

Joint Powers Water Board

AGENDA

Regular Meeting of April 22, 2024

Joint Powers WTP

11100 50th Street NE

Albertville, MN

6:00 PM

Chairperson

Ryan Gleason

Engineer

Chris Larson, SEH

Board Members

Tom Dierberger

Joe Hagerty

Chris Kauffman

Rob Olson

Bob Zagorski

Operations

John Seifert, Veolia

Jennifer Thomas, Veolia

Dustin Carlson, Veolia

Zac Foster, Veolia

1. Call to Order / Roll Call
2. Approve Agenda – Page 1
3. Consent Agenda – Page 2
 - 3.1 Approval of March 25, 2024 Regular Board Meeting Minutes – Page 3
 - 3.2 Approval of April 2024 List of Claims – Page 6
 - 3.3 Approval of April 2024 Budget Report – Page 7
 - 3.4 Approval of April 2024 Cash Balances Report – Page 8
 - 3.5 Correction to January 2024 Investment Summary Report – Page 9
 - 3.6 Receipt of February 2024 Investment Summary Report – Page 11
 - 3.7 Receipt of March 2024 Investment Summary Report – Page 15
 - 3.8 Approval of March 2024 Monthly Operations Report – Page 19
 - 3.9 2023 Limit Reconciliation – Page 32
 - 3.10 MBI Pay App. No. 7 – Filter Rehabilitation – Page 38
4. General Business – Page 41
 - 4.1 First Reading of Draft Abdo Policies – Page 42
 - a. Purchasing Policy
 - b. Wire Policy
5. Engineer
6. Operations and Office – Page 48
 - 6.1 May Board Meeting – Page 49
7. Other Business / Announcements / Correspondence
8. Adjourn

CONSENT AGENDA

1. **Call to Order.** The regular meeting of the Joint Powers Water Board was called to order by Chairperson Gleason, on Monday, March 25, 2024 at 6:00 p.m. at the Joint Powers Water Board Water Treatment Plant, 11100 50th St NE, Albertville, MN 55301.

Board present: Tom Dierberger, Ryan Gleason, Joe Hagerty, Chris Kauffman, Bob Zagorski.

Board absent: Rob Olson.

Staff present: John Seifert, General Manager; Jennifer Thomas, Office Manager; Dustin Carlson, Water Department Supervisor / Facilities Manager.

Staff absent: Zac Foster, Project Manager.

Engineering present: Chris Larson, Short Elliott Hendrickson, Inc. (SEH).

Other: Ryan Blake, Minger Construction.

2. **Approve Agenda.** General Manager Seifert requested the addition of 3.8 EDA Lien Release. Zagorski moved, Hagerty seconded, to adopt the Agenda as presented with the addition of 3.8 EDA Lien Release. Motion carried 5-0.

3. **Approve Consent Agenda.** Zagorski moved, Hagerty seconded, to approve the Consent Agenda below. Motion carried 5-0.

- 3.1 Approval of February 26, 2024 Regular Board Meeting Minutes
- 3.2 Approval of March 2024 List of Claims
- 3.3 Approval of March 2024 Budget Report
- 3.4 Approval of March 2024 Cash Balances Report
- 3.5 Approval of February 2024 Monthly Operations Report
- 3.6 Resolution Approving Weber Lawn and Landscaping's Bid for Landscape Maintenance
- 3.7 MBI Pay App. No. 6 – Filter Rehabilitation
- 3.8 EDA Lien Release

4. **General Business.**

4.1 **Abdo 2023 Audit Results.** General Manager Seifert played the audit presentation previously recorded by Justin Nilson with Abdo. Nilson told the Board that at the end of 2023, Joint Powers Water Board's assets exceed its liabilities by \$33,123,559. The Board's net position increased \$2,070,823 or 6.7% and interest income increased \$2,040,093 from the prior year mainly due to market value increases. The cash and investment balances at the end of 2023 totaled \$19,278,969. Expenditures increased \$883,049 during the year mainly due to the increase on contract maintenance costs and repairs and maintenance of the water system. Joint Powers Water Board's investment in capital assets increased \$149,007 or 1.08%. Abdo recommends that the Board put a purchasing policy, as well as an electronic funds transfer policy in place in 2024. Zagorski moved, Dierberger seconded, to accept Abdo's 2023 audit as presented. Motion carried 5-0.

- 4.2 **AE2S Notice of Award of Watermain Looping Project.** At the January Board meeting, the watermain project was recommended for a public advertisement bid lettering on March 5. The bid package allowed for a base bid and an alternate material bid for two different pipe materials (high density ethaline (HDPE) or fusible poly vinyl chloride (PVC). Based on the bid tabulations, General Manager Seifert recommended to the Board to proceed with Minger Construction Company's bid package of \$1,062,161.50 for the watermain looping project base bid and HDPE piping. Hagerty moved, Zagorski seconded, to accept Minger Construction Company's bid package of \$1,062,161.50 for the watermain looping project and HDPE piping. Motion carried 5-0.
- 4.3 **Approval of Scope of Work for Proposal for Grant Funding for Future Water Treatment Plant.** At its April 2023 meeting, the Board adopted the April 24, 2023 Capital Improvements Plan (CIP). General Manager Seifert told the Board that the water treatment plant expansion is estimated at a project cost of \$20,000,000 for capital. The TAC committee received and reviewed a scope of work from HR Green to assist Joint Powers with researching and submitting three major funding opportunities. (1) State bonding bill; (2) Public Finance Authority (PFA) grants and low interest loans from the State; and (3) the Federal Congressional Directed Spending (CDS) previously known as Federal earmarks. Staff and the TAC committee recommend accepting HR Green's scope of work for proposal of grant funding for future water treatment plant in a total not-to-exceed fee of \$29,000. Zagorski moved, Dierberger seconded, to accept HR Green's scope of work for proposal of grant funding for a future water treatment plant in a total not-to-exceed fee of \$29,000. Motion carried 5-0.
5. **Engineer.**
- 5.1 **Submittal of Increase in Joint Powers Water Board's Water Appropriations from the MN Department of Natural Resources.** Engineer Larson and Staff have initiated the water appropriate amendment with the MN DNR, which looks to increase the allowable pumping capacity to accommodate current pumping levels as well as future volume through 2030.
- 5.2 **Filter Rehabilitation – Change Order No. 1** – Engineer Larson told the Board that there were a few unforeseen conditions that have been identified in the Filter Rehab Project. These include the removal of the welded filter backwash troughs, providing new gaskets for the filter viewing glass windows and doing some welding repairs. The total cost of those changes is \$34,305.31. Staff recommends accepting Change Order No. 1 in the amount of \$34,305.21. Hagerty moved, Zagorski seconded, to accept Change Order No. 1 in the amount of \$34,305.21. Motion carried 5-0.

6. Operations and Office.

- 6.1 **GSR Update.** General Manager Seifert told the Board that the ground storage reservoir (GSR) located on the water treatment plant site has been out of service since 2019. Supervisor of Operations Carlson and his staff worked with Utility Service Co., Inc. to efficiently recondition the GSR and pumping equipment during the last two weeks in February. The GSR was officially placed back in service on February 29. Supervisor Carlson and his staff utilized a creative solution to replace the level sensor with new radar measuring equipment that has improved the accuracy and operation of the GSR automation operation.
- 6.2 **Filter Rehab Update.** General Manager Seifert told the Board that Filters 1, 2 and 3 are fully completed and 4 and 5 are nearing completion.
- 6.3 **Staffing.** General Manager Seifert told the Board that Zach Blake, a Joint Powers Water Operator, resigned in March. Staff has posted ads on several sites to fill Zach's position. We wish him well in his future endeavors.

7. Other Business / Announcements / Correspondence.

- 7.1 **Locker Room Purchases.** The Board previously gave Staff the approval for the construction of a new locker room at the water treatment plant at a cost not to exceed \$20,000. That price did not include physical furnishings and fixtures such as lockers. Staff recommends approval to purchase lockers from Your Locker Store in the amount of \$3,990. Zagorski moved, Dierberger seconded, to accept Your Locker Store's quote for \$3,990 to purchase lockers for the new locker room. Motion carried 5-0.
8. **Adjourn.** Zagorski moved, Dierberger seconded, to adjourn the Joint Powers Water Board meeting at 7:09 PM. Motion carried 5-0.

Jennifer Thomas, Recording Secretary

**JOINT POWERS WATER BOARD
CHECK REGISTER SUMMARY
MEETING DATE: 4/22/24**

| Check # | Vendor | Check Date | Amount | Comments |
|----------------|--------------------------------|-------------------|---------------------|--|
| 17955e | MN DEPT OF REVENUE | 4/17/2024 | \$1,107.00 | March 2024 Sales Tax |
| 17956e | PAYMENT SERVICE NETWORK | 4/17/2024 | \$5,725.58 | March 2023 Web Pay Fees |
| 17957e | CENTERPOINT ENERGY | 4/17/2024 | \$931.50 | March 2024 Invoices |
| 17958e | CITY OF ST MICHAEL | 4/17/2024 | \$326,466.08 | March 2024 Receipt by Charge |
| 20989 | JBW HOLDINGS LLC | 3/22/2024 | (\$433.89) | Replace check # 20859 |
| 20993 | NEW LOOK CONTRACTING | 4/15/2024 | \$106,519.87 | Final Pay App |
| 20994 | BRANDON LOFTUS | 4/19/2024 | \$167.23 | Ref cr bal on 4168 Jansen Av NE |
| 20995 | CAROL EBERT | 4/19/2024 | \$58.32 | Ref cr bal on 11393 16th St NE |
| 20996 | CITY OF HANOVER | 4/19/2024 | \$60,741.65 | March 2024 Receipts by Charge |
| 20997 | CITY OF ST MICHAEL | 4/19/2024 | \$436.00 | ASR / 15th St Trunk Watermain Advertising |
| 20998 | CLIFFORD/SHELLEY ODENDAHL | 4/19/2024 | \$315.64 | Ref cr bal on 11775 36th Cir NE |
| 20999 | DAVE/REBECCA DICKSON | 4/19/2024 | \$648.90 | Refund overpayment |
| 21000 | DAVID AND NANCY FUCHS LIVING T | 4/19/2024 | \$90.00 | Ref cr bal on 15780 56th St NE |
| 21001 | DAVID NORLING | 4/19/2024 | \$140.15 | Ref cr bal on 1879 Lachman Av NE |
| 21002 | DUSTIN STAY | 4/19/2024 | \$13.92 | Ref cr bal on 821 Meadowlark Ln |
| 21003 | DYANA STROH | 4/19/2024 | \$151.01 | Ref cr bal on 4176 Jansen Av NE |
| 21004 | GREG/JODI ZAHLER | 4/19/2024 | \$169.07 | Ref cr bal on 116 3rd St NE |
| 21005 | HOFF, BARRY PA | 4/19/2024 | \$2,731.00 | March 2024 Invoice |
| 21006 | HOMEPRIDE INC | 4/19/2024 | \$321.91 | Ref cr bal on 600 3rd St SW |
| 21007 | JCB HOLDINGS | 4/19/2024 | \$433.89 | Ref cr bal on 14767 50th St NE |
| 21008 | JEREMY/REBEKAH HANSON | 4/19/2024 | \$107.81 | Ref cr bal on 2373 Keystone Av NE |
| 21009 | KELLY/CRAIG BITZAN | 4/19/2024 | \$164.35 | Ref cr bal on 500 Main St N |
| 21010 | LDK BUILDERS | 4/19/2024 | \$43.48 | Ref cr bal on 11363 16th St NE |
| 21011 | LENNAR | 4/19/2024 | \$4.50 | Ref cr bal on 9737 51st St NE |
| 21012 | MARLENE DANIELSON | 4/19/2024 | \$136.22 | Ref cr bal on 839 Welter Rd SE |
| 21013 | MOHAMED HASSAN | 4/19/2024 | \$80.06 | Ref cr bal on 517 Main St N |
| 21014 | MUNICIPAL BUILDERS INC | 4/19/2024 | \$108,359.85 | Filter Rehab - Pay App 7 |
| 21015 | OLSON & SONS ELECTRIC | 4/19/2024 | \$1,332.12 | Stator |
| 21016 | REGAN ENGLUND | 4/19/2024 | \$150.00 | Ref cr bal on 113 Edgewood Dr SE |
| 21017 | RIVER TOWN VILLAS LLC | 4/19/2024 | \$108.76 | Ref cr bal on 11232 Freedom Way |
| 21018 | SARAH/ROB HEALEY | 4/19/2024 | \$78.58 | Ref cr bal on 207 Willow Dr SW |
| 21019 | SHERWIN WILLIAMS | 4/19/2024 | \$73.08 | Paint for Locker Room |
| 21020 | Short Elliott Hendrickson Inc | 4/19/2024 | \$4,867.25 | DISH NSB @ 50th St WT |
| 21021 | TEGRETE | 4/19/2024 | \$462.00 | April 2024 Invoice |
| 21022 | TRAVIS/CHERYL SMITH | 4/19/2024 | \$228.59 | Ref cr bal on 11800 47th St NE |
| 21023 | TRUDY MACE | 4/19/2024 | \$117.67 | Ref cr bal on 11247 16th St NE |
| 21024 | VEOLIA WATER NA | 4/19/2024 | \$101,528.00 | May 2024 Contract Maintenance |
| 21025 | AE2S | 4/19/2024 | \$7,995.64 | Water Storage Tank & Trunk Watermain Extension |
| | | | \$732,572.79 | |

| | |
|----------------|----------------|
| _____ | _____ |
| Ryan Gleason | Rob Olson |
| _____ | _____ |
| Joe Hagerty | Bob Zagorski |
| _____ | _____ |
| Chris Kauffman | Tom Dierberger |

Joint Water Board

Budget - 2024 JPWB Board Meeting

| Account Descr | Budget | April 2024 Amt | 2024 YTD Budget | 2024 YTD Amt |
|--|-----------------------|---------------------|-----------------------|-----------------------|
| FUND 101 GENERAL FUND | | | | |
| E 101-40000-700 Advertising | \$200.00 | \$0.00 | \$200.00 | \$0.00 |
| E 101-40000-702 License/Fees | \$375.00 | \$0.00 | \$375.00 | \$850.00 |
| E 101-40000-704 Bank Charges | \$500.00 | \$0.00 | \$500.00 | \$100.00 |
| E 101-40000-712 Contract Maintenance | \$1,247,045.00 | \$101,528.00 | \$1,247,045.00 | \$406,112.00 |
| E 101-40000-730 Insurance | \$28,000.00 | \$0.00 | \$28,000.00 | \$0.00 |
| E 101-40000-734 Meeting Allowance | \$300.00 | \$0.00 | \$300.00 | \$0.00 |
| E 101-40000-748 Office Supplies | \$500.00 | \$0.00 | \$500.00 | \$0.00 |
| E 101-40000-749 Credit Card Fees | \$30,000.00 | \$2,434.61 | \$30,000.00 | \$11,900.32 |
| E 101-40000-752 Audit Fees | \$24,000.00 | \$0.00 | \$24,000.00 | \$18,090.00 |
| E 101-40000-754 GIS Engineer fees | \$7,500.00 | \$0.00 | \$7,500.00 | \$3,466.50 |
| E 101-40000-755 Project Engineering Fees | \$2,500.00 | \$678.75 | \$2,500.00 | \$15,780.93 |
| E 101-40000-756 General Engineering Fees | \$24,000.00 | \$0.00 | \$24,000.00 | \$0.00 |
| E 101-40000-757 Wellhead Protection | \$400.00 | \$0.00 | \$400.00 | \$0.00 |
| E 101-40000-758 Legal Fees | \$4,000.00 | \$2,731.00 | \$4,000.00 | \$3,324.00 |
| E 101-40000-759 ASR-Misc | \$1,000.00 | \$0.00 | \$1,000.00 | \$1,136.00 |
| E 101-40000-770 System Maintenance | \$40,000.00 | \$1,794.12 | \$40,000.00 | \$753,068.59 |
| E 101-40000-771 Well Maintenance | \$100,000.00 | \$0.00 | \$100,000.00 | \$0.00 |
| E 101-40000-772 System Repairs | \$35,000.00 | \$0.00 | \$35,000.00 | \$2,423.00 |
| E 101-40000-773 Facility Mgmt | \$25,000.00 | \$73.08 | \$25,000.00 | \$16,605.14 |
| E 101-40000-774 Utilities | \$330,000.00 | \$931.50 | \$330,000.00 | \$29,941.93 |
| E 101-40000-785 DNR Water Usage | \$18,000.00 | \$0.00 | \$18,000.00 | \$27,929.09 |
| E 101-40000-795 Misc Expense | \$2,500.00 | \$0.00 | \$2,500.00 | \$0.00 |
| E 101-40000-796 EDA/RR Fees | \$1,100.00 | \$0.00 | \$1,100.00 | \$0.00 |
| FUND 101 GENERAL FUND | \$1,921,920.00 | \$110,171.06 | \$1,921,920.00 | \$1,290,727.50 |
| | \$1,921,920.00 | \$110,171.06 | \$1,921,920.00 | \$1,290,727.50 |

Joint Water Board
***Cash Balances**

Cash Account: 1
April 2024

| Fund | 2024 Begin Balance | Receipts | Disbursements | Transfers | Journal Entries | Payroll JEs | Balance |
|-------------------------------------|--------------------|----------------|------------------|-----------|-----------------|-------------|----------------------------|
| <u>10000 - First American Bank</u> | | | | | | | |
| 101 - GENERAL FUND | \$717,062.37 | \$2,685,961.81 | (\$3,413,284.65) | 0 | | \$0.00 | In Balance (\$10,260.47) |
| <u>10161 - 2004 Revolving Proj</u> | | | | | | | |
| 101 - GENERAL FUND | \$3,857,853.84 | | (\$500,000.00) | 0 | \$42,239.79 | \$0.00 | In Balance \$3,400,093.63 |
| <u>10181 - MorganStanley Invest</u> | | | | | | | |
| 101 - GENERAL FUND | \$11,899,970.33 | | (\$300,000.00) | 0 | \$56,301.13 | \$0.00 | In Balance \$11,656,271.46 |
| <u>10191 - Wells Fargo Invest</u> | | | | | | | |
| 101 - GENERAL FUND | \$3,840,541.30 | | | 0 | \$14,825.73 | \$0.00 | In Balance \$3,855,367.03 |
| | \$20,315,427.84 | \$2,685,961.81 | (\$4,213,284.65) | \$0.00 | \$113,366.65 | \$0.00 | In Balance \$18,901,471.65 |

Investment Summary
1/31/2024

| | Settle Date | Maturity Date | Certificate Amount | Interest Rate | Balance 12/31/2023 | Purchases | Sales | Transfer IN | Transfer Out | Unrealized Gain(Loss) | Interest/Dividends | Balance 1/31/2024 |
|--|-------------|---------------|--------------------|---------------|--------------------|-----------|--------|-------------|--------------|-----------------------|--------------------|-------------------|
| CD Citibank National Assoc. | 2/27/2019 | 2/27/2024 | \$244,000.00 | 4.42% | \$10,572.24 | | | | | | \$907.90 | \$1,071.62 |
| CD Discover Bk 2.6 | 3/22/2017 | 3/22/2024 | \$96,000.00 | 3.00% | \$185,519.32 | | | \$27,508.25 | | \$0.00 | | \$213,935.47 |
| SEC Federal Home Loan | 9/13/2022 | 6/13/2024 | \$270,000.00 | 2.60% | \$243,048.40 | | | | | \$0.00 | | \$243,538.84 |
| CD Capital One BK USA Natl Assoc | 8/21/2019 | 8/21/2024 | \$100,000.00 | 3.55% | \$268,242.30 | | | | | \$0.00 | | \$268,361.10 |
| CD Capital One Natl Assn VA | 11/16/2021 | 11/25/2024 | \$245,000.00 | 2.00% | \$98,029.00 | | | | | \$0.00 | | \$98,356.00 |
| CD Synchrony Bank | 11/29/2021 | 11/29/2024 | \$245,000.00 | 0.85% | \$235,675.30 | | | | | \$0.00 | | \$237,047.30 |
| CD Cornhusker Bank Lincoln, NE | 3/10/2020 | 3/28/2025 | \$245,000.00 | 1.10% | \$235,670.40 | | | | | \$0.00 | | \$237,047.30 |
| CD Medallion Bank Salt Lake City, UT | 3/31/2022 | 3/31/2025 | \$245,000.00 | 2.20% | \$233,308.60 | | | | | \$0.00 | | \$234,866.80 |
| CD Flagstar Bk Bloomfield Hls, MI | 5/15/2020 | 5/15/2025 | \$248,000.00 | 0.90% | \$236,498.50 | | | | | \$0.00 | | \$237,855.80 |
| CD St Bk of India New York, NY | 5/28/2020 | 5/28/2025 | \$245,000.00 | 1.10% | \$234,536.08 | | | | | \$0.00 | | \$236,207.60 |
| CD Incredible Bank Wausau, WI | 2/3/2023 | 8/1/2025 | \$245,000.00 | 4.60% | \$232,068.90 | | | | | \$0.00 | | \$233,693.25 |
| CD Regions Bk Birmingham, AL | 8/31/2020 | 8/29/2025 | \$245,000.00 | 0.50% | \$227,793.65 | | | | | \$0.00 | | \$224,764.80 |
| CD Great Southern Bk Reed Springs | 10/20/2022 | 10/20/2025 | \$245,000.00 | 4.50% | \$243,520.20 | | | | | \$0.00 | | \$229,618.90 |
| CD KS State Bank Manhattan, KS | 11/30/2020 | 11/28/2025 | \$245,000.00 | 0.45% | \$225,544.55 | | | | | \$0.00 | | \$244,620.25 |
| CD Landmark Cmnty Bk MI | 12/30/2020 | 12/30/2025 | \$245,000.00 | 0.45% | \$224,819.35 | | | | | \$0.00 | | \$227,443.30 |
| CD BankUnited Natl Assn | 1/22/2021 | 1/22/2026 | \$245,000.00 | 0.55% | \$224,718.90 | | | | | \$0.00 | | \$226,752.40 |
| CD CFG Cmnty Bk Baltimore, MD | 8/11/2022 | 3/11/2026 | \$245,000.00 | 3.80% | \$239,938.30 | | | | | \$0.00 | | \$226,786.70 |
| CD Mountainone Bk Mass | 3/11/2021 | 3/11/2026 | \$245,000.00 | 0.55% | \$223,489.00 | | | | | \$0.00 | | \$241,795.40 |
| CD UBS Bk USA Salt Lake City, UT | 6/16/2021 | 6/16/2026 | \$245,000.00 | 0.85% | \$222,359.55 | | | | | \$0.00 | | \$225,921.85 |
| CD Discover Bk Greenwood, DE | 7/17/2019 | 7/17/2026 | \$150,000.00 | 2.45% | \$141,439.50 | | | | | \$0.00 | | \$225,588.65 |
| CD Ally Bank Midvale UT | 8/4/2022 | 8/4/2026 | \$245,000.00 | 3.45% | \$236,616.10 | | | | | \$0.00 | | \$243,434.50 |
| CD Live Oak Bkg Co Wilmington, NC | 10/8/2020 | 10/8/2026 | \$245,000.00 | 0.60% | \$220,443.65 | | | | | \$0.00 | | \$222,278.70 |
| CD Goldman Sachs New York, NY | 11/2/2021 | 11/10/2026 | \$245,000.00 | 1.10% | \$219,164.75 | | | | | \$0.00 | | \$225,081.90 |
| CD Jonesboro St Bk Jonesboro, LA | 11/27/2020 | 11/27/2026 | \$245,000.00 | 1.00% | \$220,443.65 | | | | | \$0.00 | | \$225,108.45 |
| CD Bank of Old Monroe MO | 2/5/2021 | 2/5/2027 | \$245,000.00 | 0.65% | \$215,220.25 | | | | | \$0.00 | | \$220,749.90 |
| CD Bankers Bk Madison, WI | 3/12/2021 | 3/12/2027 | \$245,000.00 | 0.80% | \$215,526.50 | | | | | \$0.00 | | \$221,095.35 |
| CD Northeast Cmnty Bk White | 4/30/2020 | 4/30/2027 | \$245,000.00 | 1.35% | \$218,760.50 | | | | | \$0.00 | | \$224,324.45 |
| CD Morgan Stanley Private Bk | 5/17/2022 | 5/17/2027 | \$245,000.00 | 3.35% | \$233,783.90 | | | | | \$0.00 | | \$239,124.90 |
| SEC Federal Home Loan | 6/30/2022 | 6/30/2027 | \$210,000.00 | 4.10% | \$206,398.50 | | | | | \$0.00 | | \$206,686.20 |
| CD Sunwest Bk Irvine, CA | 7/23/2020 | 7/23/2027 | \$245,000.00 | 0.80% | \$213,005.45 | | | | | \$0.00 | | \$218,704.15 |
| CD Farmers & Merchants Bk Berlin | 1/28/2022 | 7/28/2027 | \$245,000.00 | 1.60% | \$219,348.50 | | | | | \$0.00 | | \$224,978.60 |
| CD Frazer Bk Altus, OK | 8/27/2021 | 8/27/2027 | \$245,000.00 | 0.95% | \$215,832.75 | | | | | \$0.00 | | \$221,548.60 |
| CD Bridgewater Bk Bloomington, MN | 9/18/2020 | 9/20/2027 | \$245,000.00 | 0.70% | \$213,223.50 | | | | | \$0.00 | | \$219,005.50 |
| CD Washington Cnty Bk, Neb | 3/30/2021 | 9/30/2027 | \$245,000.00 | 1.10% | \$214,299.05 | | | | | \$0.00 | | \$220,017.35 |
| CD Washington State Bk, Iowa | 10/19/2021 | 10/19/2027 | \$245,000.00 | 1.10% | \$214,548.95 | | | | | \$0.00 | | \$220,272.15 |
| SEC Federal Home Loan | 10/27/2022 | 10/27/2027 | \$250,000.00 | 5.50% | \$248,952.50 | | | | | \$0.00 | | \$249,107.50 |
| CD Legacy Bk & Tr Co Rogersville | 10/29/2020 | 10/29/2027 | \$245,000.00 | 0.65% | \$209,994.40 | | | | | \$0.00 | | \$215,727.40 |
| CD Unity Bank Clinton NJ | 12/16/2020 | 12/20/2027 | \$245,000.00 | 0.70% | \$209,737.15 | | | | | \$0.00 | | \$215,448.10 |
| CD Drake Bk St. Paul, MN | 7/22/2022 | 1/21/2028 | \$110,000.00 | 3.45% | \$105,011.50 | | | | | \$0.00 | | \$107,472.20 |
| CD First Natl Bk Philip, SD | 8/21/2020 | 2/22/2028 | \$245,000.00 | 0.75% | \$209,031.55 | | | | | \$0.00 | | \$214,595.50 |
| CD Signature Bk of Ark | 2/24/2023 | 2/24/2028 | \$245,000.00 | 4.70% | \$244,977.95 | | | | | \$0.00 | | \$245,071.05 |
| CD First Fed Svgs & Ln Assn Lakewood | 8/6/2020 | 6/30/2028 | \$245,000.00 | 0.90% | \$208,904.15 | | | | | \$0.00 | | \$213,911.95 |
| CD Merrick Bk South Jordan, UT | 7/31/2020 | 7/31/2028 | \$245,000.00 | 1.00% | \$209,568.10 | | | | | \$0.00 | | \$214,426.45 |
| CD Apex Bk Camden, TN | 10/2/2020 | 10/2/2028 | \$245,000.00 | 0.70% | \$180,608.60 | | | | | \$0.00 | | \$184,599.00 |
| CD Heartland Bk Geneva, NB | 10/29/2021 | 10/30/2028 | \$245,000.00 | 1.15% | \$210,553.00 | | | | | \$0.00 | | \$214,874.80 |
| CD Malaga Bk Palos Verdes, CA | 10/29/2021 | 10/30/2028 | \$245,000.00 | 1.20% | \$210,849.45 | | | | | \$0.00 | | \$215,176.15 |
| CD Country Club Bk Kansas City, MO | 1/29/2021 | 1/29/2029 | \$245,000.00 | 0.95% | \$206,821.65 | | | | | \$0.00 | | \$211,204.70 |
| CD Spiritbank NA Tulsa, OK | 3/30/2022 | 3/29/2029 | \$245,000.00 | 2.30% | \$220,779.30 | | | | | \$0.00 | | \$225,784.65 |
| CD Frontier Bk Madison, NE | 6/28/2021 | 6/28/2030 | \$245,000.00 | 1.40% | \$200,395.30 | | | | | \$0.00 | | \$210,295.75 |
| CD Toyota Financial Svgs Henderson, NV | 8/2/2020 | 8/2/2030 | \$245,000.00 | 1.10% | \$198,604.35 | | | | | \$0.00 | | \$208,820.85 |
| CD Celtic Bank Salt Lake City, UT | 8/31/2021 | 8/30/2030 | \$245,000.00 | 1.45% | \$199,895.50 | | | | | \$0.00 | | \$210,217.35 |
| Totals | | | | | \$11,074,697.34 | \$0.00 | \$0.00 | \$27,508.25 | -\$27,508.25 | \$185,351.34 | \$18,915.53 | \$11,278,964.21 |

