



## ALBERTVILLE CITY COUNCIL

### REGULAR MEETING MINUTES

January 2, 2024 – 7 pm  
Council Chambers  
Albertville City Hall

#### 1. Call to Order

Mayor Hendrickson called the meeting to order at 7 pm.

#### 2. Pledge of Allegiance – Roll Call

**Present:** Mayor Hendrickson, Councilmembers Hayden, Cocking, Olson and Zagorski.

**Staff Present:** City Administrator Nafstad, Fire Chief Bullen, Finance Director Lannes, Utilities Superintendent Middendorf and City Clerk Luedke.

#### 3. Recognitions – Presentations – Introductions – None

#### 4. Public Forum

There was no one present for the public forum.

#### 5. Amendments to the Agenda

City Clerk Luedke stated she had an amendment to the December 4, 2023, regular minutes item D1. "Adopt 2024 Property Tax Levy and 2024 Final Budget". She reported the motion should only reflect Councilmember Cocking was absent.

**MOTION** made by Councilmember Cocking, seconded by Councilmember Hayden to approve the January 2, 2024, agenda as amended. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

#### 6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order listed on the Consent Agenda following the approval of the remaining Consent items. Items pulled will be approved by a separate motion.

- A. Approve the December 4, 2023, Truth-in-Taxation Meeting minutes as presented.
- B. Approve the December 4, 2023, regular City Council Meeting minutes as amended.
- C. Approve the December 11, 2023, special City Council Meeting minutes as presented.
- D. Authorize the Tuesday, January 3, 2023, payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request.
- E. Adopt **Resolution No. 2024-01**, designating official Newspaper, Officials, Consulting Firms and Depositories for 2024.
- F. Accept quote from Midstates Equipment & Supply in the amount of \$10,457.50 for the purchase and delivery of five pallets or 11,750 lbs. of Maxwell Nuvo 3405 sealant for bituminous crack filling.

**6. Consent Agenda - continued**

- G.** Approve an On-Sale Temporary Liquor License for the Church of St. Albert's Dinner event located at St. Albert Parish Center, 11458 57 Street on January 28, 2024.
- H.** Authorize the purchase of a Radio Base Station for the Fire Department/Fire Station.
- I.** Approve Payment Application No. 2 to Design Electric Inc in the amount of \$165,303.75 for the Albertville CSAH 19/37 Signal Project.
- J.** Approve Payment Application No. 8 to Gridor Construction in the amount of \$605,440 for Wastewater System Improvements.

**MOTION** made by Councilmember Cocking, seconded by Councilmember Olson to approve the January 2, 2024, Consent agenda as amended. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

**7. Public Hearing – None**

**8. Wright County Sheriff's Office – Updates, reports, etc.**

The Wright County deputy that was present reviewed the incidents that occurred in the City of Albertville within the last few weeks and answered questions from Council.

**9. Department Business**

**A. City Council**

**1. Committee Updates (*STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)**

Councilmember Zagorski provided an update from the Wright County Commissioner meeting in which the Commissioners discussed the process to establish watersheds within the County and the funding received for the I-94 Gap project. City Administrator Nafstad answered questions from Council regarding the grant funds received for the I-94 project.

There was Council discussion regarding the Parks Committee and the Central Park playground equipment design options that the Committee has been discussing. Councilmember Olson answered questions from the Council regarding the different equipment vendors. City Administrator Nafstad reported he planned to submit a grant application to the DNR to assist in funding the new playground equipment.

**2. Approve 2024 Board and Committee Appointments**

There was Council discussion regarding the various 2024 board and committee appointments.

**MOTION** made by Councilmember Zagorski, seconded by Councilmember Olson to adopt **Resolution No. 2024-02** appointing City Council Members to various Boards and Committees for 2024. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

**B. Building – None**

**C. City Clerk – None**

**D. Finance – None**

**E. Fire – None**

**F. Planning and Zoning – None**

**G. Public Works/Engineering**

**1. Approve Purchase of a Fiberglass Service Body and Service Crane**

Utilities Superintendent Middendorf presented the staff report which included background information on past vehicle purchases. He reported the vehicle had been received so it was time to order the crane and utility box for it. Superintendent Middendorf said there was a cost change on the fiberglass body due the paint type therefore it would be \$35,487 instead of \$34,138. He answered questions from Council.

**MOTION** made by Councilmember Cocking, seconded by Councilmember Zagorski to approve purchase of a Brand FX Fiberglass Service Body from ABM Equipment in the amount of \$35,487 and a Liftmoore 5000X-20 WP Service Crain from ABM Equipment in the amount of \$39,476. State Bid Contract #221334. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

**2. Approve Purchase of a Toyota Electric Lift Truck**

Utilities Superintendent Middendorf presented the staff report and reported the equipment was needed for the new wastewater treatment plant. He answered questions from Council.

City Administrator Nafstad provided information on the funding for the equipment and answered questions from Council.

**MOTION** made by Councilmember Hayden, seconded by Councilmember Zagorski to approve purchase of a Toyota Model 8FBH25 Forklift complete with Nexsys Battery system from Atlas Toyota in the amount of \$54,837. State Bid Contract #189064. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

**3. Approve Purchase of a 2024 Ford Super Duty F-250 4WD Regular Cab**

Utilities Superintendent Middendorf presented the staff report and said this order was a replacement for the vehicle ordered last year in which the vendor did not place. He answered questions from Council regarding the utility box.

**MOTION** made by Councilmember Zagorski, seconded by Councilmember Cocking to approve purchase of a 2024 Ford Super Duty F-250 4X4 regular cab from Saxon Fleet Services in the amount of \$45,478. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

**H. Legal – None**

**I. Administration**

**1. City Administrator's Update**

City Administrator Nafstad provided an update on the I-94 Gap project and correspondence sent to MnDOT following the last Council meeting. He reported he and Mayor Hendrickson would be meeting with the Assistant Commissioner and District Engineer to discuss the City's concerns with the I-94 project.

**Announcements and/or Upcoming Meetings**

January 8 STMA Arena Board, 6 pm  
January 9 Planning Commission, 7 pm  
January 15 City Hall closed in observance of Martin Luther King Jr. Day  
January 16 City Council, 7 pm (Tuesday)  
January 22 Joint Powers Water Board, 6 pm  
Parks Committee, 7 pm  
February 5 City Council, 7 pm

**10. Adjournment**

**MOTION** made by Councilmember Cocking, second by Councilmember Hayden to adjourn the meeting at 7:25 pm. Ayes: Cocking, Hayden, Hendrickson, Olson and Zagorski. Nays: None. The motion carried.

Respectfully submitted,



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Kristine A. Luedke, City Clerk