

1. **Call to Order.** The regular meeting of the Joint Powers Water Board was called to order by Ryan Gleason, on Monday, February 26, 2024 at 6:00 p.m. at the Joint Powers Water Board Water Treatment Plant, 11100 50th St NE, Albertville, MN 55301.

Board present: Tom Dierberger, Ryan Gleason, Joe Hagerty, Chris Kauffman, Bob Zagorski.

Board absent: Rob Olson.

Staff present: John Seifert, General Manager; Jennifer Thomas, Office Manager.

Staff absent: Dustin Carlson, Water Department Supervisor / Facilities Manager; Zac Foster, Project Manager.

Engineering present: None.

Engineering absent: Chris Larson, Short Elliott Hendrickson, Inc. (SEH).

2. **Approve Agenda.** Hagerty moved, Zagorski seconded, to adopt the Agenda as presented. Motion carried 5-0.

3. **Approve Consent Agenda.** General Manager Seifert told the Board that three additional payments were added to the list of Claims. Kauffman moved, Dierberger seconded, to approve the Consent Agenda with the three additional payments added to the list of Claims. Motion carried 5-0.

- 3.1 Approval of January 22, 2024 Regular Board Meeting Minutes
- 3.2 Approval of February 2024 List of Claims
- 3.3 Approval of February 2024 Budget Report
- 3.4 Approval of February 2024 Cash Balances Report
- 3.5 Receipt of January 2024 Investment Summary Report
- 3.6 Approval of January 2024 Monthly Operations Report
- 3.7 MBI Pay App No. 5 – Filter Rehabilitation
- 3.8 2023 DNR Water Conservation Report Filing – General Manager Seifert told the Board that the DNR increased its pricing, so the previously approved amount of \$25,000 for filing the 2023 DNR Water Conservation Report ended up actually being \$27,929.09.

4. **General Business.**

- 4.1 **Filter Rehab Actuator Replacement.** General Manager Seifert told the Board that a number of actuators had previously been repaired on the pressure filters to keep operations running. There are 96 actuators on the five filters and plant recirculation system. At this point, two of the actuators need repair. Since source parts are unavailable, staff recommends replacing the two actuators. Staff recommends authorizing the purchase of two new actuators from Novaspect in the amount of \$13,120.69, plus shipping. Hagerty moved, Dierberger seconded, to accept Novaspect's quote for two new actuators in the amount of \$13,120.69, plus shipping. Motion carried 5-0.

5. **Engineer.** None.

6. **Operations and Office.**

- 6.1 **Hannah Hoekman Resignation.** General Manager Seifert told the Board that Hannah Hoekman, a Joint Powers Water Operator, resigned effective February 16. Staff has posted ads on several sites to fill Hannah's position. We wish her well in her future endeavors.
- 6.2 **Potential Generator Warranty Issue.** General Manager Seifert explained to the Board that there are problems with the new Cummins generator located at the Water Treatment Plant. The motor had a leak between the block and oil was leaking onto the ground. Seifert took a video of the leak and had Kodiak Power Systems look at it and diagnose the problem. At this time the generator was under warranty and Cummins was contacted to come out and repair the issue. They came out and ran the generator at a lower speed and said that there was no leak. They were asked to run it at a higher speed, but said it wasn't needed because there was no leak. Kodiak came out a second time and found the leak again. Seifert contacted Cummins, but was told that the generator was no longer under warranty. Kauffman asked if this is covered under insurance. Seifert said he would look into that. The Board agreed that Seifert should contact its legal counsel, Scott Landsman, and ask him to draft a letter to Cummins to seek repair of the generator as provided under the warranty given the fact that Seifert had proof that the leak happened prior to the end of the warranty period.

7. **Other Business / Announcements / Correspondence.**

- 7.1 **T-Mobile Certified Letter.** General Manager Seifert told the Board that T-Mobile sent a Notice of Termination of Tower Lease informing Joint Powers Water Board that it would be terminating its lease on the West Tower effective July 31, 2024. Seifert also told the Board that he received an application from Dish Network for installation of a new antenna on the East Tower.

8. **Adjourn.** Dierberger moved, Zagorski seconded, to adjourn the Joint Powers Water Board meeting at 6:16 PM. Motion carried 5-0.



Jennifer Thomas, Recording Secretary