Updated copy in Feb
Board pack showed Dec numbers

Journal Entries
1/31/2024

| Date | Account | Debit | Credit | Reason |
|-----------|--|--------------|------------------------------------|--|
| 1/31/2024 | PMA Investment Interest | \$15,016.95 | \$15,016.95 | Record interest earned for January PMA |
| 1/31/2024 | Revolving Fund Contra Investment Interest | \$913.31 | \$913.31 | Record market change for January PMA |
| 1/31/2024 | Wells Fargo Investment Interest | \$12,400.07 | \$12,400.07 | Record interest earned for January WF |
| 1/31/2024 | Wells Fargo Contra Investment Interest | \$27,898.80 | \$27,898.80 | Record market change for January WF |
| 1/31/2024 | RBC Investment Interest | \$18,915.53 | \$18,915.53 | Record interest earned for January RBC |
| 1/31/2024 | RBC Contra Investment Interest | \$185,351.34 | \$185,351.34 | Record market change for January RBC |
| 1/17/2024 | Undistributed Receipts Water Sales Hydrant Rental Tax | \$2,471.51 | \$1,851.76 \$450.00 \$169.75 | Reclass hydrant rental |
| 1/17/2024 | Undistributed Receipts Water Sales Hydrant Rental Tax | \$631.05 | \$315.21 \$272.50 \$43.34 | Reclass hydrant rental |

| RBC | Cash/MM Treasury | Settle Date | Maturity Date | Certificate Amount | Interest Rate | Balance 1/31/2024 | Purchases | Sales | Transfer IN | Transfer Out | Unrealized Gain(Loss) | Interest/Dividends | Balance 2/29/2024 |
|-----|--|-------------|---------------|--------------------|---------------|-------------------|-----------|---------------|--------------|---------------|-----------------------|--------------------|-------------------|
| | | 2/27/2019 | 2/27/2024 | \$244,000.00 | 0.00% | \$1,071.62 | | | \$302,063.99 | -\$300,000.00 | \$0.00 | \$859.17 | \$3,125.61 |
| | CD Citibank National Assoc. | 3/22/2017 | 3/22/2024 | \$96,000.00 | 4.88% | \$213,935.47 | | | | -\$34,265.05 | \$461.16 | \$3,690.08 | \$180,529.59 |
| | CD Discover BK 2.6 | 9/13/2022 | 6/13/2024 | \$270,000.00 | 3.00% | \$243,538.84 | | -\$244,000.00 | | \$0.00 | \$184.32 | \$3,690.08 | \$0.00 |
| | SEC Federal Home Loan | 8/21/2019 | 8/21/2024 | \$100,000.00 | 2.60% | \$95,647.68 | | | | \$0.00 | \$197.10 | \$1,008.22 | \$95,832.00 |
| | CD Capital One BK USA Natl Assoc | 11/16/2021 | 11/25/2024 | \$245,000.00 | 3.55% | \$268,361.10 | | | | -\$1,008.22 | \$130.00 | \$1,008.22 | \$268,558.20 |
| | CD Capital One Natl Assn VA | 11/22/2021 | 11/29/2024 | \$245,000.00 | 2.00% | \$98,356.00 | | | | \$0.00 | \$428.75 | \$1,008.22 | \$98,486.00 |
| | CD Synchrony Bank | 3/10/2020 | 3/28/2025 | \$245,000.00 | 0.80% | \$237,047.30 | | | | \$0.00 | \$411.60 | \$221.51 | \$237,476.05 |
| | CD Cornhusker Bank Lincoln, NE | 3/1/2022 | 3/31/2025 | \$245,000.00 | 0.85% | \$234,866.80 | | | | -\$221.51 | -\$63.70 | \$428.25 | \$237,458.90 |
| | CD Medallion Bank Salt Lake City, UT | 5/15/2020 | 5/15/2025 | \$245,000.00 | 1.10% | \$237,855.80 | | | | -\$428.25 | \$96.72 | \$428.25 | \$237,992.10 |
| | CD Flagstar BK Bloomfield His, MI | 5/28/2020 | 5/28/2025 | \$248,000.00 | 0.90% | \$236,207.60 | | | | \$0.00 | -\$63.70 | \$428.25 | \$236,304.32 |
| | CD St BK of India New York, NY | 2/3/2023 | 8/1/2025 | \$245,000.00 | 1.10% | \$244,764.80 | | | | \$0.00 | \$34.30 | \$957.18 | \$233,727.55 |
| | CD Incredible Bank Wausau, WI | 8/31/2020 | 8/29/2025 | \$245,000.00 | 4.60% | \$229,618.90 | | | | -\$957.18 | -\$659.05 | \$957.18 | \$244,105.75 |
| | CD Regions Bk Birmingham, AL | 10/30/2022 | 10/20/2025 | \$245,000.00 | 0.50% | \$244,620.25 | | | | -\$97.33 | \$19.60 | \$97.33 | \$229,638.50 |
| | CD Great Southern BK Reed Springs | 11/30/2020 | 11/28/2025 | \$245,000.00 | 4.50% | \$227,443.30 | | | | -\$936.37 | -\$788.90 | \$936.37 | \$243,831.35 |
| | CD KS State Bank Manhattan, KS | 12/30/2020 | 12/30/2025 | \$245,000.00 | 0.45% | \$226,752.40 | | | | -\$90.82 | -\$147.00 | \$90.82 | \$227,296.30 |
| | CD Landmark Cmnty BK MI | 1/22/2021 | 1/22/2026 | \$245,000.00 | 0.45% | \$226,786.70 | | | | -\$90.62 | -\$200.90 | \$90.62 | \$226,551.50 |
| | CD BankUnited Natl Assn | 8/11/2022 | 3/11/2026 | \$245,000.00 | 0.55% | \$241,795.40 | | | | \$0.00 | -\$252.35 | \$90.62 | \$226,534.35 |
| | CD CFG Cmnty BK Baltimore, MD | 3/11/2021 | 3/11/2026 | \$245,000.00 | 3.80% | \$225,921.85 | | | | -\$4,693.26 | -\$866.90 | \$4,693.26 | \$240,908.50 |
| | CD Mountainone BK Mass | 6/16/2021 | 6/16/2026 | \$245,000.00 | 0.55% | \$225,588.65 | | | | -\$176.87 | -\$303.80 | \$176.87 | \$225,618.05 |
| | CD UBS BK USA Salt Lake City, UT | 7/17/2019 | 7/17/2026 | \$150,000.00 | 0.85% | \$143,434.50 | | | | \$0.00 | -\$296.45 | \$176.87 | \$143,062.50 |
| | CD Discover BK Greenwood, DE | 8/4/2022 | 8/4/2026 | \$245,000.00 | 2.45% | \$222,278.70 | | | | -\$4,260.99 | -\$372.00 | \$4,260.99 | \$229,154.30 |
| | CD Ally Bank Midvale UT | 11/27/2020 | 11/10/2026 | \$245,000.00 | 3.45% | \$225,108.45 | | | | -\$124.85 | -\$147.00 | \$124.85 | \$222,131.70 |
| | CD Live Oak Bkg Co Wilmington, NC | 2/5/2021 | 2/5/2027 | \$245,000.00 | 1.00% | \$220,749.90 | | | | \$0.00 | -\$156.80 | \$208.08 | \$224,883.05 |
| | CD Goldman Sachs New York, NY | 3/12/2021 | 3/12/2027 | \$245,000.00 | 1.00% | \$221,095.35 | | | | -\$208.08 | -\$156.80 | \$208.08 | \$223,925.10 |
| | CD Jonesboro St BK Jonesboro, LA | 4/30/2020 | 4/30/2027 | \$245,000.00 | 0.80% | \$224,324.45 | | | | -\$135.25 | \$41.65 | \$135.25 | \$220,791.55 |
| | CD Bank of Old Monroe MO | 5/17/2022 | 5/17/2027 | \$245,000.00 | 1.35% | \$224,324.45 | | | | -\$166.47 | \$169.05 | \$166.47 | \$221,264.40 |
| | CD Bankers BK Madison, WI | 6/30/2022 | 6/30/2027 | \$245,000.00 | 3.35% | \$239,124.90 | | | | -\$271.85 | \$51.45 | \$271.85 | \$221,644.45 |
| | CD Northeast Cmnty BK White | 7/23/2020 | 7/23/2027 | \$245,000.00 | 0.65% | \$206,686.20 | | | | \$0.00 | -\$301.35 | \$271.85 | \$238,823.55 |
| | CD Morgan Stanley Private BK | 1/28/2022 | 1/28/2027 | \$245,000.00 | 4.10% | \$218,704.15 | | | | -\$1,320.90 | -\$1,320.90 | \$205,365.30 | \$248,442.50 |
| | SEC Federal Home Loan | 8/27/2021 | 8/27/2027 | \$245,000.00 | 0.80% | \$221,548.60 | | | | -\$166.47 | \$208.25 | \$166.47 | \$218,912.40 |
| | CD Sunwest BK Irvine, CA | 1/28/2022 | 7/28/2027 | \$245,000.00 | 1.60% | \$224,978.60 | | | | -\$332.93 | \$73.50 | \$332.93 | \$225,052.10 |
| | CD Farmers & Merchants BK Berlin | 9/18/2020 | 9/20/2027 | \$245,000.00 | 0.95% | \$219,005.50 | | | | -\$197.68 | \$144.55 | \$197.68 | \$221,693.15 |
| | CD Frazier BK Altus, OK | 3/30/2021 | 9/30/2027 | \$245,000.00 | 0.70% | \$220,017.35 | | | | -\$145.66 | \$249.90 | \$145.66 | \$219,255.40 |
| | CD Bridgewater BK Bloomington, MN | 10/19/2021 | 10/19/2027 | \$245,000.00 | 1.10% | \$220,272.15 | | | | -\$221.51 | \$169.05 | \$221.51 | \$220,186.40 |
| | CD Washington Cnty BK, Neb | 10/29/2020 | 10/29/2027 | \$245,000.00 | 1.10% | \$249,107.50 | | | | -\$228.89 | \$181.30 | \$228.89 | \$220,453.45 |
| | CD Washington State BK, Iowa | 12/18/2020 | 12/20/2027 | \$245,000.00 | 5.50% | \$215,727.40 | | | | -\$135.25 | \$249.90 | \$135.25 | \$248,442.50 |
| | SEC Federal Home Loan | 7/22/2022 | 1/21/2028 | \$110,000.00 | 0.70% | \$107,472.20 | | | | \$0.00 | \$262.15 | \$135.25 | \$215,977.30 |
| | CD Legacy BK & Tr Co Rogersville | 8/21/2020 | 2/22/2028 | \$245,000.00 | 3.45% | \$214,595.50 | | | | -\$322.31 | -\$66.00 | \$322.31 | \$215,710.25 |
| | CD Unity Bank Clinton NJ | 2/24/2023 | 2/24/2028 | \$245,000.00 | 0.75% | \$245,071.05 | | | | -\$156.06 | \$320.95 | \$156.06 | \$214,916.45 |
| | CD Drake BK St. Paul, MN | 8/6/2020 | 6/30/2028 | \$245,000.00 | 4.70% | \$213,911.95 | | | | -\$977.99 | \$58.80 | \$977.99 | \$245,129.85 |
| | CD First Natl BK Philip, SD | 10/2/2020 | 10/2/2028 | \$245,000.00 | 0.90% | \$184,599.00 | | | | -\$181.23 | \$161.70 | \$181.23 | \$214,073.65 |
| | CD Signature BK of Ark | 7/31/2020 | 7/31/2028 | \$245,000.00 | 1.00% | \$214,426.45 | | | | -\$194.66 | \$132.30 | \$194.66 | \$214,558.75 |
| | CD First Fed Svgs & Ln Assn Lakewood | 10/29/2021 | 10/30/2028 | \$245,000.00 | 0.70% | \$184,874.80 | | | | -\$127.82 | \$120.40 | \$127.82 | \$184,719.40 |
| | CD Merrick BK South Jordan, UT | 10/29/2021 | 10/30/2028 | \$245,000.00 | 1.15% | \$215,176.15 | | | | \$0.00 | \$7.35 | \$127.82 | \$214,882.15 |
| | CD Apex BK Camden, TN | 1/29/2021 | 1/29/2029 | \$245,000.00 | 1.20% | \$211,204.70 | | | | -\$249.70 | \$2.45 | \$249.70 | \$215,178.60 |
| | CD Heartland BK Geneva, NB | 3/30/2022 | 3/29/2029 | \$245,000.00 | 0.95% | \$225,784.65 | | | | -\$197.68 | -\$22.05 | \$197.68 | \$211,182.65 |
| | CD Country Club BK Kansas City, MO | 6/28/2021 | 6/28/2030 | \$245,000.00 | 2.30% | \$210,295.75 | | | | -\$463.15 | -\$399.35 | \$463.15 | \$225,385.30 |
| | CD Spiritbank NA Tulsa, OK | 8/21/2020 | 8/21/2030 | \$245,000.00 | 1.40% | \$208,820.85 | | | | -\$1,358.58 | -\$896.70 | \$1,358.58 | \$209,450.50 |
| | CD Frontier BK Madison, NE | 8/31/2021 | 8/31/2021 | \$245,000.00 | 1.10% | \$210,217.35 | | | | -\$282.25 | -\$904.05 | \$282.25 | \$207,924.15 |
| | CD Toyota Financial Svgs Henderson, NV | | | \$245,000.00 | 1.45% | | | | | | | | \$209,313.30 |
| | CD Celtic Bank Salt Lake City, UT | | | | | | | | | | | | |
| | Totals | | | | | \$11,278,964.21 | \$0.00 | -\$244,000.00 | \$302,063.99 | -\$358,053.99 | -\$5,965.15 | \$24,648.11 | \$10,997,647.17 |

