

# **Joint Powers Water Board**

## **AGENDA**

Regular Meeting of February 26, 2024

Joint Powers WTP

11100 50<sup>th</sup> Street NE

Albertville, MN

6:00 PM

### Chairperson

Ryan Gleason

### Engineer

Chris Larson, SEH

### Board Members

Tom Dierberger

Joe Hagerty

Chris Kauffman

Rob Olson

Bob Zagorski

### Operations

John Seifert, Veolia

Jennifer Thomas, Veolia

Dustin Carlson, Veolia

Zac Foster, Veolia

1. Call to Order / Roll Call
2. Approve Agenda – Page 1
3. Consent Agenda – Page 2
  - 3.1 Approval of January 22, 2024 Regular Board Meeting Minutes – Page 3
  - 3.2 Approval of February 2024 List of Claims – Page 7
  - 3.3 Approval of February 2024 Budget Report – Page 8
  - 3.4 Approval of February 2024 Cash Balances Report – Page 9
  - 3.5 Receipt of January 2024 Investment Summary Report – Page 10
  - 3.6 Approval of January 2024 Monthly Operations Report – Page 14
  - 3.7 MBI Pay App No. 5 – Filter Rehabilitation – Page 27
  - 3.8 2023 DNR Water Conservation Report Filing – Page 30
4. General Business – Page 34
  - 4.1 Filter Rehab Actuator Replacement – Page 35
5. Engineer
6. Operations and Office – Page 37
  - 6.1 Hannah Hoekman Resignation – Page 38
  - 6.2 Potential Generator Warranty Issue – Page 39
7. Other Business / Announcements / Correspondence – Page 40
  - 7.1 T-Mobile Certified Letter – Page 41
8. Adjourn

# **CONSENT AGENDA**

1. **Call to Order.** The regular meeting of the Joint Powers Water Board was called to order by Chairperson Kauffman, on Monday, January 22, 2024 at 6:00 p.m. at the Joint Powers Water Board Water Treatment Plant, 11100 50<sup>th</sup> St NE, Albertville, MN 55301.

Board present: Tom Dierberger, Ryan Gleason, Joe Hagerty, Chris Kauffman, Rob Olson, Bob Zagorski.

Board absent: None.

Staff present: John Seifert, General Manager; Jennifer Thomas, Office Manager.

Staff absent: Dustin Carlson, Water Department Supervisor / Facilities Manager; Zac Foster, Project Manager.

Engineering present: Chris Larson, Short Elliott Hendrickson, Inc. (SEH).

Engineering absent: None.

Other present: Ursinio Puga, AE2S Engineering.

2. **Approve Agenda.** General Manager Seifert asked for Board approval to move 3.16 (Appointment of Official Newspaper, Auditor, Depositor and Bank Signatories) to General Business. Olson moved, Hagerty seconded, to adopt the Agenda as presented with the change of moving 3.16 to General Business. Motion carried 6-0.

3. **Approve Consent Agenda.** Olson moved, Hagerty seconded, to approve the Consent Agenda below with the exception of moving 3.16 to General Business. Motion carried 6-0.

- 3.1 Approval of November 27, 2023 Regular Board Meeting Minutes
- 3.2 Approval of December 2023 List of Claims
- 3.3 Approval of January 2024 List of Claims
- 3.4 Approval of December 2023 Budget Report
- 3.5 Approval of January 2024 Budget Report
- 3.6 Approval of December 2023 Cash Balances Report
- 3.7 Approval of January Cash Balances Report
- 3.8 Receipt of November 2023 Investment Summary Report
- 3.9 Receipt of December 2023 Investment Summary Report
- 3.10 Approval of November 2023 Monthly Operations Report
- 3.11 Approval of December 2023 Monthly Operations Report
- 3.12 MBI Pay App No. 4 – Filter Rehabilitation
- 3.13 Approval of 2024 JPWB General Engineering Engagement Services for SEH
- 3.14 Approval of Abdo Audit Engagement Letter for 2024
- 3.15 Authority to Pay Up to \$25,000 to File the 2023 DNR Water Conservation Report
- 3.16 Appointment of (moved to general business 4.1)
  - 1. Official Newspaper
  - 2. Official Auditor
  - 3. Official Depositor
  - 4. Bank Signatories

- 3.17 Authorizing Investment Agencies
1. RBC
  2. PMA
  3. Wells Fargo
  4. Community Development Bank
  5. 21<sup>st</sup> Century Bank

4. **General Business.**

- 4.1 Appointment of
1. Official Newspaper – Crow River News
  2. Official Auditor - Abdo
  3. Official Depositor – Community Development Bank
  4. Bank Signatories – Delena Daleiden, Ryan Gleason, Chris Kauffman, Rob Olson, Jennifer Thomas, Bob Zagorski

Olson moved, Hagerty seconded, to approve the Official Newspaper, Auditor, Depositor and Bank Signatories as presented. Motion carried 6-0.

- 4.2 **Appointment of Board Positions.** The Board discussed the 2024 appointment of Board positions. Zagorski moved, Gleason seconded, to approve the Board positions below. Motion carried 6-0.

1. Chairperson – Ryan Gleason, St. Michael Councilmember
2. Vice Chairperson – Rob Olson, Albertville Councilmember
3. Board Treasurer – Tom Dierberger, Hanover Councilmember

Chairperson Gleason took over the meeting.

4.3 **Presentation on Capital Improvement Projects from AE2S Engineering.**

1. **Presentation on Storage Tank Siting Study.** General Manager Seifert introduced Ursinio Puga from AE2S Engineering. Ursinio gave a presentation on AE2S's storage tank siting study summary. AE2S recommends constructing a 3 million gallon minimum prestressed concrete ground storage tank to rectify the existing deficit and meet short-term growth needs. They also recommend that the ground storage be located next to the current ASR site on 15<sup>th</sup> St. NE and Labeaux Ave. NE in St. Michael and that it consist of 3 pumps with a total pumping capacity of 6,000 gallons per minute. Ursinio informed the Board that it will be necessary to install emergency backup power, as well as provisions to operate the ASR flow into and out of the ground storage tank. Olson moved, Kauffman seconded, to accept AE2S Engineering's storage tank siting study as presented. Motion carried 6-0

2. **Approve Plans and Specs and Authorize Advertising for Bid of Joint Powers Water Board ASR Watermain Looping Project from AE2S.**  
General Manager Seifert and Ursinio Puga from AE2S Engineering gave an overview of the trunk watermain extension project. AE2S recommends a trenchless installation of a 20 inch HDPE DR 11 pipe. If the Board approves the plans and specs as presented, the request for bids will be published on February 8, 2024 with bid opening on March 5, 2024. Joint Powers would award the bid on March 25, 2024. Construction is anticipated to commence in the summer of 2024 and costs are estimated to be \$1,665,651. Seifert asked for Board approval to approve the plans and specs for the trunk watermain extension project as presented and to authorize the advertising for bids for project construction. Olson moved, Kauffman seconded, to approve the plans and specs for the trunk watermain extension project as presented and to authorize the advertising for bids for project construction. Motion carried 6-0.

4.4 **Visa / MasterCard Class Action Suit.** General Manager Seifert informed the Board that there is a class action lawsuit for excessive fees charged by Visa and MasterCard. Joint Powers Water Board's legal counsel feels the Board should consider participating in. The suit has already been settled, but amounts have not been awarded to participants. Staff recommends authorization to participate in the Visa and MasterCard class action lawsuit. Hagerty moved, Kauffman seconded, to authorize Staff to participate in the Visa and MasterCard class action suit. Motion carried 6-0.

4.5 **Authorization to Modify ASR Water Fill Piping.** General Manager Seifert provided drawings of Staff's recommendation to remove some undersized water piping and installing improved piping to increase water volume for filling the ASR in a more efficient manner. Staff estimates savings of \$4,300 per month from pumping time and monthly contract testing of supply water. The improvement is expected to reduce annual injection phase by as much as two months per year. Staff solicited bids and recommends the purchase of pipe and fittings from the low bidder in Core & Main in the amount of \$4,056.45. In addition Staff will work with onsite contractor MBI for a one day removal and installation of the piping at the cost of approximately \$1,000. Staff recommends authorizing the purchase of pipe and fittings from Core & Main and to work with MBI for a one day removal and installation of the piping for approximately \$1,000. Hagerty moved, Zagorski seconded, to authorize the purchase of pipe and fittings from Core & Main in the amount of \$4,056.45 and to work with MBI for a one day removal and installation of the piping for approximately \$1,000. Motion carried 6-0.

## 5. **Engineer.**

5.1 **Final Pay Application for the CSAH 19 Watermain Reconstruction Project.**  
Engineer Larson told the Board that the CSAH 19 watermain reconstruction project has been completed. Engineer Larson recommended that the New Look Contracting's final pay application in the amount of \$106,519.87 be paid after New Look provides a 2-year maintenance bond from the agreed upon Substation Completion date of August 25, 2023, as well as closeout paperwork (IC-134 forms, lien wavers). Olson moved,

Dierberger seconded, to approve final payment of \$106,519.87 to New Look Contracting after they provide a 2-year maintenance bond from the agreed upon Substation Completion date of August 25, 2023, as well as closeout paperwork (IC-134 forms, lien wavers). Motion carried 6-0.

6. **Operations and Office.** None.

7. **Other Business / Announcements / Correspondence.** None.

8. **Adjourn.** Hagerty moved, Olson seconded, to adjourn the Joint Powers Water Board meeting at 7:09 PM. Motion carried 6-0.

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Jennifer Thomas, Recording Secretary

**JOINT POWERS WATER BOARD**  
**CHECK REGISTER SUMMARY**  
**MEETING DATE: 2/26/24**

<u>Check #</u>	<u>Vendor</u>	<u>Check Date</u>	<u>Amount</u>	<u>Comments</u>
17929e	MN DNR	1/31/2024	\$27,929.09	2023 Unaccounted for Water
17930e	CITY OF ST MICHAEL	2/22/2024	\$307,992.08	January 2024 Receipt by Charge
17931e	PAYMENT SERVICE NETWORK	2/22/2024	\$5,754.30	January 2024 Web Pay Fees
17932e	MN DEPT OF REVENUE	2/22/2024	\$3,063.00	January 2024 Sales Tax
17933e	CENTERPOINT ENERGY	2/22/2024	\$1,395.00	January 2024 Invoices
17934e	RED TECHNOLOGIES	2/22/2024	\$150.00	Monthly Website Hosting Fees
20941	ABDO	2/22/2024	\$13,200.00	2023 Audit
20942	AE2S	2/22/2024	\$1,825.93	Water Storage Tank & Trunk Watermain Extension
20943	BRENTON SCHMIT	2/22/2024	\$110.33	Ref cr bal on 13600 44th St NE
20944	CHARLOTTE BARTYLLA	2/22/2024	\$1.00	Ref cr bal on 217 Maple Ln SW
20945	CITY OF HANOVER	2/22/2024	\$52,507.49	January 2024 Receipts by Charge
20946	COMMERCIAL DOOR SYSTEMS	2/22/2024	\$4,125.00	JPWB Locker Room
20947	CORE & MAIN	2/22/2024	\$4,275.20	Project: ASRLP
20948	DANIEL/NICOLE WITOWSKI	2/22/2024	\$90.41	Ref cr bal on 12652 43rd St NE
20949	DENNIS/LISA GEORGES	2/22/2024	\$240.00	Refund credit balance - Storm Water
20950	HP MN 1 LLC	2/22/2024	\$106.59	Ref cr bal on 11607 Erin St NE, Hanover
20951	JAY/LISA BJORK	2/22/2024	\$78.63	Ref cr bal on 5320 Needham Av NE
20952	KELLY CALVERT	2/22/2024	\$141.30	Ref cr bal on 3892 Melby Av NE
20953	KIMBERLY/BRYAN EMERSON	2/22/2024	\$3.74	Ref cr bal on 9928 Jasmine Av NE
20954	KODRU MOONEY	2/22/2024	\$1,136.00	JPWB ASR Project
20955	LENNAR	2/22/2024	\$208.80	Ref cr bal on 9743 51st St NE
20956	M&M PLUMBING	2/22/2024	\$1,500.00	JPWB Bathroom Plumbing
20957	MICHELLE CAMPA	2/22/2024	\$36.63	Ref cr bal on 10760 Ginseng Ln N
20958	MUNICIPAL BUILDERS INC	2/22/2024	\$509,421.01	Pay App No 5 - Filter Rehab
20959	RYAN/JESSICA GULDEN	2/22/2024	\$54.90	Ref cr bal on 587 Antrim Cir NW
20960	Short Elliott Hendrickson Inc	2/22/2024	\$12,596.64	December 2023 Invoices
20961	TEGRETE	2/22/2024	\$462.00	February 2024 Invoice
20962	THE CYR FAMILY TRUST	2/22/2024	\$96.89	Ref cr bal on 2170 Langston Ln NE
20963	VEOLIA WATER NA	2/22/2024	\$101,528.00	March 2024 Contract Maintenance
20964	XCEL ENERGY	2/22/2024	\$8,727.19	Electric Bills
			<b>\$1,058,757.15</b>	

Ryan Gleason	Rob Olson
Joe Hagerty	Bob Zagorski
Chris Kauffman	Tom Dierberger

**Joint Water Board**  
**Budget - 2024 JPWB Board Meeting**

Account Descr	Budget	February 2024 Amt	2024 YTD Budget	2024 YTD Amt
<b>FUND 101 GENERAL FUND</b>				
E 101-40000-700 Advertising	\$200.00	\$0.00	\$200.00	\$0.00
E 101-40000-702 License/Fees	\$375.00	\$150.00	\$375.00	\$600.00
E 101-40000-704 Bank Charges	\$500.00	\$0.00	\$500.00	\$0.00
E 101-40000-712 Contract Maintenance	\$1,247,045.00	\$101,528.00	\$1,247,045.00	\$203,056.00
E 101-40000-730 Insurance	\$28,000.00	\$0.00	\$28,000.00	\$0.00
E 101-40000-734 Meeting Allowance	\$300.00	\$0.00	\$300.00	\$0.00
E 101-40000-748 Office Supplies	\$500.00	\$0.00	\$500.00	\$0.00
E 101-40000-749 Credit Card Fees	\$30,000.00	\$2,486.43	\$30,000.00	\$5,486.69
E 101-40000-752 Audit Fees	\$24,000.00	\$13,200.00	\$24,000.00	\$13,200.00
E 101-40000-754 GIS Engineer fees	\$7,500.00	\$0.00	\$7,500.00	\$1,187.50
E 101-40000-755 Project Engineering Fe	\$2,500.00	\$297.05	\$2,500.00	\$297.05
E 101-40000-756 General Engineering F	\$24,000.00	\$0.00	\$24,000.00	\$0.00
E 101-40000-757 Wellhead Protection En	\$400.00	\$0.00	\$400.00	\$0.00
E 101-40000-758 Legal Fees	\$4,000.00	\$0.00	\$4,000.00	\$272.00
E 101-40000-759 ASR-Misc	\$1,000.00	\$1,136.00	\$1,000.00	\$1,136.00
E 101-40000-770 System Maintenance	\$40,000.00	\$529,678.73	\$40,000.00	\$735,810.30
E 101-40000-771 Well Maintenance	\$100,000.00	\$0.00	\$100,000.00	\$0.00
E 101-40000-772 System Repairs	\$35,000.00	\$0.00	\$35,000.00	\$0.00
E 101-40000-773 Facility Mgmt	\$25,000.00	\$5,625.00	\$25,000.00	\$6,022.29
E 101-40000-774 Utilities	\$330,000.00	\$8,727.19	\$330,000.00	\$8,727.19
E 101-40000-785 DNR Water Usage	\$18,000.00	\$0.00	\$18,000.00	\$27,929.09
E 101-40000-795 Misc Expense	\$2,500.00	\$0.00	\$2,500.00	\$0.00
E 101-40000-796 EDA/RR Fees	\$1,100.00	\$0.00	\$1,100.00	\$0.00
<b>FUND 101 GENERAL FUND</b>	<b>\$1,921,920.00</b>	<b>\$662,828.40</b>	<b>\$1,921,920.00</b>	<b>\$1,003,724.11</b>
	\$1,921,920.00	\$662,828.40	\$1,921,920.00	\$1,003,724.11



**Joint Water Board  
\*Cash Balances**

Cash Account: 1  
February 2024

Fund	2024 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance
<u>10000 - First American Bank</u>							
101 - GENERAL FUND	\$717,122.01	\$649,135.94	(\$1,849,045.47)	0		\$0.00	In Balance (\$482,787.52)
<u>10161 - 2004 Revolving Proj</u>							
101 - GENERAL FUND	\$3,857,853.84			0	\$15,016.95	\$0.00	In Balance \$3,872,870.79
<u>10181 - MorganStanley Invest</u>							
101 - GENERAL FUND	\$11,899,970.33			0	\$7,638.14	\$0.00	In Balance \$11,907,608.47
<u>10191 - Wells Fargo Invest</u>							
101 - GENERAL FUND	\$3,840,541.30			0	\$12,400.07	\$0.00	In Balance \$3,852,941.37
	\$20,315,487.48	\$649,135.94	(\$1,849,045.47)	\$0.00	\$35,055.16	\$0.00	In Balance \$19,150,633.11

Investment Summary  
1/31/2024

	Purch Date	Maturity Date	Certificate Amount	Rate	Balance 12/31/2023	Purchases	Sales	Transfers in	Transfers out	Unrealized Gain/Loss	Interest/Dividends	Balance 1/31/2024
<b>PMA</b>												
Checking												
4M Portfolio (Rev Project Fund) 4MP	2/28/2022	2/29/2024	\$299,000.00	5.24%	\$348,285.85						\$1,543.98	\$349,829.83
SEC US Treasury N/B	10/13/2021	10/15/2024	\$245,500.00	1.44%	\$297,185.79					\$913.31	\$13,472.97	\$3,008,199.46
CD Greenstate Credit Union				0.60%	\$245,500.00					\$0.00		\$298,099.10
<b>Total</b>					\$3,885,698.13	\$0.00	\$0.00	\$0.00	\$0.00	\$913.31	\$15,016.95	\$3,901,628.39
<b>Wells Fargo</b>												
MM Checking												
Bond Federal Home Loan	1/14/2021	10/14/2025	\$490,000.00	4.92%	\$98,123.73			\$11,972.80			\$427.27	\$110,523.80
Bond Federal Home Loan	11/28/2022	11/28/2025	\$250,000.00	0.45%	\$462,672.70				-\$1,102.50	\$1,675.80	\$1,102.50	\$464,348.50
Bond Federal Home Loan	3/2/2021	2/25/2026	\$185,000.00	5.00%	\$248,717.50				\$0.00	\$225.00		\$248,942.50
Bond Federal Home Loan	7/28/2021	7/28/2026	\$300,000.00	0.60%	\$171,696.65				\$0.00	\$610.50		\$172,307.15
Bond Federal Home Loan	10/28/2021	10/28/2026	\$300,000.00	1.00%	\$279,891.00				-\$1,500.00	\$930.00	\$1,500.00	\$280,821.00
Bond Federal Home Loan	11/1/2021	11/23/2026	\$300,000.00	1.00%	\$280,500.00				-\$750.00	\$882.00	\$750.00	\$281,382.00
Bond Federal Home Loan	11/15/2021	11/24/2026	\$300,000.00	1.30%	\$283,854.00				\$0.00	\$984.00		\$284,838.00
Bond Federal Home Loan	12/30/2021	12/30/2026	\$250,000.00	1.25%	\$236,732.50				\$0.00	\$762.50		\$237,495.00
Bond Federal Home Loan	7/12/2021	7/12/2027	\$275,000.00	1.00%	\$189,590.00				-\$1,000.00	\$444.00	\$1,000.00	\$190,034.00
CD New York Comnty Bk, NY	5/18/2021	6/3/2024	\$245,000.00	1.50%	\$254,837.00				-\$2,062.50	\$822.25	\$2,062.50	\$255,659.25
CD JP Morgan Chase BK	11/30/2020	11/30/2026	\$200,000.00	0.35%	\$240,033.85				\$0.00	\$1,038.80		\$241,072.65
CD Manuf & Traders Tr Co	1/20/2023	1/20/2027	\$245,000.00	0.60%	\$176,824.00				\$0.00	\$4,062.00		\$180,886.00
CD Morgan Stanley BK, UT	3/31/2022	3/30/2027	\$245,000.00	4.00%	\$238,772.10				-\$4,940.27	\$5,088.65	\$4,940.27	\$243,860.75
CD BMO Harris BK NA	7/13/2021	7/13/2028	\$245,000.00	2.25%	\$225,990.45				\$0.00	\$5,385.10		\$231,375.55
<b>Total</b>					\$3,601,177.23	\$0.00	\$0.00	\$11,972.80	-\$11,972.80	\$27,898.80	\$12,400.07	\$3,641,476.10

