



ALBERTVILLE CITY COUNCIL

REGULAR MEETING MINUTES

June 17, 2024 – 7 pm
Council Chambers
Albertville City Hall

1. Call to Order

Mayor Hendrickson called the meeting to order at 7:07 pm.

2. Pledge of Allegiance – Roll Call

Present: Mayor Hendrickson, Councilmembers Cocking, Hayden, Olson and Zagorski.

Staff Present: City Administrator Nafstad, Fire Chief Bullen, City Attorney Couri, City Planner Brixius, Finance Director Lannes, and City Clerk Luedke.

3. Recognitions – Presentations – Introductions – None

4. Public Forum

Mr. Randy Bacon, 5560 Lannon Ave NE and Mr. Doug Krutzig, 5553 Lannon Ave NE said they were concerned regarding the loud band noise during this year's Friendly City Day Festival in Neighbor's Bar and Grill's parking lot. Both Mr. Bacon and Mr. Krutzig stated they supported the Festival but asked if the outdoor music could stop earlier in the evening because they both lived within a couple blocks from Main Avenue. Mr. Bacon reported he requested the restaurant lower the volume of the band and it was lowered for a short time but then the volume was increased. They answered questions from Council.

City Administrator Nafstad provided information on the special event permit process and reported, normally, BJ's Bar and Grill and Neighbor's Bar and Grill were not allowed to have outdoor music because of their proximity to the residential area but there was an exception for outdoor music in the Albertville City Code for events occurring during Friendly City Day. He answered questions from Council.

City Planner Brixius provided additional information on the special event ordinance and reported events should not operate beyond the time of 12 midnight and answered questions from Council.

There was Council discussion regarding the noise complaint and the consensus was for City staff to send a letter or communicate in some way with Neighbor's to let them know that the City had received noise complaints from this year's event and notify them that the Council may consider not issuing a permit to them for next year's festival.

The Council thanked the residents for attending the Council meeting.

Ms. Courtney Wiest of Shop STMA, reported a number of years ago Shop STMA incorporated the City of Albertville into the organization and since then Shop STMA has reached to bring more members of the business community into the organization from both Albertville and St. Michael. She said last year the organization launched the Discover STMA campaign because between the two cities, there is everything from grocery stores, great restaurants to many businesses so residents

should not have to go to other communities for their shopping or business needs. Ms. Wiest reported the St. Michael City Council approved adding Discover STMA signs to multiple park fences and said the signs would be approximately 12 by 12 metal signs and include a QR code which brings users to the Discover STMA website which has information on the shopping and business opportunities along with other events occurring in both communities. She said she would like to add the Discover STMA signs to the Albertville City Parks on the tennis courts, pickle ball courts and baseball fields fencing and added she would need City staff to identify the City parks and assistance in the installation of the signs. Ms. Wiest answered questions from Council.

City Administrator Nafstad said he felt it was a good idea but added City staff would need Council direction because the Albertville City Code currently does not allow for this type of signage in City parks. He said the City recently made some Code changes to allow the Albertville nonprofit baseball and softball associations to do some advertising on the baseball field's fencing but further modifications to the Code would be required. He answered questions from Council.

There was Council discussion regarding the Discover STMA campaign and the signage request. The Council's consensus was to have City Staff look into the request further.

5. Amendments to the Agenda

City Administrator Nafstad requested to add an item 6D. under the Finance entitled "Driveway Improvement Assessment".

MOTION made by Councilmember Hayden, seconded by Councilmember Zagorski to approve the June 17, 2024, agenda as amended. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order listed on the Consent Agenda following the approval of the remaining Consent items. Items pulled will be approved by a separate motion.

- A. Approve the June 3, 2024, regular City Council Meeting minutes as presented.
- B. Authorize the Monday, June 17, 2024, payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request.
- C. Adopt **Resolution No. 2024-18** Appointment of Election Judges and Absentee Ballot Board for the Primary Election on August 13, 2024.

