



## City of Albertville Data Request Form – Members of the Public

5959 Main Avenue NE  
Albertville, MN 55301

763-497-3384  
Fax: 763-497-3210

Date of request: \_\_\_\_\_

I am requesting access to data in the following way:

- Inspection                       Copies                       Both inspection and copies

Note: Inspection is Fee. Per Title 3, Chapter 1 of the Albertville City Code, the fee is \$.25 per page. You may be required to pay for copies before we will give them to you.

**These are the data I am requesting:**

Describe the data you are requesting as specifically as possible. If you need more space, please use the back of this form.

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**Contact Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_                      Email address: \_\_\_\_\_

You do not have to provide any of the above contact information. However, if you would like us to mail/email you a copy of the data, we will need some type of contact information. In addition, if we do not understand your request and need to get clarification from you, without contact information we will not be able to begin processing your request until you contact us.

We will respond to your request as soon as reasonably possible.

If you have any questions, please contact Kris Luedke, City Clerk, at [Krisl@albertvillemn.gov](mailto:Krisl@albertvillemn.gov)