JOINT POWERS WATER BOARD PLEDGE REPORT as of 2-29-2023

| Public Funds | Account | Rates | Balance | Notes |
|------------------------------|---------|-------|-----------------|-------|
| CKG Joint Powers Water Board | xxx1529 | 0.10% | \$ 1,755,496.53 | |

| | |
|----------------|-----------------|
| | \$ 1,755,496.53 |
| FDIC Insurance | \$ 250,000.00 |
| | \$ 1,505,496.53 |
| | \$ 1,656,046.18 |

the amount to be pledged

Community Development Bank
Pledged Securities for the Joint Powers Water Board

| Securities | Par Value | Book Value | Market Value | Percentage Pledged | Pledged Value |
|---|-----------------|-----------------|---------------|--------------------|-----------------|
| US TREASURY 912828T26 | \$ 500,000.00 | \$ 501,805.98 | \$ 483,476.56 | 100.00 | \$ 483,476.56 |
| US TREASURY 912828W48 | \$ 750,000.00 | \$ 751,034.89 | \$ 748,015.09 | 100.00 | \$ 748,015.09 |
| US TREASURY 912828YD6 | \$ 1,000,000.00 | \$ 1,011,246.28 | \$ 931,914.06 | 100.00 | \$ 931,914.06 |
| Total Pledged to Joint Powers Water Board | \$ 2,250,000.00 | \$ 2,264,087.15 | | | \$ 2,163,405.71 |

(Under)/Over Pledged

\$ 507,359.53

Journal Entries
2/29/2024

| Date | Account | Debit | Credit | Reason |
|-----------|--|-------------|-------------|---|
| 2/29/2024 | PMA Investment Interest | \$16,080.39 | \$16,080.39 | Record interest earned for February PMA |
| 2/29/2024 | Revolving Fund Contra Investment Interest | \$900.90 | \$900.90 | Record market change for February PMA |
| 2/29/2024 | Wells Fargo Investment Interest | \$1,959.67 | \$1,959.67 | Record interest earned for February WF |
| 2/29/2024 | Wells Fargo Contra Investment Interest | \$13,551.55 | \$13,551.55 | Record market change for February WF |
| 2/29/2024 | RBC Investment Interest | \$24,648.11 | \$24,648.11 | Record interest earned for February RBC |
| 2/29/2024 | RBC Contra Investment Interest | \$5,965.15 | \$5,965.15 | Record market change for February RBC |

JOINT POWERS WATER BOARD PLEDGE REPORT as of 3-31-2024

| Public Funds | Account | Rates | Balance | Notes |
|------------------------------|---------|-------|-----------------|-------|
| CKG Joint Powers Water Board | xxx1529 | 0.10% | \$ 1,307,801.09 | |

| | |
|----------------|------------------------|
| | \$ 1,307,801.09 |
| FDIC Insurance | \$ 250,000.00 |
| | <u>\$ 1,057,801.09</u> |
| | \$ 1,163,581.20 |

the amount to be pledged

Community Development Bank
Pledged Securities for the Joint Powers Water Board

| Securities | Par Value | Book Value | Market Value | Percentage Pledged | Pledged Value |
|-----------------------|-----------------|-----------------|---------------|--------------------|---------------|
| US TREASURY 912828T26 | \$ 500,000.00 | \$ 501,508.72 | \$ 483,378.91 | 100.00 | \$ 483,378.91 |
| US TREASURY 912828W48 | \$ 750,000.00 | \$ 742,539.68 | \$ 629,247.22 | 100.00 | \$ 629,247.22 |
| US TREASURY 912828YD6 | \$ 1,000,000.00 | \$ 1,010,539.07 | \$ 924,804.69 | 100.00 | \$ 924,804.69 |
| | \$ 2,250,000.00 | \$ 2,254,587.47 | | | |

Total Pledged to Joint Powers Water Board

\$ 2,037,430.82

(Under)/Over Pledged

\$ 873,849.62

Journal Entries
3/31/2024

| Date | Account | Debit | Credit | Reason |
|-----------|--|-------------|------------------------------------|--------------------------------------|
| 3/31/2024 | 2004 Revolving Project Investment Interest | \$11,142.45 | \$11,142.45 | Record interest earned for March PMA |
| 3/31/2024 | Revolving Fund Contra Investment Interest | \$0.00 | \$0.00 | Record market change for March PMA |
| 3/31/2024 | Wells Fargo Investment Interest | \$465.99 | \$465.99 | Record interest earned for March WF |
| 3/31/2024 | Wells Fargo Contra Investment Interest | \$3,219.05 | \$3,219.05 | Record market change for March WF |
| 3/31/2024 | RBC Investment Interest | \$12,737.49 | \$12,737.49 | Record interest earned for March RBC |
| 3/31/2024 | RBC Contra Investment Interest | \$47,417.90 | \$47,417.90 | Record market change for March RBC |
| 3/21/2024 | Undistributed Receipts Water Sales Hydrant Rental Tax | \$2,313.92 | \$1,762.49 \$392.50 \$158.93 | Reclass hydrant rental |



JOINT POWERS

ALBERTVILLE,
MINNESOTA

Office & Plant Location:
11100 50th St NE
Albertville MN 55301

Office – 763-497-3611
Fax – 763-497-3611
Emergency
763-219-5309



Monthly Operations Report

John Seifert - General Manager

Dustin W. Carlson - Supervisor & Facilities Manager

Jennifer Thomas - Office Manager

Ruth Klick - Project Associate

Delena Daleiden - Admin. - Finance

Jen Stodola - Admin

Operators:

Joseph Hill - Lead Operator

Fred Hoilles - Operator

March 2024

Executive Summary

Joint Powers effectively produced 73,326,000 gallons of water in the report month. All bacteriological samples were negative. The average fluoride concentration was 0.76 mg/L (Limits are 0.5 & 0.9). The total production to the distribution system was 72,352,500 gallons and actual consumer use was 56,452,500 gallons, an average daily amount of 1.82 million gallons per day.

Operations

The standard operations of the facilities include:

| | |
|---|---|
| ❖ Daily testing of fluoride and chlorine in the system. | ❖ Monthly performance inspections on wells. |
| ❖ Monthly bacteriological sampling (25 samples). | ❖ Bulk chemical deliveries. |
| ❖ ERT missed reads/ meter checks. | ❖ Chemical feed systems adjustments & maintenance. |
| ❖ Laboratory equipment calibrations. | ❖ Safety and training meetings. |
| ❖ MC Lite meter reading routes for Hanover & St. Michael. | ❖ Regularly scheduled operations & maintenance meetings. |
| ❖ Routine daily rounds, inspections, and security checks of the water treatment plant. | ❖ Routine weekly off-site facilities inspections and security checks. |
| ❖ Regular backwashing of filters, reclaiming and pumping of backwash sludge. | ❖ Monthly performance inspections of emergency generators. |
| ❖ Monitoring & regulating access to the water towers for telecommunications companies to make repairs & upgrades. | |

Major Activities

Uncommon Operations and Major Corrective Maintenance:

- ❖ All Filters In Service.
- ❖ GSR Start-up Completed.
- ❖



Safety & Training

Each month our staff performs inspections of all safety equipment such as fire extinguishers, eyewash stations, chemical showers, and emergency lighting. We also have safety meetings during the month that consist of both routine and non-routine topics.

Call-Outs (After-Hours Emergency Calls)

- ◆ None in March

Regulatory Communications

Our monthly regulatory communications were completed satisfactorily and on-time. These were:

- ◆ The monthly fluoridation report to the MDH
- ◆ The monthly bacteriological test results to the MDH
- ◆ The monthly injection/recovery report to the EPA

Major Client / Public Relations Issues

- ◆ None in March

Distribution System Statistics

| | Total | Hanover | St Michael | Joint Powers | Comments |
|--------------------------|-------|---------|------------|--------------|--|
| Locates (GSOC) | 209 | 51 | 155 | 3 | Gopher State One Call, Tickets Received |
| Hydrants Flushed | 0 | 0 | 0 | 0 | Spring/Fall (Joint Powers Are Albertville) |
| Customer Service Visits | 9 | 1 | 8 | 0 | Including water quality issues (Albertville), water usage issues, curb stops on/off, water main operations, special locates (not through GSOC) & misc. issues. |
| Inspections | 33 | 5 | 28 | NA | |
| Meter/ERT Issues/Repairs | 29 | 10 | 19 | NA | These include out-of bounds read checks, leaking meters, bad ERTs/replacements, wiring issues, missed reads, monthly meter reading, etc. |
| Maintenance Work Orders | 45 | 1 | 0 | 44 | These include issues/repairs & regular maintenance for the dist. systems & JP facilities. |
| Finals | 47 | 7 | 40 | N/A | |

YTD Reconcilable Limit Budget

| | Budget | Expenses | Balance |
|-----|-----------|----------|-----------|
| LIM | \$356,472 | \$13,037 | \$343,435 |

Final reconciliation will occur after year-end finances have been processed.*No updates on Actual available at time of report. Estimated

Appendices

Monthly Fluoride Report, Monthly Bacteriological Report, Monthly ASR EPA Report



(763) 497-3611
 County of Wright

Licensed Operator: Dustin W. Carlson
 Signature: 
 Title: 'B' Operator

Raw Water Fluoride Concentration

| | | |
|---------|------|------|
| Well #1 | 0.25 | mg/l |
| Well #2 | | mg/l |
| Well #3 | 0.17 | mg/l |
| Well #4 | | mg/l |
| Well #5 | | mg/l |
| Well #6 | 0.21 | mg/l |
| Well #7 | 0.24 | mg/l |

| Date | Well #1 | Well #2 | Well #3 | Well #4 | Well #5 | Well #6 | Well #7 | Total | FI Used | Fluoride | Location |
|-------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------|----------|-----------------------|
| | gals (1000's) | gals (1000's) | gals (1000's) | gals (1000's) | gals (1000's) | gals (1000's) | gals (1000's) | gals (1000's) | gals | mg/l | |
| 1 | 509 | 0 | 0 | 0 | 0 | 344 | 1,249 | 2,102 | 4.0 | 0.94 | Speedway West |
| 2 | 1,034 | 0 | 0 | 0 | 0 | 0 | 1,268 | 2,302 | 3.5 | 0.76 | Mill Pond Apartments |
| 3 | 329 | 0 | 0 | 0 | 0 | 623 | 1,533 | 2,485 | 4.5 | 0.87 | West Tower |
| 4 | 947 | 0 | 0 | 0 | 0 | 148 | 1,449 | 2,544 | 4.0 | 0.77 | Country Inn |
| 5 | 875 | 0 | 0 | 0 | 0 | 0 | 1,092 | 1,967 | 4.0 | 0.67 | 9786 46th st |
| 6 | 1,091 | 0 | 0 | 0 | 0 | 481 | 1,569 | 3,141 | 6.0 | 0.84 | SMPW |
| 7 | 748 | 0 | 0 | 0 | 0 | 0 | 924 | 1,672 | 3.0 | 0.72 | Kwik Trip Alb' |
| 8 | 712 | 0 | 0 | 0 | 0 | 459 | 1,445 | 2,616 | 5.0 | 0.73 | Holiday St. Michael |
| 9 | 923 | 0 | 0 | 0 | 0 | 0 | 1,133 | 2,056 | 4.0 | 0.73 | Tom Thumb |
| 10 | 1,240 | 0 | 0 | 0 | 0 | 0 | 1,538 | 2,778 | 4.5 | 0.74 | Well House 2 |
| 11 | 837 | 0 | 0 | 0 | 0 | 215 | 1,278 | 2,330 | 3.5 | 0.75 | NAPA |
| 12 | 471 | 0 | 0 | 0 | 0 | 603 | 1,565 | 2,639 | 6.0 | 0.71 | Particle Control |
| 13 | 692 | 0 | 0 | 0 | 0 | 39 | 1,001 | 1,732 | 2.0 | 0.75 | Speedway East |
| 14 | 870 | 0 | 0 | 0 | 0 | 395 | 1,343 | 2,608 | 5.0 | 0.72 | Dehmers Market |
| 15 | 539 | 0 | 254 | 0 | 0 | 216 | 1,119 | 2,128 | 4.0 | 0.77 | 11279 River Rd. Apls. |
| 16 | 1,008 | 0 | 0 | 0 | 0 | 63 | 1,354 | 2,425 | 4.0 | 0.83 | 38 Balsam Ave. West |
| 17 | 1,025 | 0 | 0 | 0 | 0 | 0 | 1,264 | 2,289 | 4.0 | 0.89 | Casey's |
| 18 | 841 | 0 | 0 | 0 | 0 | 236 | 1,464 | 2,541 | 4.0 | 0.76 | Booster Station |
| 19 | 994 | 0 | 0 | 0 | 0 | 287 | 1,264 | 2,545 | 5.0 | 0.81 | Radzwill Building |
| 20 | 759 | 0 | 0 | 0 | 0 | 0 | 935 | 1,694 | 3.0 | 0.78 | Hanover City Hall |
| 21 | 1,129 | 0 | 0 | 0 | 0 | 367 | 1,410 | 2,906 | 5.0 | 0.87 | Taco John's |
| 22 | 464 | 0 | 0 | 0 | 0 | 476 | 1,432 | 2,372 | 4.0 | 0.78 | Hardware Hank |
| 23 | 920 | 0 | 0 | 0 | 0 | 256 | 1,221 | 2,397 | 4.0 | 0.75 | 40 Balsam Ave. West |
| 24 | 1,150 | 0 | 0 | 0 | 0 | 263 | 1,443 | 2,856 | 5.0 | 0.69 | CJ's Laundry |
| 25 | 746 | 0 | 0 | 0 | 0 | 0 | 920 | 1,666 | 3.0 | 0.74 | Kwik Trip |
| 26 | 1,123 | 0 | 0 | 0 | 0 | 0 | 1,381 | 2,504 | 4.5 | 0.72 | Hanover Dental |
| 27 | 1,071 | 0 | 0 | 0 | 0 | 115 | 1,538 | 2,724 | 5.0 | 0.69 | Albertville Subway |
| 28 | 643 | 0 | 0 | 0 | 0 | 0 | 795 | 1,438 | 2.5 | 0.71 | TGK Auto |
| 29 | 874 | 0 | 0 | 0 | 0 | 346 | 1,519 | 2,739 | 5.0 | 0.73 | 9393 28th St |
| 30 | 1,114 | 0 | 0 | 0 | 0 | 0 | 1,365 | 2,479 | 4.0 | 0.69 | Well House 1 |
| 31 | 1,145 | 0 | 0 | 0 | 0 | 0 | 1,416 | 2,561 | 4.0 | 0.69 | Albertville Speedway |
| Total | 26,823 | 0 | 254 | 0 | 0 | 5,932 | 40,227 | 73,236 | | | |
| Avg. | 865 | 0 | 8 | 0 | 0 | 191 | 1,298 | 2,362 | | 0.76 | |



Drinking Water Protection Section
 P.O. Box 64975-0975
 St. Paul, MN 55164-0975
 651/201-4700, FAX 651/201-4701

Bacteriological/Disinfectant Residual Monthly Report

Public Water System ID (7 digits) **1 8 6 0 0 2 4** Laboratory Certification ID (9 digits) **0 2 7 - 1 6 1 - 1 8 6**

NAME OF WATER SUPPLY SYSTEM
 Joint Powers Water

ADDRESS
 11100 50th St NE

CITY
 Albertville

ZIP
 55301


PHONE
 763-497-3611

LABORATORY NAME
 UC LABORATORY

Total Coliform Analysis Method
 Membrane Filter MPN 10 ml MPN 100 ml

Colisure

Analyst Name
 See Below Setup/Read

I verify that this report is accurate


PHONE (507) 234-5835

3.26.24

Routine Samples

| Report For MM/YY | Number of Samples required Per Month | Number of Samples Collected | Number of Sites Where D.R. Was Measured | Monthly Average D.R. (Total Chlorine or Chloramine, mg/l) | Number of Samples Positive for Total Coliform | Number of Samples Positive For E. Coli | Percent of Samples Positive for Total Coliform (for systems required to collect 40 or more samples) |
|------------------|--------------------------------------|-----------------------------|---|---|---|--|---|
| Mar/2024 | 25 | 25 | 25 | 0.65 | 0 | 0 | |

Original Positive Samples

| Collection Date | Distribution Location (address or name of facility) | Analysis Date | Results (Total Coliform/E. Coli) |
|-----------------|---|---------------|----------------------------------|
| | | | |

Repeat Samples (Lab may attach sheet with additional repeat sample locations.)

| Collection Date | Source/Well#(s) or Distribution Location (address or name of facility) | Analysis Date | Results (Total Coliform/E. Coli) |
|-----------------|--|---------------|----------------------------------|
| | | | |

*Disinfectant Residual (chlorine/chloramine) monitoring samples must be collected at the same sample points and same time as coliform samples.

| | | | | | |
|-----------------------------|------------------|-----------------|--------------------------|------------------|-----------------|
| Sample #1 Country Inn | CI Residual 0.57 | Rec Temp 1.0 oC | Sample #14 Kwik Trip | CI Residual 0.46 | Rec Temp 1.0 oC |
| Sample #2 CJ's Laundry | CI Residual 0.77 | Rec Temp 1.0 oC | Sample #15 Radzwill | CI Residual 0.83 | Rec Temp 1.0 oC |
| Sample #3 Speedway ALB | CI Residual 0.69 | Rec Temp 1.0 oC | Sample #16 Millpond Apts | CI Residual 0.52 | Rec Temp 1.0 oC |
| Sample #4 Radzwill | CI Residual 0.76 | Rec Temp 1.0 oC | Sample #17 Tom Thumb | CI Residual 0.64 | Rec Temp 1.0 oC |
| Sample #5 Speedway West | CI Residual 0.47 | Rec Temp 1.0 oC | Sample #18 Country Inn | CI Residual 0.65 | Rec Temp 1.0 oC |
| Sample #6 38 Balsam | CI Residual 0.66 | Rec Temp 1.0 oC | Sample #19 CJ's Laundry | CI Residual 0.84 | Rec Temp 1.0 oC |
| Sample #7 STMPW | CI Residual 0.65 | Rec Temp 1.0 oC | Sample #20 Speedway Alb. | CI Residual 0.82 | Rec Temp 1.0 oC |
| Sample #8 Millpond Apts | CI Residual 0.44 | Rec Temp 1.0 oC | Sample #21 Radzwill | CI Residual 0.85 | Rec Temp 1.0 oC |
| Sample #9 Particle Control | CI Residual 0.85 | Rec Temp 1.0 oC | Sample #22 Speedway West | CI Residual 0.44 | Rec Temp 1.0 oC |
| Sample #10 Center Cut Meats | CI Residual 0.87 | Rec Temp 1.0 oC | Sample #23 38 Balsam | CI Residual 0.58 | Rec Temp 1.0 oC |
| Sample #11 CJ's Laundry | CI Residual 0.94 | Rec Temp 1.0 oC | Sample #24 STMPW | CI Residual 0.40 | Rec Temp 1.0 oC |
| Sample #12 Dehmer's | CI Residual 0.75 | Rec Temp 1.0 oC | Sample #25 Millpond Apts | CI Residual 0.43 | Rec Temp 1.0 oC |
| Sample #13 38 Balsam | CI Residual 0.47 | Rec Temp 1.0 oC | | | |

Sample(s) met thermal preservation requirements

U.S. ENVIRONMENTAL PROTECTION AGENCY MONTHLY MONITORING REPORT
FOR CLASS V INJECTION WELLS

UIC PERMIT NUMBER: MN-171-5R21-0002
 OPERATOR NAME: Joint Powers Water Board
 ADDRESS: 11000 50th St NE WELL NAME: Well 9
 CITY/STATE/ZIP: Albertville, MN 55301 WELL COUNTY: Wright
 PHONE: (763) 497-3611

MONTHLY REQUIREMENTS

| Injection (Gallons) | Total Injection Period YTD Volume | Total Report Month Volume | Total Injection Period Volume |
|---------------------|-----------------------------------|---------------------------|-------------------------------|
| | | 42,575,000 | 15,900,000 |

| Injection Pressure & GPM | Average | Highest Value | Lowest Value |
|-----------------------------------|-----------------------------------|---------------|--------------|
| | Monthly Injection Pressure (psig) | 8.5 | 10 |
| Monthly Injection Flow Rate (GPM) | 512.9 | 758 | 396 |

| Recovery (Gallons) | Total Recovery Period YTD Volume | Total Report Month Volume | % of Injection Period Total Volume |
|--------------------|----------------------------------|---------------------------|------------------------------------|
| | | 0 | 0 |

COMMENTS:

The **2023** ASR cycle began in December 2023, with the injection phase. Test well 6 and ASR well 9 were flushed to waste and background testing & sampling was performed on both wells and the injection source, the Joint Powers distribution system, before injection was begun.

CERTIFICATION

I certify under the penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and punishment. (Ref. 40 CFR Section 144.32)

Dustin W. Carlson, Water Operations Supervisor & Facilities Manager

Name and Official Title

Signature:



Date Signed:

4-9-24

Year: 2024 (2024 Cycle)

Month: March

Injection Phase

On-Site Testing

UIC PERMIT NUMBER: MN-171-5R21-0002

OPERATOR NAME: Joint Powers Water Board
ASR PTC-3

SAMPLE LOCATION: Well 9 (Mt. Simon)

Field Tested

| Date | Field Equipment: | YSI Professional Plus (Multi-Probe) | | | | | | Hach DR 890 | |
|------------------------------|--|-------------------------------------|--------------|--------------------|--------|-----------------------|-------------------------------|-----------------------|--|
| | | Temperature °C | pH Sid Units | Conductivity uS/cm | ORP mV | Dissolved Oxygen mg/L | Chlorine, Total Residual mg/L | | |
| General Injection Background | | 9.2 | 7.36 | 0.54 | 695.2 | 1.03 | 1.03 | | |
| Well 9 Injection Background | | 10.1 | 7.19 | 0.47 | 58.4 | 0.45 | 0.0 | | |
| Monthly Well 9 Injection | | 7.5 | 7.23 | 0.51 | 771.4 | 0.73 | 0.78 | | |
| Monthly Well 9 Injection | | 7.9 | 7.37 | 0.54 | 767.7 | 0.77 | 0.8 | | |
| Monthly Well 9 Injection | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | |
| Well 9 Injection 95% | | | | | | | | | |
| | Federal Drinking Water Standard Method | | | | | | | Hach 8167 5th ED 2008 | |

Year: 2024 (2024 Cycle) Month: March

Injection Phase

Independent Lab Testing

UIC PERMIT NUMBER: MN-171-5R21-0002

OPERATOR NAME: Joint Powers Water Board ASR PTC-3

SAMPLE LOCATION: Well 9 (Mt. Simon)

Metals

| | Constituent | Aluminum ug/L | Arsenic ug/L | Calcium ug/L | Copper ug/L | Iron ug/L | Lead ug/L | Magnesium ug/L | Manganese ug/L | Potassium ug/L | Sodium ug/L |
|------------------------------|--|------------------|-----------------|-----------------|----------------|--------------|--------------|-------------------|-------------------|-------------------|----------------|
| | Units | | | | | | | | | | |
| | Detection Limit | 4 | 0.5 | 400 | 0.5 | 50 | 0.1 | 100 | 0.5 | 20 | 50 |
| General Injection Background | | <1.7 | <0.60 | 89,000 | 0.85 | <0.0080 | <0.13 | 34,000 | 1.1 | 3,800 | 10,000 |
| Well 9 Injection Background | | 3.50 | <0.60 | 91,000 | <0.57 | 190.00 | <0.13 | 35,000 | 5.70 | 3,500 | 11,000 |
| Monthly Well 9 Injection | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | |
| Well 9 Injection 95% | Federal Drinking Water Standard Method | 200 | 10 | | 1000 | 300 | | | 50 | | |
| | | EPA 200.7 | EPA 200.8 | EPA 200.7 | EPA 200.8 | EPA 200.7 | EPA 200.8 | EPA 200.7 | EPA 200.8 | EPA 200.7 | EPA 200.7 |

* See cover page for explanation of this parameter data.

Year: **2024** (2024 Cycle)

Month: **March**

Injection Phase

Independent Lab Testing

UIC PERMIT NUMBER: **MN-171-5R21-0002**

OPERATOR NAME: **Joint Powers Water Board ASR PTC-3**

SAMPLE LOCATION: **Well 9 (Mt. Simon)**

General Chemistry

| Constituent | Units | Alkalinity, Total as CaCO3 | Chloride | Fluoride | Nitrogen, Ammonia | Phosphorous | Silica, Dissolved | Sulfate | Total Hardness by 2340B | Nitrogen, Kjeldahl, Total | Total Organic Carbon | Detection Limit |
|---------------------------------|----------|----------------------------|------------|------------|-------------------|-------------|-------------------|-----------|-------------------------|---------------------------|----------------------|-----------------|
| | | | | | | | | | | | | |
| General Injection Background | Date | 5 | 2 | 0.1 | 0.04 | 0.4 | 1 | 205 | 1420 | 1 | 2 | |
| Well 9 | 1/2/2024 | 340 | 11.00 | 0.71 | <0.014 | 0.60 | 24.00 | 12.00 | 360 | 0.35 | 1.50 | |
| Injection Background | 1/2/2024 | 330 | 12.00 | 0.71 | <0.014 | 0.71 | 22.00 | 12.00 | 370 | 0.37 | 1.83 | |
| Monthly Well 9 Injection | | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | | |
| Well 9 Injection 95% | | | | | | | | | | | | |
| Federal Drinking Water Standard | | | 250 | 2 | | | | 250 | | | | |
| Method | | SM 2320B | SM 4500-Cl | SM 4500F/C | EPA 350.1 | SM 4500-P-E | EPA 200.7 | ASTM D516 | EPA 200.8 | EPA 351.2 | SM 5310C | |

Year: 2024 (2024 Cycle)

Month: March

UIC PERMIT NUMBER: MN-171-5R21-0002
 OPERATOR NAME: Joint Powers Water Board ASR PTC-3
 SAMPLE LOCATION: Well 9 (Mt. Simon)

Injection Phase

Independent Lab Testing

Radionuclides & Uranium

| Constituent | Gross Alpha pCi/L | Adjusted Gross Alpha pCi/L | Ra-226 pCi/L | Ra-228 pCi/L | Combined Radium pCi/L | Total Uranium pCi/L | Uranium - 234 pCi/L | Uranium - 235 pCi/L | Uranium - 238 pCi/L |
|---------------------------------|-------------------|----------------------------|--------------|--------------|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Units | | | | | | | | | |
| Detection Limit | | | | | | 0.5 | | | |
| Date | | | | | | | | | |
| General Injection Background | 5.44 | 3.48 | 0.91 | 1.05 | 1.96 | 0.838 | 0.4450 | 0.0329 | 0.3600 |
| Well 9 Injection Background | 5.53 | 3.090 | 1.59 | 0.85 | 2.44 | 1.190 | 0.843 | 0.10400 | 0.2460 |
| Monthly Well 9 Injection | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | |
| Well 9 Injection 95% | | | | | | | | | |
| Federal Drinking Water Standard | | 15 | 5 | 5 | 5 | | | | |
| Method | 7100B | | 7500-Ra B | 7500-Ra D | | EPA 200.8 | HSL-300 | HSL-300 | HSL-300 |

Year: 2024 (2024 Cycle) Month: March

UIC PERMIT NUMBER: MN-171-5R21-0002
 OPERATOR NAME: Joint Powers Water Board ASR PTC-3
 SAMPLE LOCATION: Well 9 (Mt. Simon)

Injection Phase

Independent Lab Testing

Disinfection Byproducts

TTHM's & HAAS

| Constituent | Bromodichloro-methane ug/L | Bromoform ug/L | Chloroform ug/L | Dibromochloro-methane ug/L | Total Trihalomethanes (Calc.) ug/L | Dibromo-acetic Acid ug/L | Dichloro-acetic Acid ug/L | Monobromo-acetic Acid ug/L | Monochloro-acetic Acid ug/L | Trichloro-acetic Acid ug/L | Total Haloacetic Acid ug/L |
|---------------------------------|----------------------------|----------------|-----------------|----------------------------|------------------------------------|--------------------------|---------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|
| General Injection Background | 0.5 | 0.5 | 4 | 0.5 | 6.20 | 1 | 1 | 1 | 1 | 1 | |
| Well 9 Injection Background | 1.5 | <0.20 | 4.10 | 0.6 | 6.20 | <0.60 | 2.70 | <0.60 | <1.2 | 3.1 | 5.8 |
| Monthly Well 9 Injection | 7.7 | <0.20 | 27.00 | 2.2 | 36.90 | <0.60 | 2.7 | <0.60 | <1.2 | 9.1 | 11.8 |
| Monthly Well 9 Injection | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | |
| Monthly Well 9 Injection | | | | | | | | | | | |
| Well 9 Injection 95% | | | | | | | | | | | |
| Federal Drinking Water Standard | EPA 524.2 | EPA 524.2 | EPA 524.2 | EPA 524.2 | EPA 524.2 | EPA 552.2 | EPA 552.2 | EPA 552.2 | EPA 552.2 | EPA 552.2 | EPA 552.2 |
| Method | | | | | 80 | | | | | | 60 |

Year: 2024 (2024 Cycle) Month: March

UIC PERMIT NUMBER: MN-171-5R21-0002

OPERATOR NAME: Joint Powers Water Board ASR PTC-3

SAMPLE LOCATION: Hanover City Hall

| Constituent | Units | Detection Limit | Pre-Recovery (Background) | Mid-Recovery | Late-Recovery | Federal Drinking Water Standard | Method |
|-------------------------------|-------|-----------------|---------------------------|--------------|---------------|---------------------------------|-----------|
| Date | | | | | | | |
| Bromodichloromethane | ug/L | 0.5 | | | | | EPA 524.2 |
| Bromoform | ug/L | 2 | | | | | EPA 524.2 |
| Chloroform | ug/L | 0.5 | | | | | EPA 524.2 |
| Dibromochloromethane | ug/L | 0.5 | | | | | EPA 524.2 |
| Total Trihalomethanes (Calc.) | ug/L | | | | | 80 | EPA 524.2 |
| Dibromoacetic Acid | ug/L | 1 | | | | | EPA 552.2 |
| Dichloroacetic Acid | ug/L | 1 | | | | | EPA 552.2 |
| Monobromoacetic Acid | ug/L | 1 | | | | | EPA 552.2 |
| Monochloroacetic Acid | ug/L | 1 | | | | | EPA 552.2 |
| Trichloroacetic Acid | ug/L | 1 | | | | | EPA 552.2 |
| Total Haloacetic Acid | ug/L | | | | | 60 | EPA 552.2 |

Year: 2024

(2024 Cycle)

Month:

March

UIC PERMIT NUMBER: MN-171-5R21-0002

OPERATOR NAME: Joint Powers Water Board ASR PTC-3

SAMPLE LOCATION: Well 9 (Mt. Simon)

| Constituent | Units | Detection Limit | Well 9 5% Recovery | Well 9 30% Recovery | Well 9 60% Recovery | Well 9 100% Recovery | Federal Drinking Water Standard | Method |
|-------------------------------|-----------|-----------------|--------------------------|---------------------------|---------------------------|----------------------------|--|-----------------------|
| Date | | | | | | | | |
| Temperature | °C | | | | | | | |
| pH | Std Units | | | | | | | |
| Conductivity | uS/cm | | | | | | | |
| ORP | mV | | | | | | | |
| Dissolved Oxygen (DO) | mg/L | | | | | | | |
| Chlorine, Total Residual | mg/L | 0.01 | | | | | | HACH 8167 5th ED 2008 |
| Aluminum | ug/L | 4 | | | | | 200 | EPA 200.8 |
| Arsenic | ug/L | 0.5 | | | | | 10 | EPA 200.8 |
| Calcium | ug/L | 400 | | | | | | EPA 200.8 |
| Copper | ug/L | 0.5 | | | | | 1000 | EPA 200.8 |
| Iron | ug/L | 50 | | | | | 300 | EPA 200.8 |
| Lead | ug/L | 0.1 | | | | | | EPA 200.8 |
| Magnesium | ug/L | 100 | | | | | | EPA 200.8 |
| Manganese | ug/L | 0.5 | | | | | 50 | EPA 200.8 |
| Potassium | ug/L | 20 | | | | | | EPA 200.8 |
| Sodium | ug/L | 50 | | | | | | EPA 200.8 |
| Alkalinity, Total as CaCO3 | mg/L | 5 | | | | | | SM 2320B |
| Chloride | mg/L | 2 | | | | | 250 | SM 4500-Cl E |
| Fluoride | mg/L | 0.1 | | | | | 2 | SM 4500F/C |
| Nitrogen, Ammonia | mg/L | 0.04 | | | | | | EPA 350.1 |
| Phosphorous | mg/L | 0.4 | | | | | | EPA 365.4 |
| Silica, Dissolved | mg/L | 1 | | | | | | EPA 200.7 |
| Sulfate | mg/L | 2.5 | | | | | 250 | ASTM D516-02 |
| Total Hardness by 2340B | mg/L | 1420 | | | | | | EPA 200.8 |
| Nitrogen, Kjeldahl, Total | mg/L | 1 | | | | | | EPA 351.2 |
| Total Organic Carbon | mg/L | 2 | | | | | | EPA 9060 |
| Gross Alpha | pCi/L | | | | | | | EPA 900.0 |
| Adjusted Gross Alpha | pCi/L | | | | | | 15 | |
| Ra-226 | pCi/L | | | | | | 5 | EPA 903.1 |
| Ra-228 | pCi/L | | | | | | 5 | EPA 904.0 |
| Ra-226 + Ra-228 | pCi/L | | | | | | 5 | |
| Total Uranium (238) | pCi/L | 0.5 | | | | | | EPA 200.8 |
| Bromodichloromethane | ug/L | 0.5 | | | | | | EPA 524.2 |
| Bromoform | ug/L | 4 | | | | | | EPA 524.2 |
| Chloroform | ug/L | 0.5 | | | | | | EPA 524.2 |
| Dibromochloromethane | ug/L | 0.5 | | | | | | EPA 524.2 |
| Total Trihalomethanes (Calc.) | ug/L | | | | | | 80 | EPA 524.2 |
| Dibromoacetic Acid | ug/L | 1 | | | | | | EPA 552.2 |
| Dichloroacetic Acid | ug/L | 1 | | | | | | EPA 552.2 |
| Monobromoacetic Acid | ug/L | 1 | | | | | | EPA 552.2 |
| Monochloroacetic Acid | ug/L | 1 | | | | | | EPA 552.2 |
| Trichloroacetic Acid | ug/L | 1 | | | | | | EPA 552.2 |
| Total Haloacetic Acid | ug/L | | | | | | 60 | EPA 552.2 |
| Uranium - 234 | pCi/L | | | | | | | HSL-300 |
| Uranium - 235 | pCi/L | | | | | | | HSL-300 |
| Uranium - 238 | pCi/L | | | | | | | HSL-300 |

Year: 2024

(2024 Cycle)

Month:

March

UIC PERMIT NUMBER: MN-171-5R21-0002

OPERATOR NAME: Joint Powers Water Board ASR PTC-3

SAMPLE LOCATION: Test Well 6 (Mt. Simon)

| Constituent | Units | Detection Limit | Test Well 6 Background Injection | Test Well 6 95% Injection | Test Well 6 100% Recovery | Federal Drinking Water Standard | Method |
|-------------------------------|-----------|-----------------|----------------------------------|---------------------------|---------------------------|---------------------------------|-----------------------|
| Date | | | 1/2/2024 | | | | |
| Temperature | °C | | 10.0 | | | | |
| pH | Std Units | | 6.47 | | | | |
| Conductivity | uS/cm | | 0.441 | | | | |
| ORP | mV | | -68.10 | | | | |
| Dissolved Oxygen (DO) | mg/L | | 1.81 | | | | |
| Chlorine, Total Residual | ug/L | 0.01 | 0.00 | | | | HACH 8167 5th ED 2008 |
| Aluminum | ug/L | 4 | <1.7 | | | 200 | EPA 524.2 |
| Arsenic | ug/L | 0.5 | 1.00 | | | 10 | EPA 524.2 |
| Calcium | ug/L | 400 | 77,000 | | | | EPA 524.2 |
| Copper | ug/L | 0.5 | <0.57 | | | 1000 | EPA 524.2 |
| Iron | ug/L | 50 | 1,700.00 | | | 300 | EPA 524.2 |
| Lead | ug/L | 0.1 | <0.13 | | | | EPA 524.2 |
| Magnesium | ug/L | 100 | 28,000.00 | | | | EPA 524.2 |
| Manganese | ug/L | 0.5 | 220.00 | | | 50 | EPA 524.2 |
| Potassium | ug/L | 20 | 2,300.00 | | | | EPA 524.2 |
| Sodium | ug/L | 50 | 5,200.00 | | | | EPA 524.2 |
| Alkalinity, Total as CaCO3 | mg/L | 5 | 270 | | | | SM 2320B |
| Chloride | mg/L | 2 | 0.59 | | | 250 | SM 4500-CI E |
| Fluoride | mg/L | 0.1 | | | | 2 | SM 4500F/C |
| Nitrogen, Ammonia | mg/L | 0.04 | 0.14 | | | | EPA 350.1 |
| Phosphorous | mg/L | 0.4 | <0.021 | | | | EPA 365.4 |
| Silica, Dissolved | mg/L | 1 | 9.70 | | | | 200.7 MET ICP |
| Sulfate | mg/L | 2.5 | 16.00 | | | 250 | ASTM D516-02 |
| Total Hardness by 2340B | mg/L | 1420 | 310.00 | | | | EPA 200.8 |
| Nitrogen, Kjeldahl, Total | mg/L | 1 | 0.38 | | | | EPA 351.2 |
| Total Organic Carbon | mg/L | 2 | 0.682 | | | | EPA 9060 |
| Gross Alpha | pCi/L | | 17.70 | | | | EPA 900.0 |
| Adjusted Gross Alpha | pCi/L | | 15.52 | | | 15 | |
| Ra-226 | pCi/L | | 4 | | | 5 | EPA 903.1 |
| Ra-228 | pCi/L | | 2.14 | | | 5 | EPA 904.0 |
| Ra-226 + Ra-228 | pCi/L | | 6.17 | | | 5 | |
| Total Uranium | ug/L | 0.5 | 1.00 | | | | EPA 200.8 |
| Bromodichloromethane | ug/L | 0.5 | <0.10 | | | | EPA 524.2 |
| Bromoform | ug/L | 4 | <0.20 | | | | EPA 524.2 |
| Chloroform | ug/L | 0.5 | <0.20 | | | | EPA 524.2 |
| Dibromochloromethane | ug/L | 0.5 | <0.10 | | | | EPA 524.2 |
| Total Trihalomethanes (Calc.) | ug/L | | <0.20 | | | 80 | EPA 524.2 |
| Dirbomoacetic Acid | ug/L | 1 | <0.60 | | | | EPA 552.2 |
| Dichloroacetic Acid | ug/L | 1 | <0.60 | | | | EPA 552.2 |
| Monobromoacetic Acid | ug/L | 1 | <0.60 | | | | EPA 552.2 |
| Monochloroacetic Acid | ug/L | 1 | <1.2 | | | | EPA 552.2 |
| Trichloroacetic Acid | ug/L | 1 | <0.50 | | | | EPA 552.2 |
| Total Haloacetic Acid | ug/L | | <1.2 | | | 60 | EPA 552.2 |
| Uranium - 234 | pCi/L | | 1.710 | | | | HSL-300 |
| Uranium - 235 | pCi/L | | 0.056 | | | | HSL-300 |
| Uranium - 238 | pCi/L | | 0.410 | | | | HSL-300 |

**JOINT POWERS WATER BOARD
2023 "LIMIT" RECONCILIATION**

| SUMMARY | | | |
|----------------------|-------------------|-------------------|----------------------------|
| CATEGORY | ACTUAL | BUDGET | BALANCE DUE |
| REPAIR & MAINTENANCE | 35,751.93 | 63,008.00 | (27,256.07) |
| CHEMICALS | 240,827.84 | 225,000.00 | 15,827.84 |
| SLUDGE DISPOSAL | 10,858.71 | 15,000.00 | (4,141.29) |
| UTILITIES | 316,549.74 | 295,008.00 | 21,541.74 |
| FACILITY MANAGEMENT | 2,738.26 | 25,000.00 | (22,261.74) |
| TOTAL | 606,726.48 | 623,016.00 | (16,289.52) |
| | | | Due to Joint Powers |

| WATER REPAIR & MAINTENANCE | | | |
|---------------------------------------|---------------|-------------------------------------|---------------------|
| Date | Amount | Description | Vendor |
| 02/07/2023 | 9.64 | PVC Cement | Ace of Albertville |
| 02/07/2023 | 20.36 | Keys, screws | Ace of Albertville |
| 02/07/2023 | 161.05 | R/O System | Fleet Farm |
| 02/07/2023 | 64.40 | Shovels | Hardware Hank |
| 02/07/2023 | 75.14 | Shovels | Ace of Albertville |
| 02/07/2023 | 210.73 | UPS Backups | OSI Batteries |
| 02/07/2023 | 129.77 | RPZ test | Shop Backflow |
| 02/07/2023 | 234.15 | Locks | The Lock People |
| 02/08/2023 | 150.00 | Website | Red Technologies |
| 02/13/2023 | 833.40 | Calibrate mag meters | Midwest Flo |
| 02/27/2023 | 715.14 | Equipment repair and media test kit | Kurita |
| 03/09/2023 | 150.00 | Website | Red Technologies |
| 03/10/2023 | 189.00 | Cones | Earl F Andersen |
| 03/13/2023 | 511.80 | Troubleshoot, repair and calibrate | Midwest Flo |
| 03/14/2023 | 12.85 | Repair | Ace of Albertville |
| 03/16/2023 | 25.54 | Tier II Reporting | HSEM |
| 03/30/2023 | 1,634.86 | Main plant cooling leak | Kodiak Power |
| 04/06/2023 | 48.93 | Honeywell Battery | Amazon |
| 04/06/2023 | 233.41 | CL17sc Tubing Kit | Hach |
| 04/07/2023 | 13.95 | Sealant pipe thread | Ace of Albertville |
| 04/07/2023 | 17.16 | Muriatic Acid | Ace of Albertville |
| 04/07/2023 | 19.31 | Light bulbs | Ace of Albertville |
| 04/07/2023 | 42.95 | Lift rental | General Rental |
| 04/07/2023 | 21.43 | Light bulbs | Hardware Hank |
| 04/07/2023 | 148.87 | Ceiling tiles | Home Depot |
| 04/10/2023 | 62.50 | Website | Red Technologies |
| 04/10/2023 | 150.00 | Website | Red Technologies |
| 04/10/2023 | 13.40 | Locker room | Walmart |
| 04/26/2023 | 1,204.62 | Sensor/Probes | Field Environmental |
| 05/20/2023 | 21.42 | Inf gage line | Ace of Albertville |
| 05/20/2023 | 46.10 | Plant tools | Ace of Albertville |
| 05/20/2023 | 47.21 | PVC pipe | Ace of Albertville |
| 05/20/2023 | 129.44 | Clutch assembly | Kodru Equipment |

| | | | |
|------------|----------|--|--------------------|
| 05/20/2023 | 23.90 | Air tank repair | Napa |
| 05/20/2023 | 150.00 | Website | Red Technologies |
| 05/24/2023 | 941.32 | Preventive maintenance on VFD's | Ideal Service |
| 06/06/2023 | 150.00 | Website | Red Technologies |
| 06/07/2023 | 289.82 | RPZ gate valve | HD Supply |
| 06/07/2023 | 378.82 | Injection Valve Assembly | HD Supply |
| 06/08/2023 | 245.00 | Clear blockage | Viking Sewer |
| 06/12/2023 | 11.58 | Insect Control | Ace of Albertville |
| 06/12/2023 | 34.58 | Lift Rental | MN Rents |
| 06/16/2023 | 1,056.56 | Main plant generator repair | Kodiak Power |
| 06/27/2023 | 283.00 | Thermostat | Yale Mechanical |
| 06/27/2023 | 103.27 | Radon tests | Airchek |
| 06/27/2023 | 728.68 | Exhaust fan hand-off-automatic switch | Custom Electric |
| 06/27/2023 | 244.33 | Hydrant pressure reader | Ebay |
| 06/27/2023 | 932.50 | RPZ | Grainger |
| 06/27/2023 | 915.68 | Lighting | Graybar |
| 06/27/2023 | 1,471.31 | Insp exhaust fans | Yale Mechanical |
| 07/03/2023 | 386.51 | Min-pak blower | HD Supply |
| 07/07/2023 | 363.33 | Hydrant tester | Grainger |
| 07/07/2023 | 150.00 | Website | Red Technologies |
| 07/10/2023 | 51.64 | UPS Backups | OSI Batteries |
| 07/10/2023 | 586.84 | Office HVAC | Yale Mechanical |
| 07/13/2023 | 347.50 | Troubleshoot and Earth Fault on the Well | Ideal Service |
| 07/14/2023 | 231.93 | Gloves | EMP |
| 07/24/2023 | 700.20 | Calibrate mag meters | Midwest Flo |
| 07/25/2023 | 112.23 | Air filters | Grainger |
| 08/09/2023 | 3,198.32 | Spectrophotometer | Hach |
| 08/09/2023 | 150.00 | Website | Red Technologies |
| 08/10/2023 | 1,125.00 | RPZ recertification | Crock's Plumbing |
| 08/11/2023 | 162.35 | Address numbers | Home Depot |
| 08/14/2023 | 47.58 | Lamp assembly | Hach |
| 08/15/2023 | 349.10 | Calibrate ASR recovery magmeter | Midwest Flo |
| 09/06/2023 | 750.00 | Trouble shoot chemical pumps | Custom Electric |
| 09/06/2023 | 1,300.98 | Connect transfer switch | Custom Electric |
| 09/07/2023 | 465.79 | LMI Injection Valve | HD Supply |
| 09/11/2023 | 150.00 | Website | Red Technologies |
| 09/12/2023 | 464.50 | Dehumidifiers check | Yale Mechanical |
| 09/18/2023 | 193.89 | Fire extinguisher inspections | Dehmer Fire |
| 09/25/2023 | 525.00 | Troubleshoot well 9 | InControl |
| 09/25/2023 | 452.40 | Annual crane inspections | Midwest Overhead |
| 09/27/2023 | 15.00 | Light bulbs | Hardware Hank |
| 09/28/2023 | 117.30 | IntelliCAL PHC201 | Hach |
| 10/10/2023 | 5.14 | Butane | Ace of Albertville |
| 10/10/2023 | 150.00 | Website | Red Technologies |
| 10/11/2023 | 575.00 | RPZ Badger Meter | Mid America Meter |
| 10/11/2023 | 396.00 | 50th St Project | Warning Lites |
| 10/18/2023 | 71.43 | Valterra reg 2 | HD Supply |
| 10/18/2023 | 711.25 | Probes | HD Supply |

| | | | |
|------------|----------|----------------------------------|--------------------|
| 11/08/2023 | 334.64 | Probes | HD Supply |
| 11/08/2023 | 765.37 | Injection Valve Assembly | HD Supply |
| 11/09/2023 | 150.00 | Website | Red Technologies |
| 11/10/2023 | 209.78 | Wire Stripper | Amazon |
| 11/10/2023 | 322.13 | File cabinet | TJ Office |
| 12/01/2023 | 150.00 | Website | Red Technologies |
| 12/01/2023 | 344.08 | DR300 Pocket Colorimeter | Hach |
| 12/05/2023 | 62.81 | Parts for ASR repair | Core & Main |
| 12/05/2023 | 68.67 | Parts for ASR repair | Core & Main |
| 12/06/2023 | 217.50 | Troubleshoot well 2 | Ideal Service |
| 12/07/2023 | 4.51 | Fasteners | Ace of Albertville |
| 12/07/2023 | 16.09 | Muriatic Acid | Ace of Albertville |
| 12/08/2023 | 11.17 | Trash Can Lid | Grainger |
| 12/08/2023 | 26.71 | Trash Can | Grainger |
| 12/12/2023 | 16.04 | Keys | Ace of Albertville |
| 12/12/2023 | (10.69) | Keys | Ace of Albertville |
| 12/12/2023 | 5.35 | Keys | Ace of Albertville |
| 12/13/2023 | 15.99 | Mop head | Fleet Farm |
| 12/13/2023 | 334.64 | Parts/Tools | HD Supply |
| 12/13/2023 | 101.36 | Chemical feed parts | HD Supply |
| 12/13/2023 | 600.00 | Media Analysis | Kurita |
| 12/14/2023 | 150.00 | Website | Red Technologies |
| 12/14/2023 | 389.00 | Carpet cleaning | ZeroRez |
| 12/18/2023 | 12.00 | Wall plate/bracket | Ace of Albertville |
| 12/20/2023 | 23.39 | Sample Cell: 1" Round Glass 10mL | Hach |
| 12/21/2023 | 34.11 | Glass sample cell, 25 mm round | Hach |
| 12/26/2023 | 268.44 | Troubleshoot well 2 | Ideal Service |
| 12/28/2023 | 383.58 | Storage | Iron Mountain |
| 12/28/2023 | 1,011.84 | Probes | NCL |
| 12/28/2023 | 107.27 | Board Member Signs | Office Depot |
| 12/31/2023 | 11.06 | Website | Red Technologies |

| CHEMICALS | | | |
|------------|----------|-----------------------|---------|
| Date | Amount | Description | Vendor |
| 02/13/2023 | 1,548.06 | Hydrofluosilicic Acid | Hawkins |
| 02/13/2023 | 7,494.64 | Azone | Hawkins |
| 02/13/2023 | 8,704.89 | LPC-4 | Hawkins |
| 03/22/2023 | 1,437.48 | Hydrofluosilicic Acid | Hawkins |
| 03/22/2023 | 7,584.11 | Azone | Hawkins |
| 03/22/2023 | 8,129.36 | LPC-4 | Hawkins |
| 05/11/2023 | 1,385.89 | Hydrofluosilicic Acid | Hawkins |
| 05/11/2023 | 9,496.25 | LPC-4 | Hawkins |
| 06/01/2023 | 7,594.92 | Azone | Hawkins |
| 06/12/2023 | 9,736.75 | Azone | Hawkins |
| 06/16/2023 | 1,408.00 | Hydrofluosilicic Acid | Hawkins |
| 06/16/2023 | 4,748.12 | LPC-4 | Hawkins |
| 06/16/2023 | 9,496.25 | LPC-4 | Hawkins |
| 06/16/2023 | 9,907.12 | Azone | Hawkins |

| | | | |
|------------|-----------|-----------------------|---------|
| 06/27/2023 | 2,027.23 | Hydrofluosilicic Acid | Hawkins |
| 06/27/2023 | 9,496.25 | LPC-4 | Hawkins |
| 06/27/2023 | 9,902.75 | Azone | Hawkins |
| 07/13/2023 | 2,027.23 | Hydrofluosilicic Acid | Hawkins |
| 07/13/2023 | 8,704.89 | LPC-4 | Hawkins |
| 07/13/2023 | 10,208.52 | Azone | Hawkins |
| 07/18/2023 | (755.71) | Credit | Hawkins |
| 07/26/2023 | 1,400.81 | Hydrofluosilicic Acid | Hawkins |
| 07/26/2023 | 9,457.18 | Azone | Hawkins |
| 07/26/2023 | 11,078.95 | LPC-4 | Hawkins |
| 08/02/2023 | 9,686.45 | Azone | Hawkins |
| 08/15/2023 | 1,235.26 | Hydrofluosilicic Acid | Hawkins |
| 08/15/2023 | 2,273.67 | Azone | Hawkins |
| 08/15/2023 | 10,143.72 | LPC-4 | Hawkins |
| 09/18/2023 | 974.43 | Azone | Hawkins |
| 09/18/2023 | 8,980.90 | Azone | Hawkins |
| 09/18/2023 | 9,163.66 | Azone | Hawkins |
| 10/12/2023 | 974.43 | Azone | Hawkins |
| 10/12/2023 | 2,101.22 | Hydrofluosilicic Acid | Hawkins |
| 10/12/2023 | 8,704.89 | LPC-4 | Hawkins |
| 11/14/2023 | 9,019.15 | Azone | Hawkins |
| 12/21/2023 | 7,194.13 | LPC-4 | Hawkins |
| 12/21/2023 | 1,687.34 | Hydrofluosilicic Acid | Hawkins |
| 12/27/2023 | 8,313.60 | Azone | Hawkins |
| 12/28/2023 | 8,155.05 | Azone | Hawkins |

| UTILITIES | | | |
|------------|-----------|-------------|---------------------|
| Date | Amount | Description | Vendor |
| 03/10/2023 | 79.15 | Water/Sewer | City of Albertville |
| 04/10/2023 | 80.34 | Water/Sewer | City of Albertville |
| 05/20/2023 | 80.68 | Water/Sewer | City of Albertville |
| 06/08/2023 | 81.02 | Water/Sewer | City of Albertville |
| 07/07/2023 | 14.36 | Water/Sewer | City of Albertville |
| 07/07/2023 | 57.92 | Water/Sewer | City of Albertville |
| 07/10/2023 | 81.36 | Water/Sewer | City of Albertville |
| 08/10/2023 | 81.83 | Water/Sewer | City of Albertville |
| 09/06/2023 | 82.26 | Water/Sewer | City of Albertville |
| 11/07/2023 | 83.28 | Water/Sewer | City of Albertville |
| 12/13/2023 | 82.81 | Water/Sewer | City of Albertville |
| 12/14/2023 | 83.91 | Water/Sewer | City of Albertville |
| 12/15/2023 | 84.34 | Water/Sewer | City of Albertville |
| 12/28/2023 | 78.77 | Water/Sewer | City of Albertville |
| 12/31/2023 | 84.76 | Water/Sewer | City of Albertville |
| 06/08/2023 | 144.00 | Storm water | Joint Powers |
| 01/31/2023 | 16,119.02 | Electric | Xcel |
| 02/28/2023 | 18,084.27 | Electric | Xcel |
| 03/31/2023 | 17,877.48 | Electric | Xcel |
| 04/30/2023 | 16,616.37 | Electric | Xcel |
| 05/31/2023 | 36,932.75 | Electric | Xcel |

| | | | |
|------------|-----------|----------|------|
| 06/30/2023 | 48,995.60 | Electric | Xcel |
| 07/31/2023 | 38,138.04 | Electric | Xcel |
| 08/31/2023 | 30,346.70 | Electric | Xcel |
| 09/30/2023 | 43,072.85 | Electric | Xcel |
| 10/31/2023 | 17,075.43 | Electric | Xcel |
| 11/30/2023 | 15,687.67 | Electric | Xcel |
| 12/31/2023 | 16,322.77 | Electric | Xcel |

| SLUDGE DISPOSAL | | | |
|-----------------|----------|----------------------------|---------------------|
| Date | Amount | Description | Vendor |
| 03/30/2023 | 3,235.77 | Sludge disposal | Vonco II |
| 06/27/2023 | 993.04 | Disposal filter sand | Vonco II |
| 07/10/2023 | 1,912.39 | Sludge dumping hopper | Tri State |
| 09/18/2023 | 731.31 | Haul JPWB filter sand | Vonco II |
| 10/25/2023 | 1,590.70 | Sludge, filter sand | Vonco II |
| 10/25/2023 | 250.00 | Sludge pump connect | Custom Electric |
| 11/07/2023 | 858.99 | Air Compressor | All Purpose Rentals |
| 11/27/2023 | 1,286.51 | Filter sand Ariba-RC644164 | VONCO II LLC |

| FACILITY MANAGEMENT | | | |
|---------------------|--------|---------------------|-----------------|
| Date | Amount | Description | Vendor |
| 02/02/2023 | 456.35 | Office cleaning | Scrub N Shine |
| 02/27/2023 | 133.81 | Office cleaning | Scrub N Shine |
| 02/08/2023 | 80.81 | Insect Control | Plunketts |
| 03/09/2023 | 80.81 | Insect Control | Plunketts |
| 04/10/2023 | 80.81 | Insect Control | Plunketts |
| 05/19/2023 | 80.81 | Insect Control | Plunketts |
| 06/06/2023 | 80.81 | Insect Control | Plunketts |
| 07/07/2023 | 80.81 | Insect Control | Plunketts |
| 08/09/2023 | 80.81 | Insect Control | Plunketts |
| 09/11/2023 | 80.81 | Insect Control | Plunketts |
| 10/10/2023 | 80.81 | Insect Control | Plunketts |
| 11/09/2023 | 80.81 | Insect Control | Plunketts |
| 12/12/2023 | 80.81 | Insect Control | Plunketts |
| 12/14/2023 | 80.81 | Insect Control | Plunketts |
| 02/08/2023 | 30.01 | ASR security system | Wright Hennepin |
| 02/08/2023 | 31.08 | WTP security system | Wright Hennepin |
| 03/10/2023 | 30.01 | ASR security system | Wright Hennepin |
| 03/10/2023 | 31.08 | WTP security system | Wright Hennepin |
| 04/10/2023 | 30.01 | ASR security system | Wright Hennepin |
| 04/10/2023 | 31.08 | WTP security system | Wright Hennepin |
| 05/20/2023 | 30.01 | ASR security system | Wright Hennepin |
| 05/20/2023 | 31.08 | WTP security system | Wright Hennepin |
| 06/08/2023 | 30.01 | ASR security system | Wright Hennepin |
| 06/08/2023 | 31.08 | WTP security system | Wright Hennepin |
| 07/10/2023 | 30.01 | ASR security system | Wright Hennepin |
| 07/10/2023 | 31.08 | WTP security system | Wright Hennepin |
| 08/10/2023 | 30.01 | ASR security system | Wright Hennepin |

| | | | |
|------------|--------|---------------------|-----------------|
| 08/10/2023 | 31.08 | WTP security system | Wright Hennepin |
| 09/06/2023 | 30.01 | ASR security system | Wright Hennepin |
| 09/06/2023 | 31.08 | WTP security system | Wright Hennepin |
| 10/11/2023 | 30.01 | ASR security system | Wright Hennepin |
| 10/11/2023 | 31.08 | WTP security system | Wright Hennepin |
| 11/07/2023 | 30.01 | ASR security system | Wright Hennepin |
| 11/07/2023 | 31.08 | WTP security system | Wright Hennepin |
| 12/14/2023 | 30.01 | ASR Security System | Wright Hennepin |
| 12/14/2023 | 31.08 | WTP Security System | Wright Hennepin |
| 12/15/2023 | 31.08 | ASR Security System | Wright Hennepin |
| 12/15/2023 | 222.65 | ASR Annual Fee | Wright Hennepin |
| 12/28/2023 | 30.01 | ASR Security System | Wright Hennepin |
| 12/28/2023 | 222.65 | WTP Annual Fee | Wright Hennepin |



MEMORANDUM

TO: Joint Powers Water Board

FROM: Christopher Larson, P.E.