MOTION made by Councilmember Cocking, seconded by Councilmember Olson to approve the June 17, 2024, consent agenda as submitted. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

7. Public Hearing – None

8. Wright County Sheriff's Office – Updates, reports, etc.

Wright County Sheriff Deputy Cassidy reviewed the incidents that occurred in the City of Albertville within the past few weeks.

9. Department Business

A. City Council

1. Committee Updates (*STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)

City Administrator Nafstad reported Councilmember Zagorski and Councilmember Hayden would be exchanging roles as the liaisons for the STMA Arena Board and the Planning Commission. He said Councilmember Zagorski would now be the Planning Commission liaison and Councilmember Hayden would be the STMA Arena Board liaison.

MOTION made by Councilmember Cocking, seconded by Councilmember Olson to amend Resolution No. 2024-02 appointing City Council Members to Boards and Committees for 2024. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

Councilmember Zagorski provided an update from the Planning Commission meeting which included a public hearing for a commercial daycare center. He reported the Planning Commission tabled the public hearing to the July 9 Planning Commission meeting.

City Administrator Nafstad provided an update from FYCC and said Paula Adamski submitted her resignation effective at the end of July. He answered questions from Council regarding funding for FYCC.

B. Building – None

C. City Clerk – None

D. Finance

1. Drive Improvement Assessment

City Administrator Nafstad presented the staff report and answered questions regarding the driveway assessment program.

Councilmember Cocking recused himself from voting on the item.

MOTION made by Councilmember Hayden, second by Councilmember Zagorski to approve a Driveway Replacement Contract for property owners Aaron and Kristie Cocking located at 11614 Laketowne View NE, Albertville, MN 55301 – PID 101-083-007020. Ayes: Hayden, Hendrickson, Olson and Zagorski. Nays: None. Abstained: Cocking. The motion carried.

E. Fire – None

F. Planning and Zoning – None

G. Public Works/Engineering

1. Main Avenue Reconstruction Discussion

City Administrator Nafstad reported this was just the beginning stages of the preliminary design for the reconstruction of Main Avenue. He provided background information on the condition of the pavement currently on Main Avenue in which he said it was redone around 2006, when the road was still considered a County Road. City Administrator Nafstad said what drives the project at this

time was the utilities beneath the road because the water main has surpassed its lifetime and was beginning to corrode. He reported the City received a grant for \$1.5 million to be used toward the reconstruction project. Administrator Nafstad reported the gas company would like to replace the old steel gas main and the power company was planning to upgrade the power lines. He said with this reconstruction, it would be an opportunity for the power company to update the power lines underground. He reported at this time there was no project schedule but was hoping to begin the project in 2025 after Albertville Friendly City Days with the second half of the project taking place in 2026 which may affect the parade route for the 2026 Friendly City Day's parade. He answered questions from the Council and provided additional information on the possible Main Avenue boulevard concept.

There was Council discussion regarding the proposed plan for the reconstruction of Main Avenue and they also discussed possible alternate parade routes for the 2026 Friendly City Day's parade.

City Administrator Nafstad reported at this time he was gathering information and Council input and would be bringing further information back the Council for their review and then providing the concept information to the public.

H. Legal – None

I. Administration

1. City Administrator's Update

City Administrator Nafstad presented the City Administrator's Update and provided information on upcoming events within the City.

10. Announcements and/or Upcoming Meetings

June 19	City Offices closed in observance of Juneteenth
June 24	Joint Power Water Board, 6 pm Parks Committee, 7 pm
July 4	City Offices closed in observance of the 4 th of July
July 8	STMA Arena Board, 6 pm
July 6	Planning Commission, 7 pm
July 15	Council Budget Workshop, 6:15 pm
July 15	City Council, 7 pm

11. Adjournment

MOTION made by Councilmember Cocking, second by Councilmember Hayden to adjourn the meeting at 8:18 pm. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

Respectfully submitted,

Kristine A. Luedke, City Clerk