



RIGHT-OF-WAY PERMIT APPLICATION

Allow a minimum of 5 business days for permit processing from date of arrival.

Applicant is responsible for all locations and Gopher State One Calls including registration of new utilities. Please describe and check all that apply. Attach two scale drawings of project area. The drawing needs to show all existing and proposed right-of-way, curb, sidewalk, trails, and above and below ground facilities or appurtenances and poles.

Project Description:			
Date:	Co. Reference #:		
Applicant/Utility Owner:	Contact Person:		
Address:	City:	State:	Zip:
Email:	Phone:		

Contractor Performing Work			
Company:	Name:		
Address:	City:	State:	Zip:
Email:	Phone:		

Location:

Type of Work:	Cable TV	Electric	Gas	Repair
Telecom	New	Replacement	Service	Abandon
Underground	Street Light	Aerial	Driveway	Other _____

Estimated Start Date:	Estimated Completion Date:
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Type of Surface to be Disturbed:	Blvd.	Sidewalk	Easement
Bituminous	Concrete	Gravel	Other _____

Method of Installation:	Trench	Plow	Directional Bore
Backhoe	Hand Dig	Pneumatic Gopher	Other _____

Material Used:		
Size and type of pipe, conduit or cable:		
Distance from curb or centerline:		
Voltage or pressure:	Length:	Depth from surface:

Detour of Traffic:	No:	Yes:	Traffic control must comply with MMUCD
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Restoration Planned:	Motorized Tamper	Machine Formed Curb
Hand formed Curb/Sidewalk with Forms	Sodding with 6" Topsoil	Bit. Paving
Seeding with 6" Topsoil	Other _____	

OFFICE USE ONLY: PERMIT FEE		
Administration Fee (per permit)	Permit No.	Total:

Right-of-Way permits are issued subject to all of the terms, conditions and requirements of the Albertville City Code. By executing this application and accepting the Permit, Applicant agrees to fully comply with all terms and conditions and requirements of the Albertville City Code.

Conditions of Approval: Notify all affected homeowners of work prior to beginning. Restore all disturbed area "in kind". Locate and avoid all utilities including sprinklers and storm sewers. Bore all roads and driveways. Boring Depth: Shall be 5 ft. maximum. If boring deeper than 5 ft., contractor must get City approval prior to construction.

Signature:	Date:
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Submit completed application and map to: maeghanb@albertvillemn.gov Phone: 763.497.3384 x103

Office Use Only		
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Date Received:	Approved by:	Date Approved:
Permit Number:	Final Total:	Paid: