



ALBERTVILLE CITY COUNCIL

REGULAR MEETING MINUTES

February 5, 2024 – 7 pm
Council Chambers
Albertville City Hall

1. Call to Order

Mayor Hendrickson called the meeting to order at 7 pm.

2. Pledge of Allegiance – Roll Call

Present: Mayor Hendrickson, Councilmembers Cocking, Hayden, Olson and Zagorski.

Staff Present: City Administrator Nafstad, City Attorney Couri, Fire Chief Bullen and City Clerk Luedke.

3. Recognitions – Presentations – Introductions

A. Albertville Royalty

The current 2023-2024 Royalty Court introduced themselves and listed some of their favorite activities they participated in over the last year. The City Council thanked the Albertville Royal Court for their service to the Albertville Community.

B. 2023 Albertville Fire Department Annual Awards

Fire Chief Bullen recognized the following Albertville Firefighters for their years of service: Deputy Fire Chief Gammell, Firefighters Groves, Holzerland, Ose and Severson (5 years), Firefighters Dording and Trainor (10 years), Captain Minette (15 years) and Captains Asleson and Eull (20 years).

Chief Bullen said the department averaged 22 volunteer hours per member with Firefighter Follett completing the most at 79.5 hours. Firefighter Follett also received the Top Caller Award and the 2023 Paul Heinen Above and Beyond Award. Chief Bullen reported for the first time ever he was awarding a 2023 Hat Trick award to Firefighter Follett for responding to the most calls, having the most volunteer hours and being the recipient of the Paul Heinen Above and Beyond Award.

The City Council thanked the Albertville Fire Department for their service to the Community

4. Public Forum

Senator Lucero provided a brief description of the items that passed at the last session and a preview for the upcoming legislation to be discussed which would include the language for School Resource Officers, homeowner association activities and artificial intelligence technology. He answered questions from Council.

House Representative Hudson said this session, bonding would be a principal issue and he added he has been collaborating with cities to gather bonding requests which for the City of Albertville could include retiring the wastewater treatment ponds. He answered questions from Council

The Council thanked Senator Lucero and House Representative Hudson for attending the Council meeting and providing a preview of the upcoming legislative session.

5. Amendments to the Agenda

There were no amendments to the agenda.

MOTION made by Councilmember Olson, seconded by Councilmember Cocking to approve the February 5, 2024, agenda as submitted. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order listed on the Consent Agenda following the approval of the remaining Consent items. Items pulled will be approved by a separate motion.

- A. Approve the January 16, 2024, regular City Council Meeting minutes as presented.
- B. Authorize the Monday, February 5, 2024, payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request.
- C. Adopt **Resolution No. 2024-06** approve an off-site lawful gambling permit for STMA Youth Hockey Association at St. Albert Parish Center located at 11458 57th Street NE on February 23, 2024.
- D. Approve an On-Sale Temporary Liquor License for STMA Youth Hockey Association at St. Albert Parish Center located at 11458 57th Street NE on February 23, 2024.
- E. Adopt Resolution No. 2024-07 approving a new lawful Gambling Premise Permit for Knights of Columbus #4174 at The Hen and The Hog located at 5262 Kyler Avenue.
- F. Approve a THC License application for Neighbor's Bar & Grill located at 5772 Main Avenue through December 31, 2024.
- G. Accept Accounts Receivable Report.
- H. 4th Quarter Budget to Actual Report.

MOTION made by Councilmember Cocking, seconded by Councilmember Zagorski to approve the February 5, 2024, consent agenda as submitted. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

7. Public Hearing – None

8. Wright County Sheriff's Office – Updates, reports, etc.

The Wright County Sheriff's deputy who was present reviewed the incidents that occurred in the City of Albertville within the past few weeks.

9. Department Business

A. City Council

1. Committee Updates (*STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)

Councilmember Olson provided an update from the Joint Power Water Board meeting which included a discussion on options for a future water storage. He answered questions from the other Councilmembers. Councilmember Olson also provided an update for the Parks Committee meeting in which the Committee discussed their preferred vendor for the Central Park playground equipment.

City Administrator Nafstad reported the City would be submitting a grant application to the DNR to be used for the purchase of the new playground equipment for Central Park.