**COMMUNITY DEVELOPMENT BANK**

	Deposits	Withdrawals
	\$1,052,417.71	\$643,631.42
		-\$988,502.75
		\$707,546.38

RBC	Cash/MM Treasury	Settle Date	Maturity Date	Certificate Amount	Interest Rate	Balance 11/30/2023	Purchases	Sales	Transfer IN	Transfer Out	Unrealized Gain(Loss)	Interest/Dividends	Balance 12/31/2023
					4.42%	\$3,678.69			\$6,893.55				\$10,572.24
	CD Industrial & Coml, New York, NY	2/14/2018	2/14/2023	\$245,000.00	4.93%	\$184,774.73						\$744.59	\$185,519.32
	CD Crossfirst CD Leawood, KS	9/22/2017	9/22/2023	\$245,000.00	2.65%	\$0.00			\$0.00	\$0.00	\$0.00		\$0.00
	CD Citibank National Assoc.	2/27/2019	2/27/2024	\$244,000.00	3.00%	\$242,489.64					\$558.76		\$243,048.40
	CD Discover Bk 2.6	3/22/2017	3/22/2024	\$96,000.00	2.60%	\$95,157.12					\$247.68		\$95,404.80
	SEC Federal Home Loan	9/13/2022	6/13/2024	\$270,000.00	3.55%	\$267,540.30					\$202.00		\$268,242.30
	CD Capital One Bk USA Natl Assoc	8/21/2019	8/21/2024	\$100,000.00	2.00%	\$97,505.00					\$524.00		\$98,029.00
	CD Capital One Natl Assn VA	11/16/2021	11/25/2024	\$245,000.00	0.80%	\$233,923.55					\$1,751.75		\$235,675.30
	CD Synchrony Bank	11/22/2021	11/29/2024	\$245,000.00	0.85%	\$233,987.25					\$1,683.15		\$235,670.40
	CD Comhusker Bank Lincoln, NE	3/10/2020	3/28/2025	\$245,000.00	1.10%	\$231,346.15					\$1,962.45		\$233,308.60
	CD Medallion Bank Salt Lake City, UT	3/31/2022	3/31/2025	\$245,000.00	2.20%	\$234,756.55					\$1,741.95		\$236,498.50
	CD Flagstar Bk Bloomfield His, MI	5/15/2020	5/15/2025	\$248,000.00	0.90%	\$232,403.28					\$2,132.80		\$234,536.08
	CD St Bk of India New York, NY	5/28/2020	5/28/2025	\$245,000.00	1.10%	\$229,954.55					\$2,114.35		\$232,068.90
	CD Incredible Bank Wausau, WI	2/3/2023	8/1/2025	\$245,000.00	4.60%	\$242,052.65					\$1,724.80	\$926.30	\$243,777.45
	CD Enerbank Salt Lake City, UT	8/31/2020	8/29/2025	\$245,000.00	0.50%	\$225,292.20					\$2,501.45		\$227,793.65
	CD Great Southern Bk Reed Springs	10/20/2022	10/20/2025	\$245,000.00	4.50%	\$241,491.60					\$2,028.60	\$906.16	\$243,520.20
	CD KS State Bank Manhattan, KS	11/30/2020	11/28/2025	\$245,000.00	0.45%	\$222,700.10					\$2,844.45		\$225,544.55
	CD Landmark Cmnty Bk MI	12/30/2020	12/30/2025	\$245,000.00	0.45%	\$221,820.55					\$2,998.80		\$224,819.35
	CD BankUnited Natl Assn	1/22/2021	1/22/2026	\$245,000.00	0.55%	\$221,776.45					\$2,942.45		\$224,718.90
	CD CFG Cmnty Bk Baltimore, MD	8/11/2022	3/11/2026	\$245,000.00	3.80%	\$237,549.55					\$2,388.75		\$239,938.30
	CD Mountainone Bk Mass	3/11/2021	3/11/2026	\$245,000.00	0.55%	\$220,632.30					\$2,856.70		\$223,489.00
	CD Discover Bk USA Salt Lake City, UT	6/16/2021	6/16/2026	\$245,000.00	0.85%	\$219,723.35					\$171.16	\$171.16	\$222,359.55
	CD Ally Bank Greenwood, DE	7/17/2019	7/17/2026	\$150,000.00	2.45%	\$140,014.50					\$1,425.00		\$141,439.50
	CD Ally Bank Midvale UT	8/4/2022	8/4/2026	\$245,000.00	3.45%	\$234,477.25					\$2,138.85		\$236,616.10
	CD Live Oak Bkg Co Wilmington, NC	10/8/2020	10/8/2026	\$245,000.00	0.60%	\$215,519.15					\$2,347.10	\$120.82	\$217,866.25
	CD Goldman Sachs New York, NY	11/2/2021	11/10/2026	\$245,000.00	1.10%	\$218,285.20					\$2,158.45		\$220,443.65
	CD Jonesboro St Bk Jonesboro, LA	11/27/2020	11/27/2026	\$245,000.00	1.00%	\$217,050.40					\$201.37	\$201.37	\$219,164.75
	CD Bank of Old Monroe MO	2/5/2021	2/5/2027	\$245,000.00	0.65%	\$212,633.05					\$2,587.20	\$130.89	\$215,220.25
	CD Bankers Bk Madison, WI	3/12/2021	3/12/2027	\$245,000.00	0.80%	\$212,630.60					\$2,895.90	\$161.10	\$215,526.50
	CD Northeast Cmnty Bk White	4/30/2020	4/30/2027	\$245,000.00	1.35%	\$215,418.70					\$3,341.80		\$218,760.50
	SEC Federal Home Loan	5/17/2022	5/17/2027	\$245,000.00	3.35%	\$230,535.20					\$3,248.70		\$233,783.90
	CD Sunwest Bk Irvine, CA	6/30/2022	6/30/2027	\$210,000.00	4.10%	\$203,853.30					\$2,545.20		\$206,398.50
	CD Farmers & Merchants Bk Berlin	7/23/2020	7/23/2027	\$245,000.00	0.80%	\$208,742.45					\$161.10	\$161.10	\$213,005.45
	CD Frazier Bk Altus, OK	1/28/2022	9/20/2027	\$245,000.00	1.60%	\$215,107.55					\$4,240.95	\$322.19	\$219,348.50
	CD Bridgewater Bk Bloomington, MN	8/27/2021	8/27/2027	\$245,000.00	0.95%	\$211,190.00					\$4,642.75	\$191.30	\$215,832.75
	CD Washington Cnty Bk, Neb	9/18/2020	9/20/2027	\$245,000.00	0.70%	\$208,254.90					\$4,968.60	\$140.96	\$213,223.50
	CD Washington State Bk, Iowa	3/30/2021	9/30/2027	\$245,000.00	1.10%	\$209,279.00					\$5,020.05	\$221.51	\$214,299.05
	SEC Federal Home Loan	10/19/2021	10/19/2027	\$245,000.00	1.10%	\$209,301.05					\$5,247.90	\$221.51	\$214,548.95
	CD Legacy Bk & Tr Co Rogersville	10/27/2022	10/27/2027	\$250,000.00	5.50%	\$248,132.50					\$820.00		\$248,952.50
	CD Unity Bank Clinton NJ	10/29/2020	10/29/2027	\$245,000.00	0.65%	\$204,572.55					\$5,421.85	\$130.89	\$209,994.40
	CD Drake Bk St. Paul, MN	12/18/2020	12/20/2027	\$245,000.00	0.70%	\$203,964.95					\$5,772.20	\$859.85	\$209,737.15
	CD First Natl Bk Philip, SD	7/22/2022	1/21/2028	\$110,000.00	3.45%	\$102,275.80					\$2,735.70	\$311.92	\$105,011.50
	CD First Fed Svgs & Ln Assn Lakewood	8/21/2020	2/22/2028	\$245,000.00	0.75%	\$202,502.30					\$6,529.25	\$151.03	\$209,031.55
	CD Merrick Bk South Jordan, UT	8/6/2020	6/30/2028	\$245,000.00	0.90%	\$200,929.40					\$7,974.75		\$208,904.15
	CD Apex Bk Camden, TN	7/31/2020	7/31/2028	\$245,000.00	1.00%	\$201,257.70					\$8,310.40		\$209,568.10
	CD Heartland Bk Geneva, NB	10/2/2020	10/2/2028	\$215,000.00	0.70%	\$172,666.50					\$9,319.80	\$123.70	\$180,608.60
	CD Malaga Bk Palos Verdes, CA	10/29/2021	10/30/2028	\$245,000.00	1.15%	\$201,233.20					\$9,319.80		\$210,553.00
	CD Country Club Bk Kansas City, MO	10/29/2021	10/30/2028	\$245,000.00	1.20%	\$201,394.90					\$9,454.55	\$241.64	\$210,849.45
	CD Spiritbank NA Tulsa, OK	1/29/2021	1/29/2029	\$245,000.00	0.95%	\$196,955.50					\$9,866.15	\$191.30	\$206,821.65
	CD Frontier Bk Madison, NE	3/30/2022	3/29/2029	\$245,000.00	2.30%	\$211,141.00					\$9,638.30		\$220,779.30
	CD Toyota Financial Svgs Henderson, N	6/28/2021	6/28/2030	\$245,000.00	1.40%	\$193,300.10					\$7,095.20	\$281.92	\$200,395.30
	CD Celtic Bank Salt Lake City, UT	8/21/2020	8/21/2030	\$245,000.00	1.10%	\$191,616.95					\$6,987.40		\$198,604.35
	CD Signature Bk of Ark	8/31/2021	8/30/2030	\$245,000.00	1.45%	\$192,910.55					\$6,984.95		\$199,895.50
		2/24/2023	2/24/2028	\$245,000.00	4.70%	\$239,044.05					\$946.44	\$946.44	\$244,977.95
	Totals					\$10,866,745.81	\$0.00	\$0.00	\$6,893.55	-\$6,893.55	\$200,313.39	\$7,638.14	\$11,074,697.34

**JOINT POWERS WATER BOARD PLEDGE REPORT as of 1-31-2024**

Public Funds	Account	Rates	Balance	Notes
CKG Joint Powers Water Board	xxx1529	0.10%	\$ 707,546.38	

	\$ 707,546.38
FDIC Insurance	\$ 250,000.00
	\$ 457,546.38
	\$ 503,301.02

the amount to be pledged

**Community Development Bank  
Pledged Securities for the Joint Powers Water Board**

Securities	Par Value	Book Value	Market Value	Percentage Pledged	Pledged Value
US TREASURY 912828T26	\$ 500,000.00	\$ 501,805.98	\$ 483,476.56	100.00	\$ 483,476.56
US TREASURY 912828W48	\$ 750,000.00	\$ 751,034.89	\$ 748,015.09	100.00	\$ 748,015.09
US TREASURY 912828YD6	\$ 1,000,000.00	\$ 1,011,246.28	\$ 931,914.06	100.00	\$ 931,914.06

Total Pledged to Joint Powers Water Board

\$ 2,163,405.71

(Under)/Over Pledged

\$ 1,660,104.69

Journal Entries  
1/31/2024

Date	Account	Debit	Credit	Reason
1/31/2024	PMA Investment Interest	\$15,016.95	\$15,016.95	Record interest earned for January PMA
1/31/2024	Revolving Fund Contra Investment Interest	\$913.31	\$913.31	Record market change for January PMA
1/31/2024	Wells Fargo Investment Interest	\$12,400.07	\$12,400.07	Record interest earned for January WF
1/31/2024	Wells Fargo Contra Investment Interest	\$27,898.80	\$27,898.80	Record market change for January WF
1/31/2024	RBC Investment Interest	\$7,638.14	\$7,638.14	Record interest earned for January RBC
1/31/2024	RBC Contra Investment Interest	\$200,313.39	\$200,313.39	Record market change for January RBC
1/17/2024	Undistributed Receipts Water Sales Hydrant Rental Tax	\$2,471.51	\$1,851.76 \$450.00 \$169.75	Reclass hydrant rental
1/17/2024	Undistributed Receipts Water Sales Hydrant Rental Tax	\$631.05	\$315.21 \$272.50 \$43.34	Reclass hydrant rental



JOINT POWERS

ALBERTVILLE,  
MINNESOTA

Office & Plant Location:  
11100 50<sup>th</sup> St NE  
Albertville MN 55301

Office – 763-497-3611  
Fax – 763-497-3611  
Emergency  
763-219-5309



## Monthly Operations Report

**John Seifert - General Manager**

**Dustin W. Carlson - Supervisor & Facilities Manager**

**Jennifer Thomas - Office Manager**

**Ruth Klick - Project Associate**

**Delena Daleiden - Admin. - Finance**

**Operators:**

**Joseph Hill - Lead Operator**

**Fred Hoilles - Operator**

**Hannah Hoekman - Operator**

**Zach Blake - Operator**

## January 2024

### Executive Summary

Joint Powers effectively produced 72,280,000 gallons of water in the report month. All bacteriological samples were negative. The average fluoride concentration was 0.78 mg/L (Limits are 0.5 & 0.9). The total production to the distribution system was 71,817,400 gallons and actual consumer use was 58,360,400 gallons, an average daily amount of 1.88 million gallons per day.

### Operations

The standard operations of the facilities include:

- ❖ Daily testing of fluoride and chlorine in the system.
- ❖ Monthly bacteriological sampling (25 samples).
- ❖ ERT missed reads/ meter checks.
- ❖ Laboratory equipment calibrations.
- ❖ MC Lite meter reading routes for Hanover & St. Michael.
- ❖ Routine daily rounds, inspections, and security checks of the water treatment plant.
- ❖ Regular backwashing of filters, reclaiming and pumping of backwash sludge.
- ❖ Monthly performance inspections on wells.
- ❖ Bulk chemical deliveries.
- ❖ Chemical feed systems adjustments & maintenance.
- ❖ Safety and training meetings.
- ❖ Regularly scheduled operations & maintenance meetings.
- ❖ Routine weekly off-site facilities inspections and security checks.
- ❖ Monthly performance inspections of emergency generators.
- ❖ Monitoring & regulating access to the water towers for telecommunications companies to make repairs & upgrades.

### Major Activities

Uncommon Operations and Major Corrective Maintenance:

- ❖ Well #2 motor failure. Replacement covered by warranty
- ❖ Filters 1-3 rehab complete
- ❖ Filter Valve Actuator Issues
- ❖ New Bathroom/Locker Room Construction





**Safety & Training**

Each month our staff performs inspections of all safety equipment such as fire extinguishers, eyewash stations, chemical showers, and emergency lighting. We also have safety meetings during the month that consist of both routine and non-routine topics.

**Call-Outs (After-Hours Emergency Calls)**

- ◆ None in January

**Regulatory Communications**

Our monthly regulatory communications were completed satisfactorily and on-time. These were:

- ◆ The monthly fluoridation report to the MDH
- ◆ The monthly bacteriological test results to the MDH
- ◆ The monthly injection/recovery report to the EPA

**Major Client / Public Relations Issues**

- ◆ None in January

**Distribution System Statistics**

	Total	Hanover	St Michael	Joint Powers	Comments
Locates (GSOC)	108	23	85	0	Gopher State One Call, Tickets Received
Hydrants Flushed	0	0	0	0	Spring/Fall (Joint Powers Are Albertville)
Customer Service Visits	12	2	10	0	Including water quality issues (Albertville), water usage issues, curb stops on/off, water main operations, special locates (not through GSOC) & misc. issues.
Inspections	16	11	5	NA	
Meter/ERT Issues/Repairs	46	5	41	NA	These include out-of bounds read checks, leaking meters, bad ERTs/replacements, wiring issues, missed reads, monthly meter reading, etc.
Maintenance Work Orders	50	1	0	49	These include issues/repairs & regular maintenance for the dist. systems & JP facilities.
Finals	55	6	49	N/A	

**YTD Reconcilable Limit Budget**

	Budget	Expenses	Balance
LIM	\$ 356,472	\$140	\$356,332

Final reconciliation will occur after year-end finances have been processed.\*No updates on Actual available at time of report. Estimated

**Appendices**

Monthly Fluoride Report, Monthly Bacteriological Report, Monthly ASR EPA Report



Licensed Operator: Dustin W. Carlson

Signature: \_\_\_\_\_  
 Title 'B' Operator

Raw Water Fluoride Concentration

Well #1	0.11	mg/l
Well #2		mg/l
Well #3	0.19	mg/l
Well #4	0.10	mg/l
Well #5	0.15	mg/l
Well #6	0.18	mg/l
Well #7	0.18	mg/l

Date	Well #1 gals (1000's)	Well #2 gals (1000's)	Well #3 gals (1000's)	Well #4 gals (1000's)	Well #5 gals (1000's)	Well #6 gals (1000's)	Well #7 gals (1000's)	Total gals (1000's)	FI Used gals	Fluoride mg/l	Location
1	1,109	0	0	0	0	0	1,377	2,486	4.5	0.84	CJ's Laundry
2	767	0	0	0	0	0	962	1,729	2.5	0.83	NAPA
3	1,136	0	0	0	0	0	1,419	2,555	4.5	0.72	Holiday St. Michael
4	1,059	0	0	249	0	0	849	2,157	4.0	0.72	214 Cherrywood Ave NW
5	567	0	420	0	499	0	835	2,321	4.0	0.74	4567 Lange Ave NE
6	887	0	0	0	0	13	1,122	2,022	3.5	0.76	Well House 1
7	0	0	0	0	0	966	1,739	2,705	5.5	0.70	Tom Thumb
8	968	0	0	0	0	0	1,359	2,327	4.0	0.76	Hardware Hank
9	1,112	0	0	0	0	0	1,386	2,498	4.0	0.82	Particle Control
10	854	0	0	0	0	249	1,521	2,624	4.0	0.73	Albertville Subway
11	755	0	0	0	0	83	1,089	1,927	4.0	0.73	Hanover Dental
12	0	0	0	0	0	702	1,284	1,986	4.0	0.71	Booster Station
13	1,016	0	0	0	0	0	1,557	2,573	4.0	0.83	Well House 2
14	836	0	0	0	0	0	1,151	1,987	3.0	0.79	West Tower
15	1,169	0	0	0	0	0	1,930	3,099	6.0	0.78	40 Balsam Ave. West
16	784	0	0	0	0	0	1,588	2,372	4.0	0.81	Country Inn
17	708	0	0	0	0	0	1,055	1,763	3.0	0.80	TGK Auto
18	1,084	0	0	0	0	0	1,543	2,627	5.0	0.82	Hanover City Hall
19	559	0	0	0	0	0	1,533	2,092	4.0	0.77	4220 Kady Ave NE
20	1,039	0	0	0	0	0	1,305	2,344	3.0	0.84	Speedway East
21	1,136	0	0	0	0	0	1,431	2,567	5.0	0.85	Casey's
22	1,045	0	0	0	0	0	1,352	2,397	3.0	0.81	Speedway West
23	1,035	0	0	0	0	0	1,288	2,323	5.0	0.73	Albertville Speedway
24	1,104	0	0	0	0	0	1,375	2,479	4.0	0.80	Hydrant H35
25	1,020	0	0	0	0	0	1,294	2,314	3.5	0.75	Dehmer's
26	793	0	0	0	0	0	1,017	1,810	3.0	0.78	Kwik Trip
27	948	0	0	0	0	0	1,579	2,527	4.5	0.75	38 Balsam Ave. West
28	901	0	0	0	0	0	1,525	2,426	4.0	0.81	Mill Pond Apartments
29	999	0	0	0	0	0	1,469	2,468	4.0	0.80	Hyd Kwik Trip
30	1,023	0	0	0	0	0	1,269	2,292	4.0	0.74	East Tower
31	938	0	0	0	0	162	1,383	2,483	4.0	0.74	Radwill
<b>Total</b>	<b>27,351</b>	<b>0</b>	<b>420</b>	<b>249</b>	<b>499</b>	<b>2,175</b>	<b>41,586</b>	<b>72,280</b>			
<b>Avg.</b>	<b>882</b>	<b>0</b>	<b>14</b>	<b>8</b>	<b>16</b>	<b>70</b>	<b>1,341</b>	<b>2,332</b>		<b>0.78</b>	





Drinking Water Protection Section  
 P.O. Box 64975-0975  
 St. Paul, MN 55164-0975  
 651/201-4700, FAX 651/201-4701

### Bacteriological/Disinfectant Residual Monthly Report

Public Water System ID (7 digits) **1 8 6 0 0 2 4** Laboratory Certification ID (9 digits) **0 2 7 - 1 6 1 - 1 8 6**

NAME OF WATER SUPPLY SYSTEM  
 Joint Powers Water

ADDRESS  
 11100 50th St NE

CITY  
 Albertville

ZIP  
 55301

PHONE  
 763-497-3611

LABORATORY NAME  
 UC LABORATORY

Total Coliform Analysis Method  
 Membrane Filter  MPN 10 ml  MPN 100 ml

Colisure

ANALYST NAME  
 See Below: Setup/Read

I verify that this report is accurate.  
 [Signature]

PHONE (507) 234-5835

1.19.24

#### Routine Samples

Report For MM/Y Y	Number of Samples required Per Month	Number of Samples Collected	Number of Sites Where D.R. Was Measured	Monthly Average D.R. (Total Chlorine or Chloramine, mg/l)	Number of Samples Positive for Total Coliform	Number of Samples Positive For E. Coli	Percent of Samples Positive for Total Coliform (for systems required to collect 40 or more samples)
Jan/2024	25	25	25	0.63	0	0	

#### Original Positive Samples

Collection Date	Distribution Location (address or name of facility)	Analysis Date	Results (Total Coliform/E. Coli)

#### Repeat Samples (Lab may attach sheet with additional repeat sample locations.)

Collection Date	Source/Well#(s) or Distribution Location (address or name of facility)	Analysis Date	Results (Total Coliform/E. Coli)

\*Disinfectant Residual (chlorine/chloramine) monitoring samples must be collected at the same sample points and same time as coliform samples.

Sample #	Location	Sample Type	Residual	Temp	CI Residual	Temp	CI Residual	Temp
Sample #1	Country Inn	1.0 oC	0.57	Rec Temp	1.0 oC	0.34	Rec Temp	1.0 oC
Sample #2	Albertville Speedway	1.0 oC	0.64	Rec Temp	1.0 oC	0.32	Rec Temp	1.0 oC
Sample #3	CI's Laundry	1.0 oC	0.74	Rec Temp	1.0 oC	0.37	Rec Temp	1.0 oC
Sample #4	Holiday	1.0 oC	0.52	Rec Temp	1.0 oC	0.42	Rec Temp	1.0 oC
Sample #5	Kwik Trip	1.0 oC	0.48	Rec Temp	1.0 oC	0.79	Rec Temp	1.0 oC
Sample #6	38 Balsam	1.0 oC	0.60	Rec Temp	1.0 oC	0.74	Rec Temp	1.0 oC
Sample #7	STMPW	1.0 oC	0.55	Rec Temp	1.0 oC	0.92	Rec Temp	1.0 oC
Sample #8	Millpond Apartments	1.0 oC	0.52	Rec Temp	1.0 oC	0.63	Rec Temp	1.0 oC
Sample #9	Center Cuts Meats	1.0 oC	0.79	Rec Temp	1.0 oC	0.39	Rec Temp	1.0 oC
Sample #10	Particle Control	1.0 oC	0.78	Rec Temp	1.0 oC	0.53	Rec Temp	1.0 oC
Sample #11	CI's Laundry	1.0 oC	0.92	Rec Temp	1.0 oC	0.90	Rec Temp	1.0 oC
Sample #12	Dchmers	1.0 oC	0.74	Rec Temp	1.0 oC	0.61	Rec Temp	1.0 oC
Sample #13	Rudzewill	1.0 oC	0.82	Rec Temp	1.0 oC		Rec Temp	1.0 oC

Sample(s) met thermal preservation requirements

Year: 2023

(2024 Cycle)

Month:

January

U.S. ENVIRONMENTAL PROTECTION AGENCY MONTHLY MONITORING REPORT  
FOR CLASS V INJECTION WELLS

UIC PERMIT NUMBER: MN-171-5R21-0002  
 OPERATOR NAME: Joint Powers Water Board  
 ADDRESS: 11000 50th St NE WELL NAME: Well 9  
 CITY/STATE/ZIP: Albertville, MN 55301 WELL COUNTY: Wright  
 PHONE: (763) 497-3611

MONTHLY REQUIREMENTS

Injection (Gallons)	Total Injection Period YTD Volume	Total Report Month Volume	Total Injection Period Volume
		13,493,000	13,493,000

Injection Pressure & GPM	Average	Highest Value	Lowest Value
	Monthly Injection Pressure (psig)	8.6	10
Monthly Injection Flow Rate (GPM)	314.6	321	309

Recovery (Gallons)	Total Recovery Period YTD Volume	Total Report Month Volume	% of Injection Period Total Volume
		0	0

COMMENTS:

The **2023** ASR cycle began in December 2023, with the injection phase. Test well 6 and ASR well 9 were flushed to waste and background testing & sampling was performed on both wells and the injection source, the Joint Powers distribution system, before injection was begun.

CERTIFICATION

I certify under the penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and punishment. (Ref. 40 CFR Section 144.32)

Dustin W. Carlson, Water Operations Supervisor & Facilities Manager

Name and Official Title

Signature:



Date Signed: 2-8-24

Year: 2023

(2024 Cycle)

Month: January

# Injection Phase

On-Site Testing

UIC PERMIT NUMBER: MN-171-5R21-0002

Joint Powers Water Board  
ASR PTC-3

SAMPLE LOCATION: Well 9 (Mt. Simon)

## Field Tested

Field Equipment:		YSI Professional Plus (Multi-Probe)						Hach DR 890
Constituent	Units	Temperature °C	pH Std Units	Conductivity uS/cm	ORP mV	Dissolved Oxygen mg/L	Chlorine, Total Residual mg/L	
	Detection Limit						0.01	
General Injection Background	Date	9.2	7.36	0.54	695.2	1.03	1.03	
Well 9 Injection Background	1/2/2024	10.1	7.19	0.47	58.4	0.45	0.0	
Monthly Well 9 Injection								
Monthly Well 9 Injection								
Monthly Well 9 Injection								
Monthly Well 9 Injection								
Monthly Well 9 Injection								
Monthly Well 9 Injection								
Well 9 Injection 95%								
							Hach 8167 5th ED 2008	

Year: 2023

(2024 Cycle)

Month: January

UIC PERMIT NUMBER: MN-171-5R21-0002

OPERATOR NAME: Joint Powers Water Board ASR PTC-3

SAMPLE LOCATION: Well 9 (Mt. Simon)

# Injection Phase

Independent Lab Testing

## Metals

Constituent	Aluminum	Arsenic	Calcium	Copper	Iron	Lead	Magnesium	Manganese	Potassium	Sodium
Units	ug/L	ug/L	ug/L	ug/L	ug/L	ug/L	ug/L	ug/L	ug/L	ug/L
General Injection Background	4	0.5	400	0.5	50	0.1	100	0.5	20	50
Well 9 Injection Background	<1.7	<0.60	89,000	0.85	<0.0080	<0.13	34,000	1.1	3,800	10,000
Monthly Well 9 Injection	3.50	<0.60	91,000	<0.57	190.00	<0.13	35,000	5.70	3,500	11,000
Monthly Well 9 Injection										
Monthly Well 9 Injection										
Monthly Well 9 Injection										
Monthly Well 9 Injection										
Monthly Well 9 Injection										
Monthly Well 9 Injection										
Well 9 Injection 95%										
Federal Drinking Water Standard	200	10		1000	300			50		
Method	EPA 200.7	EPA 200.8	EPA 200.7	EPA 200.8	EPA 200.7	EPA 200.8	EPA 200.7	EPA 200.8	EPA 200.7	EPA 200.7

\* See cover page for explanation of this parameter data.

