construction in the amount of \$325,406 for Wastewater System Improvements.

City Administrator Nafstad requested to move item 6L under the Finance section for further discussion with the City Attorney.

MOTION made by Councilmember Cocking, seconded by Councilmember Zagorski to approve the July 15, 2024, consent agenda as amended. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

7. Public Hearing – None

8. Wright County Sheriff's Office – Updates, reports, etc.

Wright County Sheriff Deputy Cassidy reviewed the incidents that occurred in the City of Albertville within the past few weeks. He answered questions from Council regarding recent activities within the City.

9. Department Business

A. City Council

1. Committee Updates (*STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)

Councilmember Zagorski provided an update from the Planning Commission meeting which included information on the public hearing on a new daycare development, KinderCare. He reported that the Commission discussed the private road maintenance agreement and reported the developer was working with the current property owners on the agreement.

City Administrator Nafstad provided background information on the private road that the new development would be accessed to and explained the road agreements already in place with the business currently on the private road.

Councilmember Olson provided an update from the FYCC meeting which included a discussion on the FYCC budget and the resignation of Paula Adamski.

City Administrator Nafstad provided information on the number of applications received and the process to be used to hire Paula's replacement.

B. Building – None

C. City Clerk – None

D. Finance – None

E. Fire

1. Albertville Fire Department – June 2024 Incident Data

Fire Chief Bullen reported he had provided the June 2024 Incident Data report for Council review.

2. Approve Services Agreement with Allina Health Emergency Medical Services

Fire Chief Bullen reported the City Attorney requested to remove this item from the Consent agenda to add a sentence to the agreement under the indemnification clause.

City Attorney Couri said the service agreement has a mutual indemnification clause and explained what the indemnification clause meant. He reported that under Minnesota Statute, the City as a tort liability maximum of 500,000 per person 1.5 million or incident or per occurrence and the agreement does not include a limit in the clause so he recommended adding language to incorporate a limit amount to the agreement.

Fire Chief Bullen reported that the current Resolution stated the agreement was subject to review by the City Attorney therefore the Resolution would not need to be amended but the agreement would.

There was Council discussion regarding the service agreement and the recommendation from the City Attorney. The Council directed City staff to amend the Allina Health Emergency Medical Systems agreement as advised.

MOTION made by Councilmember Cocking, seconded by Councilmember Zagorski to adopt **Resolution No. 2024-19** approving a services agreement with Allina Health Emergency Medical Systems for training and medical direction services through July 1, 2026 as amended. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

F. Planning and Zoning – None

G. Public Works/Engineering – None

H. Legal – None

I. Administration

1. Follow up Budget Discussion

City Administrator Nafstad reported at this time there was no further discussion needed on the budget and added City staff would bring back additional information to the next budget workshop scheduled for August 5.

City Administrator Nafstad answered questions from Council regarding damages to City property during the recent storms. He reported there had been some downed trees and power outages during the storm and noted Public Works staff set up generators at the lift stations and completed general cleanup of leaves and twigs within the City.

10. Announcements and/or Upcoming Meetings

July 22	Joint Power Water Board, 6 pm Parks Committee, 7 pm
August 5	Council Budget Workshop, 6:15 pm
August 5	City Council, 7 pm
August 12	STMA Arena Board, 6 pm
August 13	Primary Election
August 14	Planning Commission, 7 pm

11. Adjournment

MOTION made by Councilmember Cocking, second by Councilmember Hayden to adjourn the meeting at 7:45 pm. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

Respectfully submitted,



Kristine A. Luedke, City Clerk