B. Building – None

C. City Clerk

1. Set Joint Governance Meeting 2024

City Clerk Luedke reported the STMA School District reached out to set their 2024-2025 calendar with the Joint Governance meeting dates. The dates being recommended were Monday, April 29, 2024, and March 31, 2025, which are the 5th Mondays of the month.

MOTION made by Councilmember Olson, seconded by Councilmember Zagorski to set a Joint Governance Meeting with the City of St. Michael and STMA School Board for Monday, April 29, 2024, at 6 pm at the City of Albertville and March 31, 2025, at St. Michael City Hall. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

D. Finance

1. Approve Purchase of Meraki Firewall

City Administrator Nafstad presented the staff report and reported on the City's need to replace the firewall because the current one was coming to the end of its life and would no longer be supported.

MOTION made by Councilmember Cocking, seconded by Councilmember Hayden to authorize staff to purchase Meraki Firewalls, 5-year license and installation assistance not to exceed \$12,000. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

E. Fire – None

F. Planning and Zoning – None

G. Public Works/Engineering – None

H. Legal – None

I. Administration

1. Albertville City Hall Terrazzo Restoration

City Administrator Nafstad presented the staff report and reported the terrazzo floors in the City Hall main lobby had not been re-finished in years. He said the City received two quotes with the low quote being submitted by Advanced Terrazzo & Tile and answered questions from Council.

MOTION made by Councilmember Cocking, seconded by Councilmember Hayden to accept low quote for Albertville City Hall Terrazzo Floor Restoration submitted by Advanced Terrazzo & Tile Co. Inc., in amount not to exceed \$6,500. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

2. Towne Lake 4th and 6th Addition Rental Discussion

City Administrator Nafstad presented the staff report and said City staff was looking for Council's feedback. He provided background information on the Towne Lakes townhomes and said when the development agreement were approved, it required the townhome units be owner-occupied.

Administrator Nafstad reported the City recently received requests from the owners to be able to rent their units. He answered questions from Council and stated he asked Attorney Couri to research the legalities behind the restriction and the development agreements.

City Attorney Couri reported he researched whether a municipality could restrict property owners from renting their townhomes to see if it violated the Federal Fair Housing Act. He said after researching the question, he did not believe the City was in violation of the act. Attorney Couri reported his recollection of the provision was because the townhomes were located in a single family home neighborhood that the Council at the time desired the townhomes to be maintained in a comparable way as the homes. He answered questions from Council.

There was Council discussion regarding whether townhomes within Town Lakes 4th and 6th Addition should be rentals and the consensus was to keep the townhomes as owner occupied and not make any amendments to the development agreements.

3. Municipal Consent for I-94 Gap Project Discussion

City Administrator Nafstad provided an update on the I-9 Gap Project's Memorandum of Understanding (MOU) and said since the last Council meeting, the City had several conversations with MnDOT regarding the City's concerns on the project. He explained the background information on the interchange studies and the approval process for the City's concerns regarding the CD Road. He reported he did not believe MnDOT could add the CD Road to the Gap Project because it would need to be studied and ultimately approved by the FHWA. He reported he believed MnDOT was reviewing the option of widening the bridge during the Gap project and he answered question from Council.

There was Council discussion regarding I-94 Gap project, their concerns with not having the CD Road built and the bridge not being widened at the time of the Gap project. Nafstad said he expected a revised response from MnDOT in the form of a letter from the Commissioner, to be presented at a future meeting.

4. City Administrator's Update

City Administrator Nafstad reviewed the City Administrator's update. The Council discussed possible projects that the City could request bonding for which included a water trunk main extension or water treatment ponds decommissioning.

City Attorney Couri answered questions from Council regarding the City's ability to create municipal cannabis store.

Announcements and/or Upcoming Meetings

February 12	STMA Arena Board, 6 pm
February 13	Planning Commission, 7 pm
February 19	City Hall closed in observance of President's Day
February 20	City Council, 7 pm (Tuesday)
February 26	Joint Power Water Board, 6 pm Parks Committee, 7 pm
March 4	City Council, 7 pm
March 5	Presidential Nomination Primary Election, 7 am to 8 pm

10. Adjournment

MOTION made by Councilmember Cocking, second by Councilmember Zagorski to adjourn the meeting at 8:25 pm. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

Respectfully submitted,



Kristine A. Luedke, City Clerk