# Injection Phase

Independent Lab Testing

UIC PERMIT NUMBER: MN-171-SR21-0002

OPERATOR NAME: Joint Powers Water Board ASR PTC-3

SAMPLE LOCATION: Well 9 (Mt. Simon)

## General Chemistry

Constituent	Alkalinity, Total as CaCO3	Chloride	Fluoride	Nitrogen, Ammonia	Phosphorous	Silica, Dissolved	Sulfate	Total Hardness by 2340B	Nitrogen, Kjeldahl, Total	Total Organic Carbon	Units	Detection Limit	
												mg/L	mg/L
General Injection Background	5	2	0.1	0.04	0.4	1	205	1420	1	2			
Well 9 Injection Background	340	11.00	0.71	<0.014	0.60	24.00	12.00	360	0.35	1.50			
Monthly Well 9 Injection	330	12.00	0.71	<0.014	0.71	22.00	12.00	370	0.37	1.83			
Monthly Well 9 Injection													
Monthly Well 9 Injection													
Monthly Well 9 Injection													
Monthly Well 9 Injection													
Monthly Well 9 Injection													
Monthly Well 9 Injection													
Monthly Well 9 Injection													
Well 9 Injection 95%													
Federal Drinking Water Standard		250	2				250						
Method	SM 2320B	SM 4500-Cl	SM 4500F/C	EPA 350.1	SM 4500-P.E	EPA 200.7	ASTM D516	EPA 200.8	EPA 351.2	SM 5310C			

Year: 2023 (2024 Cycle)

Month: January

# Injection Phase

Independent Lab Testing

UIC PERMIT NUMBER: MN-171-5R21-0002

OPERATOR NAME: Joint Powers Water Board ASR PTC-3

SAMPLE LOCATION: Well 9 (Mt. Simon)

## Radionuclides & Uranium

Constituent	Gross Alpha pCi/L	Adjusted Gross Alpha pCi/L	Ra-226 pCi/L	Ra-228 pCi/L	Combined Radium pCi/L	Total Uranium pCi/L	Uranium -	Uranium -	Uranium -
							234 pCi/L	235 pCi/L	238 pCi/L
Units Detection Limit						0.5			
General Injection Background	5.44	3.48	0.91	1.05	1.96	0.838	0.4450	0.0329	0.3600
Well 9 Injection Background	5.53	3.090	1.59	0.85	2.44	1.190	0.843	0.10400	0.2460
Monthly Well 9 Injection									
Monthly Well 9 Injection									
Monthly Well 9 Injection									
Monthly Well 9 Injection									
Monthly Well 9 Injection									
Monthly Well 9 Injection									
Well 9 Injection 95%									
Federal Drinking Water Standard	7100B	15	7500-Ra B	7500-Ra D	5	EPA 200.8	HSL-300	HSL-300	HSL-300
Method					5				

Year: 2023 (2024 Cycle)

Month: January

# Injection Phase

Independent Lab Testing

UIC PERMIT NUMBER: MN-171-5R21-0002

OPERATOR NAME: Joint Powers Water Board ASR PTC-3

SAMPLE LOCATION: Well 9 (Mt. Simon)

## Disinfection Byproducts

TTHM's & HAA5

Constituent Units	Bromodichloro-methane ug/L	Bromoform ug/L	Chloroform ug/L	Dibromochloro-methane ug/L	Total Trihalomethanes (Calc.) ug/L	Dibromo-acetic Acid ug/L	Dichloro-acetic Acid ug/L	Monobromo-acetic Acid ug/L	Monochloro-acetic Acid ug/L	Trichloro-acetic Acid ug/L	Total Haloacetic Acid ug/L
General Injection Background	0.5	0.5	4	0.5		1	1	1	1	1	
1/2/2024											
Well 9 Injection Background	1.5	<0.20	4.10	0.6	6.20	<0.60	2.70	<0.60	<1.2	3.1	5.8
1/2/2024											
Monthly Well 9 Injection	7.7	<0.20	27.00	2.2	36.90	<0.60	2.7	<0.60	<1.2	9.1	11.8
Monthly Well 9 Injection											
Monthly Well 9 Injection											
Monthly Well 9 Injection											
Monthly Well 9 Injection											
Monthly Well 9 Injection											
Monthly Well 9 Injection											
Well 9 Injection 95%											
Federal Drinking Water Standard					80						60
Method	EPA 524.2	EPA 524.2	EPA 524.2	EPA 524.2	EPA 524.2	EPA 552.2	EPA 552.2	EPA 552.2	EPA 552.2	EPA 552.2	EPA 552.2

Year: 2023 (2024 Cycle) Month: January

UIC PERMIT NUMBER: MN-171-5R21-0002

OPERATOR NAME: Joint Powers Water Board ASR PTC-3

SAMPLE LOCATION: Hanover City Hall

Constituent	Units	Detection Limit	Pre-Recovery (Background)	Mid-Recovery	Late-Recovery	Federal Drinking Water Standard	Method
Date							
Bromodichloromethane	ug/L	0.5					EPA 524.2
Bromoform	ug/L	2					EPA 524.2
Chloroform	ug/L	0.5					EPA 524.2
Dibromochloromethane	ug/L	0.5					EPA 524.2
Total Trihalomethanes (Calc.)	ug/L					80	EPA 524.2
Dibromoacetic Acid	ug/L	1					EPA 552.2
Dichloroacetic Acid	ug/L	1					EPA 552.2
Monobromoacetic Acid	ug/L	1					EPA 552.2
Monochloroacetic Acid	ug/L	1					EPA 552.2
Trichloroacetic Acid	ug/L	1					EPA 552.2
Total Haloacetic Acid	ug/L					60	EPA 552.2



Year: 2023

(2024 Cycle)

Month:

January

UIC PERMIT NUMBER: MN-171-5R21-0002

OPERATOR NAME: Joint Powers Water Board ASR PTC-3

SAMPLE LOCATION: Well 9 (Mt. Simon)

Constituent	Units	Detection Limit	Well 9 5% Recovery	Well 9 30% Recovery	Well 9 60% Recovery	Well 9 100% Recovery	Federal Drinking Water Standard	Method
Date								
Temperature	°C							
pH	Std Units							
Conductivity	uS/cm							
ORP	mV							
Dissolved Oxygen (DO)	mg/L							
Chlorine, Total Residual	mg/L	0.01						HACH 8167 5th ED 2008
Aluminum	ug/L	4					200	EPA 200.8
Arsenic	ug/L	0.5					10	EPA 200.8
Calcium	ug/L	400						EPA 200.8
Copper	ug/L	0.5					1000	EPA 200.8
Iron	ug/L	50					300	EPA 200.8
Lead	ug/L	0.1						EPA 200.8
Magnesium	ug/L	100						EPA 200.8
Manganese	ug/L	0.5					50	EPA 200.8
Potassium	ug/L	20						EPA 200.8
Sodium	ug/L	50						EPA 200.8
Alkalinity, Total as CaCO3	mg/L	5						SM 2320B
Chloride	mg/L	2					250	SM 4500-Cl E
Fluoride	mg/L	0.1					2	SM 4500F/C
Nitrogen, Ammonia	mg/L	0.04						EPA 350.1
Phosphorous	mg/L	0.4						EPA 365.4
Silica, Dissolved	mg/L	1						EPA 200.7
Sulfate	mg/L	2.5					250	ASTM D516-02
Total Hardness by 2340B	mg/L	1420						EPA 200.8
Nitrogen, Kjeldahl, Total	mg/L	1						EPA 351.2
Total Organic Carbon	mg/L	2						EPA 9060
Gross Alpha	pCi/L							EPA 900.0
Adjusted Gross Alpha	pCi/L						15	
Ra-226	pCi/L						5	EPA 903.1
Ra-228	pCi/L						5	EPA 904.0
Ra-226 + Ra-228	pCi/L						5	
Total Uranium (238)	pCi/L	0.5						EPA 200.8
Bromodichloromethane	ug/L	0.5						EPA 524.2
Bromoform	ug/L	4						EPA 524.2
Chloroform	ug/L	0.5						EPA 524.2
Dibromochloromethane	ug/L	0.5						EPA 524.2
Total Trihalomethanes (Calc.)	ug/L						80	EPA 524.2
Dibromoacetic Acid	ug/L	1						EPA 552.2
Dichloroacetic Acid	ug/L	1						EPA 552.2
Monobromoacetic Acid	ug/L	1						EPA 552.2
Monochloroacetic Acid	ug/L	1						EPA 552.2
Trichloroacetic Acid	ug/L	1						EPA 552.2
Total Haloacetic Acid	ug/L						60	EPA 552.2
Uranium - 234	pCi/L							HSL-300
Uranium - 235	pCi/L							HSL-300
Uranium - 238	pCi/L							HSL-300

Year: 2023 (2024 Cycle)

Month: January

UIC PERMIT NUMBER: MN-171-5R21-0002

OPERATOR NAME: Joint Powers Water Board ASR PTC-3

SAMPLE LOCATION: Test Well 6 (Mt. Simon)

Constituent	Units	Detection Limit	Test Well 6 Background Injection	Test Well 6 95% Injection	Test Well 6 100% Recovery	Federal Drinking Water Standard	Method
Date			1/2/2024				
Temperature	°C		10.0				
pH	Std Units		6.47				
Conductivity	uS/cm		0.441				
ORP	mV		-68.10				
Dissolved Oxygen (DO)	mg/L		1.81				
Chlorine, Total Residual	ug/L	0.01	0.00				HACH 8167 5th ED 2008
Aluminum	ug/L	4	<1.7			200	EPA 524.2
Arsenic	ug/L	0.5	1.00			10	EPA 524.2
Calcium	ug/L	400	77,000				EPA 524.2
Copper	ug/L	0.5	<0.57			1000	EPA 524.2
Iron	ug/L	50	1,700.00			300	EPA 524.2
Lead	ug/L	0.1	<0.13				EPA 524.2
Magnesium	ug/L	100	28,000.00				EPA 524.2
Manganese	ug/L	0.5	220.00			50	EPA 524.2
Potassium	ug/L	20	2,300.00				EPA 524.2
Sodium	ug/L	50	5,200.00				EPA 524.2
Alkalinity, Total as CaCO3	mg/L	5	270				SM 2320B
Chloride	mg/L	2	0.59			250	SM 4500-CI E
Fluoride	mg/L	0.1				2	SM 4500F/C
Nitrogen, Ammonia	mg/L	0.04	0.14				EPA 350.1
Phosphorous	mg/L	0.4	<0.021				EPA 365.4
Silica, Dissolved	mg/L	1	9.70				200.7 MET ICP
Sulfate	mg/L	2.5	16.00			250	ASTM D516-02
Total Hardness by 2340B	mg/L	1420	310.00				EPA 200.8
Nitrogen, Kjeldahl, Total	mg/L	1	0.38				EPA 351.2
Total Organic Carbon	mg/L	2	0.682				EPA 9060
Gross Alpha	pCi/L		17.70				EPA 900.0
Adjusted Gross Alpha	pCi/L		15.52			15	
Ra-226	pCi/L		4			5	EPA 903.1
Ra-228	pCi/L		2.14			5	EPA 904.0
Ra-226 + Ra-228	pCi/L		6.17			5	
Total Uranium	ug/L	0.5	1.00				EPA 200.8
Bromodichloromethane	ug/L	0.5	<0.10				EPA 524.2
Bromoform	ug/L	4	<0.20				EPA 524.2
Chloroform	ug/L	0.5	<0.20				EPA 524.2
Dibromochloromethane	ug/L	0.5	<0.10				EPA 524.2
Total Trihalomethanes (Calc.)	ug/L		<0.20			80	EPA 524.2
Dibromoacetic Acid	ug/L	1	<0.60				EPA 552.2
Dichloroacetic Acid	ug/L	1	<0.60				EPA 552.2
Monobromoacetic Acid	ug/L	1	<0.60				EPA 552.2
Monochloroacetic Acid	ug/L	1	<1.2				EPA 552.2
Trichloroacetic Acid	ug/L	1	<0.50				EPA 552.2
Total Haloacetic Acid	ug/L		<1.2			60	EPA 552.2
Uranium - 234	pCi/L		1.710				HSL-300
Uranium - 235	pCi/L		0.056				HSL-300
Uranium - 238	pCi/L		0.410				HSL-300