DATE: April 15, 2024

RE: MBI Pay App No. 7 - Filter Rehabilitation

Attached is Application for Payment No. 7 from Municipal Builders, Inc. This application for payment is for work on the Filter Rehab Project through April 10, 2024. I have reviewed this application for payment and believe it to accurately reflect work completed through the above referenced date. We recommend that the Board pay the requested amount of \$108,359.85.

Attachments: MBI Application for Payment No. 7

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2 PAGES

TO (Engineer):

SEH
3535 VADNAIS CENTER DR
ST PAUL, MN 55110

PROJECT:

JOINT POWERS FILTER REHABILITATION
ALBERTVILLE, MN

APPLICATION: SEVEN

PERIOD FROM: 3/11/2024
TO: 4/10/2024

FROM (Contractor)

MUNICIPAL BUILDERS, INC.
7900 OLD VIKING BLVD
NOWTHEN, MN 55303

CONTRACT FOR:

JOINT POWERS WATER BOARD
11100 50TH STREET NE
ALBERTVILLE, MN 55301

CONTRACTOR'S APPLICATION FOR PAYMENT

| CHANGE ORDER SUMMARY | | ADDITIONS | DEDUCTIONS |
|--|---------------|-----------|------------|
| Change Orders approved in previous months by Owner | | | |
| TOTAL | | | |
| Approved this Month | | | |
| Number | Date Approved | 34,305.31 | |
| 1 | | | |
| TOTALS | | 34,305.31 | 0.00 |
| Net change by Change Orders | | | 34,305.31 |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work Covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is due.

CONTRACTOR: 
By: _____ Date: 4/9/24
CITY: _____

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

The present status of the account for this Contract is as follows:

PERCENT COMPLETE TO DATE..... 93%
ORIGINAL CONTRACT SUM \$ 1,957,000.00
Net change by Change Orders..... \$ 34,305.31
CONTRACT SUM TO DATE..... \$ 1,991,305.31

TOTAL COMPLETED & STORED TO DATE..... \$ 1,845,350.68
(Column G on G703)
5% RETAINAGE \$ 92,267.53
or total in Column I on G703
TOTAL EARNED LESS RETAINAGE..... \$ 1,753,083.15
LESS PREVIOUS CERTIFICATES FOR PAYMENT..... \$ 1,644,723.30
CURRENT PAYMENT DUE..... \$ 108,359.85

AMOUNT CERTIFIED \$ 108,359.85

(Attach explanation if amount certified differs from the amount applied for)

ENGINEER:

By:  Date: 4/15/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

By: _____ Date: _____

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATE FOR PAYMENT

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER:

SEVEN

Contractor's signed Certification is attached.

Period From:

3/11/2024

In tabulations below, amounts are stated to the nearest dollar.

To:

4/10/2024

Use Column 1 on Contracts where variable retainage for line items may apply.

| A ITEM NO | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK FROM PREVIOUS APPLICATION (D + E) | | E COMPLETED THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | H % (G / C) | I BALANCE TO FINISH (C - G) | J RETAINAGE |
|-----------------|-----------------------------|-------------------------|--|------------|-------------------------------|---|---|-------------------|--------------------------------------|----------------|
| | | | | | | | | | | |
| 1 | GENERAL REQUIREMENTS | | | | | | | | | |
| 1.1 | MOBILIZATION | 97,800.00 | 60,000.00 | 37,800.00 | 0.00 | 97,800.00 | 100% | 0.00 | 4,890.00 | |
| 1.2 | BOND & INSURANCE | 17,200.00 | 17,200.00 | 0.00 | 0.00 | 17,200.00 | 100% | 0.00 | 860.00 | |
| 2 | EXISTING CONDITIONS | | | | | | | | | |
| 2.1 | VAC./DEMO FILTER INTERNALS | 187,000.00 | 187,000.00 | 0.00 | 0.00 | 187,000.00 | 100% | 0.00 | 9,350.00 | |
| 2.2 | MEDIA DISPOSAL ALLOWANCE | 175,000.00 | 20,232.64 | 20,812.73 | 0.00 | 41,045.37 | 23% | 133,954.63 | 2,052.27 | |
| 2.3 | HAULING MEDIA | 54,000.00 | 28,000.00 | 14,000.00 | 0.00 | 42,000.00 | 78% | 12,000.00 | 2,100.00 | |
| 9 | FINISHES | | | | | | | | | |
| 9.1 | COATINGS | 490,000.00 | 294,000.00 | 196,000.00 | 0.00 | 490,000.00 | 100% | 0.00 | 24,500.00 | |
| 40 | PROCESS INTEGRATION | | | | | | | | | |
| 40.1 | FILTER MEDIA & EQUIPMENT | 936,000.00 | 561,600.00 | 374,400.00 | 0.00 | 936,000.00 | 100% | 0.00 | 46,800.00 | |
| 50 | CHANGE ORDER | | | | | | | | | |
| 50.1 | CHANGE ORDER 1 | 34,305.31 | 0.00 | 34,305.31 | 0.00 | 34,305.31 | 100% | 0.00 | 1,715.27 | |
| | | 1,991,305.31 | 1,168,032.64 | 677,318.04 | 0.00 | 1,845,350.68 | 93% | 145,954.63 | 92,267.54 | |

GENERAL BUSINESS

Joint Powers Water Board
11100 50th St NW
Albertville MN 55301

Tel. : 763-497-3611
Fax : 763-497-4908
www.jointpowerswaterboard.org

MEMO

TO : Joint Powers Water Board
FROM : John Seifert
DATE : April 19, 2024
SUBJECT : First Reading of Draft Abdo Policies – Purchasing and Electronic Funds Transfer

During its 2023 audit of the Joint Powers Water Board, Abdo recommended that the Board put a purchasing policy, as well as an electronic funds transfer policy in place in 2024. Attached are draft policies for the Board's review and discussion.

Purchasing Policy

The objectives of this policy are:

1. To obtain supplies, equipment, and services as economically as possible, and to use the Environmentally Responsible Government Procurement Guide.
2. To purchase materials which are best suited to the specific needs of operating departments.
3. To promote fair and open competition among bidders.
4. To purchase equipment using total life cycle costing as part of the valuation of the most efficient or lowest bid.
5. To ensure compliance with the anti-discrimination policies of Joint Powers Water Board (the "Board"), the State of Minnesota, and the United States Government.
6. To ensure that all purchases and contracts shall be made in compliance with the Uniform Municipal Contracting Law.

It is the responsibility of Staff to strictly enforce the provisions of the budget. Staff shall only authorize purchases for which an appropriation has been made in the budget or for which there is sufficient unexpended balance. No officer or employee of the Board shall place any order or make any purchase except for a purpose and within the amount authorized in the approved budget. Any unauthorized obligation incurred by an employee shall become a personal obligation of the employee.

In order to comply with these requirements as well as requirements of Minnesota Statutes, the Board has delegated to the Staff the responsibility to perform the purchasing function. To do so, the following purchasing procedures have been outlined.

Purchase authorization must be obtained from the Staff or Board. It is the responsibility of the Staff and Board to follow the following guidelines to ensure that the best value is obtained for the Board.

The Purchase Order is the predominant method of purchasing used by the Board and must be used for all purchases of goods and outside services. The following exceptions are made:

1. Petty Cash may be used for purchases of less than \$100 when immediate reimbursement is requested. Documentation authorized by the Staff, must be provided before reimbursement is made. Payroll, mileage, or personal expenses, with the exception of parking fees, will not be paid from petty cash.
2. Utility/phone bills.
3. Other routine fees and services specifically approved by the Staff.

Purchases or contracts \$25,000 or less

Purchases or contracts with estimated values of \$25,000 or less may be made either by quotation or in the open market. Department Heads will attempt to purchase all goods and services at the lowest possible cost, and cooperative purchasing contracts may be used when available. If quotations are used, at least two quotations must be obtained when practical, and they must be kept on file for at least one year.

Purchases or contracts over \$25,000 but not exceeding \$175,000

Purchases or contracts with estimated values over \$25,000 but not exceeding \$175,000 may be made either by sealed bids or by direct negotiation based on quotations. Two or more quotes must be obtained if possible, and the quotations must be kept on file for at least one year. Purchases over \$25,000 but not exceeding \$175,000 must have Board approval before issuance of the Purchase Order.

Purchases or Contracts over \$175,000

Purchases or contracts over \$175,000 must be made by sealed bids, solicited by public notice, and awarded to the lowest responsible bidder. The Staff shall prepare a contract and specifications in conjunction with Department Heads. The Staff shall make a recommendation to the Board for approval of the specifications and authorization to place an advertisement for bids, and shall be responsible for the timely publication of the advertisement for bids and/or legal notices per state statutes. Following the bid opening and analysis of the bids, a recommendation will be made to the Board for approval of the purchase. Bids shall be retained per the Board's retention schedule.

Cooperative Purchasing

The Board may contract for the purchase of supplies, materials, or equipment by utilizing contracts that are available through the state's cooperative purchasing venture. For a contract estimated to exceed \$25,000, the Board must consider the availability, price, and quality of supplies, materials, or equipment available through the state's cooperative purchasing venture before purchasing through another source.

If the Board does not utilize the state's cooperative purchasing venture, the Board may contract for the purchase of supplies, materials, or equipment without regard to the competitive bidding process if the purchase is through a national municipal association's purchasing alliance or a cooperative purchasing venture with other governmental agencies, created by a joint powers agreement that purchases items from more than one source on the basis of competitive bids or quotations.

Prompt Payment to Contractors

Board contracts that involve a prime contractor must require the prime contractor to pay subcontractors within ten days of the prime contractor's receipt of payment from the Board for undisputed services provided by the contractor. The contract must also require the prime contractor to pay interest of 1.5 percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time.

Withholding Certificates

Before the Board makes the final payment to a contractor under a contract requiring the employment of employees for wages, the contractor must provide a completed and signed Form IC134 "Withholding Affidavit for Contractors" or a confirmation from the Minnesota Department of Revenue that Form IC134 has been filed.

Conflict of Interest

It is forbidden to:

1. Use information available to an employee because of their position with the Board for personal profit or advantage.
2. Directly or indirectly furnish information or services to prospective bidders on contracts unless all prospective bidders have access to this information.
3. Use an employee's position with the Board to solicit business of any kind or to make purchases at discounts or special concessions for private gain.
4. Allow Board employees to provide goods or services to the Board on a fee basis, regardless of the circumstances.

Support of Local Firms and Merchants

It is the policy of the Board to support local firms and merchants. To facilitate this policy when products or services can reasonably be supplied by local merchants or firms, requests for bids or quotations shall be solicited by phone, mail or facsimile and/or advertisement in the official Board newspaper and/or trade journals to attempt to provide an opportunity for local merchants to participate in the bidding process. Advertisements for bids shall be published in accordance with the state law. Award of bids or quotations shall be made in accordance with state law to the lowest responsible bidder.

Disposition of Board Property

The Staff is responsible for the disposition of all surplus property and scrap materials. Contracts for the sale of property have the same bid requirements as contracts for purchase of property: The sale of property with estimated value of more than \$175,000 will require at least two competitive bids, with sale to the highest bidder. If the property value is estimated to be more than \$25,000 but less than \$175,000, the Board can use the competitive bidding process or make the contract by direct negotiation. Property with estimated value less than \$25,000 may be sold in the open market or by direct negotiation.

The Board may contract to sell supplies, materials, and equipment which is surplus, obsolete, or unused using an electronic selling process in which purchasers compete to purchase the surplus supplies, materials, or equipment at the highest purchase price in an open and interactive environment (i.e., MinnBid).

DRAFT

Adopted: _____

Reviewed: _____

Revised: _____

705 ELECTRONIC FUNDS TRANSFER

I. Purpose

The purpose of this policy is to set forth the circumstances in which **Example** may make electronic funds transfers.

II. Policy

It is the policy of **Example** to abide by Minnesota Statute § 471.38 when making an electronic funds transfer.

III. Transfers Allowed for Certain Purposes

Example may make an electronic funds transfer for the following:

1. For a claim for a payment from an imprest payroll bank account or investment of excess money;
2. For a payment of tax or aid anticipation certificates;
3. For a payment of contributions to pension or retirement funds; and
4. For vendor payments;
5. For payment of bond principal, bond interest, and a fiscal agent service charge from the debt redemption fund.

IV. Policy Controls

Example will only make payments via electronic funds if the following policy controls are met:

1. The Board must annually delegate the authority to make electronic fund transfers to a designated business administrator or the administrator's designee;
2. The disbursing bank must keep on file a certified copy of the delegation of authority;
3. The initiator of the electronic transfer must be identified;

Adopted: _____

Reviewed: _____

Revised: _____

4. The initiator must document the request and obtain an approval from the chief financial officer or the officers designee before initiating the transfer;
5. A written confirmation of the transaction within one business day
6. A list of all transactions made by electronic funds transfer must be submitted to the Board at the next regular meeting after the transaction.

V. Delegation of Authority

The Finance Manager of the School is designated as the business administrator of the School and is responsible for electronic funds transfers and activities under the direction of this policy. The Finance Manager may delegate certain duties to appropriate staff, but shall remain responsible for the operation of the transfer program.

Legal References: Minnesota Statute § 124E.16, subd. 1
Minnesota Statute § 471.38, subds. 3 and 3a

**OPERATIONS
AND
OFFICE**

Joint Powers Water Board
11100 50th St NW
Albertville MN 55301

Tel. : 763-497-3611
Fax : 763-497-4908
www.jointpowerswaterboard.org

MEMO

TO : Joint Powers Water Board
FROM : John Seifert
DATE : April 15, 2024
SUBJECT : Monday, May 27, 2024 Board Meeting

The May Joint Powers Water Board meeting is scheduled for Memorial Day (Monday, May 27th). Staff recommends moving the May meeting from May 27th to Monday, May 20th.

St. Michael's and Hanover's calendars are open and Albertville has their City Council meeting at 7:00 PM that evening.

Recommended Motion: Staff recommends moving the May 27th Board meeting to Monday, May 20th at 6:00 PM pending Council direction.