## MEMORANDUM

TO: Joint Powers Water Board

FROM: Christopher Larson, P.E.

DATE: February 6, 2024

RE: MBI Pay App No. 5 - Filter Rehabilitation

Attached is Application for Payment No. 5 from Municipal Builders, Inc. This application for payment is for work on the Filter Rehab Project through January 31, 2024. I have reviewed this application for payment and believe it to accurately reflect work completed through the above referenced date. We recommend that the Board pay the requested amount of \$509,421.01.

Attachments: MBI Application for Payment No. 5

**APPLICATION AND CERTIFICATE FOR PAYMENT**

AIA DOCUMENT G702

PAGE 1 OF 2 PAGES

TO (Engineer):

PROJECT:

APPLICATION: FIVE

SEH

JOINT POWERS FILTER REHABILITATION

3535 VADNAIS CENTER DR  
ST PAUL, MN 55110

PERIOD FROM: 1/1/2024  
TO: 1/31/2024

ALBERTVILLE, MN

FROM (Contractor)

CONTRACT FOR:

MUNICIPAL BUILDERS, INC.  
7900 OLD VIKING BLVD  
NOWTHEN, MN 55303

JOINT POWERS WATER BOARD  
11100 50TH STREET NE  
ALBERTVILLE, MN 55301

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

The present status of the account for this Contract is as follows:

PERCENT COMPLETE TO DATE.....	60%
ORIGINAL CONTRACT SUM.....	\$ 1,957,000.00
Net change by Change Orders.....	\$ 0.00
CONTRACT SUM TO DATE.....	\$ 1,957,000.00

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner	TOTAL		
Approved this Month			
Number/Date Approved			
TOTALS		0.00	0.00
Net change by Change Orders		0.00	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work Covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is not due.

CONTRACTOR:

By:  Date: 1/26/24

By:  Date: 2/6/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AMOUNT CERTIFIED \$ 509,421.01

(Attach explanation if amount certified differs from the amount applied for)

ENGINEER:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
AIA DOCUMENT G702 \* APPLICATION AND CERTIFICATE FOR PAYMENT

**CONTINUATION SHEET**

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing  
 Contractor's signed Certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: **FIVE**  
 Period From: **1/1/2024**  
 To: **1/31/2024**

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK FROM PREVIOUS APPLICATION (D + E)		E COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H % (G / C)	I BALANCE TO FINISH (C - G)	J RETAINAGE
<b>1</b>	<b>GENERAL REQUIREMENTS</b>									
1.1	MOBILIZATION	97,800.00	45,000.00	15,000.00	0.00	60,000.00	61%	37,800.00	3,000.00	
1.2	BOND & INSURANCE	17,200.00	17,200.00	0.00	0.00	17,200.00	100%	0.00	860.00	
<b>2</b>	<b>EXISTING CONDITIONS</b>									
2.1	VAC./DEMO FILTER INTERNALS	187,000.00	112,200.00	74,800.00	0.00	187,000.00	100%	0.00	9,350.00	
2.2	MEDIA DISPOSAL ALLOWANCE	175,000.00	20,232.64	0.00	0.00	20,232.64	12%	154,767.36	1,011.63	
2.3	HAULING MEDIA	54,000.00	28,000.00	0.00	0.00	28,000.00	52%	26,000.00	1,400.00	
<b>9</b>	<b>FINISHES</b>									
9.1	COATINGS	490,000.00	98,000.00	196,000.00	0.00	294,000.00	60%	196,000.00	14,700.00	
<b>40</b>	<b>PROCESS INTEGRATION</b>									
40.1	FILTER MEDIA & EQUIPMENT	936,000.00	516,000.00	45,600.00	0.00	561,600.00	60%	374,400.00	28,080.00	
		1,957,000.00	836,632.64	331,400.00	0.00	1,168,032.64	60%	788,967.36	58,401.63	

Joint Powers Water Board  
11100 50<sup>th</sup> St NW  
Albertville MN 55301

Tel. : 763-497-3611  
Fax : 763-497-4908  
[www.jointpowerswaterboard.org](http://www.jointpowerswaterboard.org)

## **MEMO**

---

**TO :** Joint Powers Water Board  
**FROM :** John Seifert  
**DATE :** February 22, 2024  
**SUBJECT :** Unaccounted for Water – DNR Increase in Rates

At its January 22, 2024 meeting, the Board gave the authority to pay up to \$25,000 to file the 2023 DNR Water Conservation Report. The MN DNR raised its rates and the filing came in at \$27,929.09, slightly over the \$25,000 that the Board authorized.

Information only.

# WATER PERMIT INVOICE

<b>Permit Number</b> 1979-3116
<b>Invoice Date</b> 01/30/2024
<b>Payment Due Date</b> 02/15/2024

VEOLIA WATER NORTH AMERICA  
 ATTN: RUTH KLINK  
 11100 50TH ST NE  
 ALBERTVILLE, MN 55301  
 PROJECT: Albertville, Hanover, St Michael

**\*\* PAYMENT DUE 02/15/2024 \*\***

Please pay the Total Due amount shown below:

#	Description	Amount
1	Water Use (2023), 1,255,953,000 gallons X \$8.00 per million gallons, Municipal/Public Water Supply, Wright County	\$10,047.62
2	Summer Surcharge 161,024,000 gallons X \$30.00 per million gallons for June overages and 261,015,000 gallons X \$50.00 per million gallons for July-Sept overages	\$17,881.47
<b>Comments</b> -		<b>TOTAL DUE</b>
		<b>\$27,929.09</b>

Payment for the Total Due amount is due by February 15, 2024. If the due date falls on a weekend or holiday, payment must be received by the state's regular business day prior to the weekend and/or holiday. You can pay online or by mail.

Please be advised that water use reports are not considered complete until fees are paid. Failure to pay is grounds for termination of your permit.


**PAY ONLINE** (Visa, MasterCard, Discover, or automatic transfer from checking account)

- ☞ Sign-In to your MPARS account or create an account at <https://webapps11.dnr.state.mn.us/mpars/public>
- ☞ Click on the Financial tab
- ☞ Find the permit number "1979-3116" and select "Make Online Payment" from the "Action" column

**PAY BY MAIL**

- ☞ Make checks payable to: **MN DNR Ecological and Water Resources**
- ☞ Mail a copy of this invoice and your payment of **\$27,929.09** to:  
**MINNESOTA DEPARTMENT OF NATURAL RESOURCES - OMB**  
**500 LAFAYETTE ROAD, BOX 10**  
**ST. PAUL, MN 55155-4010**

☞ **A COPY OF THIS INVOICE MUST BE INCLUDED WITH YOUR CHECK**

		<b>DNR Use Only</b>		Payment Method: R29029 OMB EWR Waters		<b>Permit #</b> 1979-3116	
<b>Code</b>	<b>Amount</b>	<b>Received</b>	<b>Deposited</b>	<b>Entered</b>	<b>Amount</b>		
355	27,929.09						
					<b>Check #</b>		



**DEPARTMENT OF  
NATURAL RESOURCES**

MINDNR PERMITTING AND REPORTING SYSTEM (MPARS)



**2023 WATER USE REPORT**

**Permit:** 1979-3116

**Project Name:** Albertville, Hanover, St Michael

**Landowner:** Joint Powers Water Board

**Lessee:** -

**Report Completed Date:** 01/30/2024

**County:** Wright

**Authorized Volume:** 850.0 MGY

**Number of Installations:** 7

**Status:** Active

**2023 Water Use Reported**

**Installation / Use-Type:** 1 / Municipal/Public Water Supply

**Pump Rate (gpm):** 1,250  
**Measurement Method:** Flow Rate Meter with Totalizer

Monthly Water Use (in whole gallons)											
January	February	March	April	May	June	July	August	September	October	November	December
31,495,000	20,981,000	25,885,000	30,347,000	42,619,000	26,824,000	19,622,000	10,719,000	5,521,000	316,000	13,268,000	14,894,000

**Total (in whole gallons):** 242,491,000

**Installation / Use-Type:** 2 / Municipal/Public Water Supply

**Pump Rate (gpm):** 1,000  
**Measurement Method:** Flow Rate Meter with Totalizer

Monthly Water Use (in whole gallons)											
January	February	March	April	May	June	July	August	September	October	November	December
0	0	101,000	656,000	0	20,195,000	26,303,000	10,846,000	5,173,000	3,280,000	493,000	0

**Total (in whole gallons):** 67,047,000

**Installation / Use-Type:** 3 / Municipal/Public Water Supply

**Pump Rate (gpm):** 1,000  
**Measurement Method:** Flow Rate Meter with Totalizer

Monthly Water Use (in whole gallons)											
January	February	March	April	May	June	July	August	September	October	November	December
0	0	0	0	7,991,000	37,174,000	29,505,000	14,860,000	7,347,000	232,000	843,000	368,000

**Total (in whole gallons):** 98,320,000



2023 WATER USE REPORT - Page 2

Installation / Use-Type: 4 / Municipal/Public Water Supply

Pump Rate (gpm): 1,000  
Measurement Method: Flow Rate Meter with Totalizer

Monthly Water Use (in whole gallons)											
January	February	March	April	May	June	July	August	September	October	November	December
0	0	89,000	314,000	21,277,000	5,224,000	407,000	69,000	3,329,000	10,562,000	1,557,000	1,545,000

Total (in whole gallons): 44,373,000

Installation / Use-Type: 5 / Municipal/Public Water Supply

Pump Rate (gpm): 2,000  
Measurement Method: Flow Rate Meter with Totalizer

Monthly Water Use (in whole gallons)											
January	February	March	April	May	June	July	August	September	October	November	December
0	1,829,000	13,422,000	602,000	1,604,000	67,840,000	70,117,000	53,899,000	42,188,000	822,000	1,796,000	329,000

Total (in whole gallons): 254,448,000

Installation / Use-Type: 6 / Municipal/Public Water Supply

Pump Rate (gpm): 1,000  
Measurement Method: Flow Rate Meter with Totalizer

Monthly Water Use (in whole gallons)											
January	February	March	April	May	June	July	August	September	October	November	December
153,000	4,652,000	1,804,000	103,000	7,289,000	274,000	411,000	137,000	386,000	1,205,000	5,965,000	4,551,000

Total (in whole gallons): 26,930,000

Installation / Use-Type: 7 / Municipal/Public Water Supply

Pump Rate (gpm): 2,000  
Measurement Method: Flow Rate Meter with Totalizer

Monthly Water Use (in whole gallons)											
January	February	March	April	May	June	July	August	September	October	November	December
36,989,000	33,404,000	26,415,000	36,125,000	58,097,000	72,130,000	69,093,000	53,729,000	43,265,000	23,618,000	32,182,000	37,297,000

Total (in whole gallons): 522,344,000

Grand Total for 7 Installations (in whole gallons): 1,255,953,000

# **GENERAL BUSINESS**

Joint Powers Water Board  
11100 50<sup>th</sup> St NW  
Albertville MN 55301

Tel. : 763-497-3611  
Fax : 763-497-4908  
www.jointpowerswaterboard.org

## MEMO

---

**TO :** Joint Powers Water Board  
**FROM :** John Seifert  
**DATE :** February 22, 2024  
**SUBJECT :** Filter Rehab Actuator Replacement

Previously staff has repaired existing actuators used on the pressure filters to keep automated filter operations working. As identified in the filter rehab condition assessment, JPWB has 96 actuators on the five filters and plant recirculation system. Several of the actuators are needing repair and staff has worked with vendors to source some obsolete parts to keep things running. At this point, we are in need of two actuators to repair two separate filters. Due to the fact that we are unable to source parts, staff is recommending two new replacements. The actuators are quoted as direct replacements to match the existing other 94 actuators. This will reduce the installation and wiring costs by using the same manufacturer. For this reason we are unable to source a duplicate quote from a second vendor.

### Recommended Motion:

Staff recommends authorizing the purchase of two new actuators from Novaspect (quote # N-509429-1 dated February 12, 2024) for \$13,120.69, plus shipping.

Veolia Water Albertville MN  
 11100 50th Street NE  
 Albertville MN 55301

**Attention:** Dustin Carlson  
**Phone:** 763-497-3611  
**Email:** [dustin.carlson@veolia.com](mailto:dustin.carlson@veolia.com)  
**Re:**  
**Attachments:**

<b>Vendor:</b>	Novaspect, Inc
<b>Date:</b>	2/12/2024
<b>Quote #:</b>	N-509429-1

**Prepared By:** Kevin Madden  
**Phone:** 224-366-8280  
**Email:** [kmadden@novaspect.com](mailto:kmadden@novaspect.com)  
**Outside Sales:** Carla Rivero  
**Phone / Email:** (612) 248-7701 / [crivero@novaspect.com](mailto:crivero@novaspect.com)  
**CC:**

Novaspect, Inc is pleased to provide this quotation comprising our offer for your consideration.

Item	Description	Qty	Cost Each	Total Cost
1	Bettis #Q4G2-3 Quarter-Turn Electric Actuator, 460VAC/3ph/60hz, 1/20HP, Integral Controls, Nema 4 Enclosure, 60 Second Speed, 4-Train Limit Switch, Futronic II Positioner, Declutchable Manual Override, 860 ft-lbs torque, Max Stem Dia. 2.0". Ships with Blank Stem Nut  <b>Tag:</b> B418	1.00	\$6,707.56	\$6,707.56
2	Bettis #P2G1-3 Quarter-Turn Electric Actuator, 460VAC/3ph/60hz, 1/50HP, Integral Controls, Nema 4 Enclosure, 60 Second Speed, 4-Train Limit Switch, Futronic II Positioner, Declutchable Manual Override, 366 ft-lbs torque, Max Stem Dia. 1.13". Ships with Blank Stem Nut  <b>Tag:</b> ZHP350843001	1.00	\$6,413.13	\$6,413.13
<b>Quote Total:</b>				<b>\$13,120.69</b>

Please make your purchase orders out to **Novaspect, Inc** and reference quote: **N-509429-1**.  
 Email purchase orders to [customerpo@novaspect.com](mailto:customerpo@novaspect.com).

<b>Freight**:</b>	Billed	<b>Estimated Shipping:</b>	8-10 Weeks
<b>Freight Terms:</b>	Shipping Point	<b>Quote Valid For:</b>	30 Days
<b>Partial Ship:</b>	Yes	<b>Payment Terms:</b>	Net 60

**Estimated shipping times based on current availability. All lead times will be confirmed after receipt of order.**

\*\*All shipments subject to handling fee.

All purchase orders processed with a credit card will incur a 2.5% transaction fee.

Please reach out to [ar@novaspect.com](mailto:ar@novaspect.com) to set up payment by ACH or check.

# **OPERATIONS AND OFFICE**

Joint Powers Water Board  
11100 50<sup>th</sup> St NW  
Albertville MN 55301

Tel. : 763-497-3611  
Fax : 763-497-4908  
[www.jointpowerswaterboard.org](http://www.jointpowerswaterboard.org)

## **MEMO**

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**TO :** Joint Powers Water Board  
**FROM :** John Seifert  
**DATE :** February 22, 2024  
**SUBJECT :** Hannah Hoekman Resignation

Hannah Hoekman, a Joint Powers Water Operator, resigned effective February 16. Staff has posted ads on several sites to fill Hannah's position. We wish her well in her future endeavors.

Information only.

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## **MEMO**

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**TO :** Joint Powers Water Board  
**FROM :** John Seifert  
**DATE :** February 22, 2024  
**SUBJECT :** Potential Generator Warranty Issue

General Manager Seifert will give an update on an emerging issue with the generator located at the Water Treatment Plant.

Information only.

# **OTHER BUSINESS / CORRESPONDENCE**



Joint Powers Water Board  
11100 50<sup>th</sup> St NW  
Albertville MN 55301

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Fax : 763-497-4908  
[www.jointpowerswaterboard.org](http://www.jointpowerswaterboard.org)

## MEMO

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**TO :** Joint Powers Water Board  
**FROM :** John Seifert  
**DATE :** February 22, 2024  
**SUBJECT :** T-Mobile Notice of Termination of Tower Lease and Dish Network New Application

Joint Powers received the attached notice from T-Mobile terminating its lease effective July 31, 2024. General Manager Seifert will give an update on this termination, as well as the receipt of an application from Dish Network for installation of a new antenna on the East Tower.

Information only.



SENT VIA FedEx# 7750 7720 6870

February 5, 2024

Joint Powers Water Board  
11100 50<sup>th</sup> Street NE  
Albertville, Minnesota 55301

RE: **Notice of Termination of Tower Lease with Option** dated on or about May 1, 2002, and amended by that First Amendment to Tower Lease with Option dated on or about June 5, 2007 and that Amendment to Tower Lease with Option dated December 18, 2012 (collectively, the "**Lease**"), by and between Joint Powers Water Board, successor in interest to Hanover, St. Michael, and Albertville Joint Powers Board, a Minnesota Joint Powers Board, and Dennis G. Esterly d/b/a R. F. Communications ("**Landlord**") and T-Mobile Central, LLC, a Delaware limited liability company, successor in interest to VoiceStream Minneapolis, Inc., a Delaware corporation ("**Tenant**").

Site Address: **101 Tower Road NE, St. Michael, Minnesota 55301**  
Site ID: **A1O0720A**  
Lease ID: **17445**

To Whom It May Concern,

Pursuant to First Amendment Section 4 of the above-referenced Lease, this letter serves as written notice that Tenant is terminating the Lease, effective **July 31, 2024**.

Tenant requests the return of any security deposit or other funds previously paid to you or any predecessor landlord. Tenant will and expects that each party will execute any further documentation reasonably requested to evidence the termination of the Lease, including, but not limited to a release of any bonds or other form of security and release of memorandum of Lease.

If you pay additional taxes due to Tenant's equipment or location at the Site, please contact your local taxing authority to have your property re-evaluated, as Tenant is no longer responsible for any additional taxes or assessments once its equipment is removed.

Tenant highly values the relationship that was established with you. I would like the opportunity to contact you in the future should our network or business requirements change. Should you have any questions or need additional information, please send an email to [propertymanagement@t-mobile.com](mailto:propertymanagement@t-mobile.com) referencing the Site ID and Lease ID noted above in your email subject line, and a representative of the decommission team will contact you.

Sincerely,

*Elise Pettyjohn*

Elise Pettyjohn  
Sr. Manager, Project Management Technical

**T-Mobile**

12920 SE 38<sup>th</sup> Street, Bellevue, WA 98006  
[www.t-mobile.com](http://www.t-mobile.com)