



## **STMA ARENA BOARD AGENDA**

**Monday, January 8, 2024**

**Albertville City Hall Council Chambers**

**6 pm**

- 1. Call to Order**
- 2. Adopt Agenda**
- 3. Approval of the STMA Arena Board Minutes – DECEMBER 11, 2023 (pgs. 1-4)**
- 4. Finance Reports**
  - a. Approve the December 2023 Payment of Claims as presented in the amount of \$102,585.00 and December 2023 Finance Report (pgs. 5-9)
- 5. Arena Manager**
  - a. Monthly Report and Ice Usage Stats – December 2023 (pgs. 10-13)
- 6. Old Business**
  - a. Low-E Ceiling Energie Innovation, Inc. Quote (pgs. 14-15)
- 7. New Business**
- 8. STMA Youth Hockey Association**
- 9. Announcements and/or Upcoming Meetings**

February 12                      STMA Arena Board, 6 pm
- 10. Adjournment**



## ST. MICHAEL-ALBERTVILLE ARENA BOARD

### REGULAR MEETING MINUTES

December 11, 2023 - 6pm  
Council Chambers  
Albertville City Hall

#### 1. Call to Order

Chairman Cocking called the meeting to order at 6:00 pm.

#### 2. Roll Call

**Present:** Chairman Cocking, Members Gleason, Wettschreck, Lewis, Weber and Zagorski.

**Absent:** Dwinnell.

**Also Present:** City Administrator Nafstad, Finance Clerk Moseng, STMA Arena Manager Fitch, Megan Esterberg for STMA Youth Hockey, Jason Bichler & Rick Aulwas Buildings & Grounds for STMA School District, Keith Cornell STMA Activities Director & Kris Luedke Albertville City Clerk.

#### 3. Adopt Agenda

**MOTION** made by Member Weber, seconded by Member Zagorski to adopt the agenda as presented. Ayes: Cocking, Gleason, Wettschreck, Lewis, Weber and Zagorski. Nays: None. Absent: Dwinnell. The motion carried.

#### 4. Approval of Minutes

**MOTION** made by Member Gleason, seconded by Member Wettschreck to approve the minutes of the October 9, 2023 Board Meeting Minutes as presented. Ayes: Cocking, Gleason, Wettschreck, Lewis, Weber and Zagorski. Nays: None. Absent: Dwinnell. The motion carried.

#### 5. Finance Reports

Requested by Chairman Cocking to approve in one motion the October & November 2023 List of Claims and Financial Reports as presented. Member Gleason made the **MOTION**, seconded by Member Wettschreck. Ayes: Cocking, Gleason, Wettschreck, Lewis, Weber and Zagorski. Nays: None. Absent: Dwinnell. The motion carried.

#### 6. Arena Manager's Report

Astro-Rink Low-E Ceiling: Dripping within the hot months of the year from the current ceiling has been an on-going issue over the years. Manger Fitch presented photos to the board showing the current dripping and build-up it is creating onto the rink approximately 5" high with over 50 different spots. Grant went through the routine of every morning chipping away the build-up, takes at least 30 minutes each day and then using the Olympia to re-surface. Nafstad added that when the ice is chipped, it tends to make a divot, which then needs to be filled before re-

surfacing. Fitch noted that when the new dehumidification was installed it did take away approximately 90% of the drip issue allowing year-round ice use.

Mr. Fitch is looking into pricing and possible rebates from Xcel Energy to install the Low-E Ceiling product (sample product was displayed for the board to handle) to act as a barrier, mounting onto the ceiling about 4" and prevents the cold air from migrating to the ceiling. Mr. Fitch believes that in energy savings alone, the barrier would pay for itself within a 3 to 5 years.

Chairman Cocking questions if this was only happening on the Gold Rink and Fitch answered yes. Mr. Nafstad reported that a Low-E ceiling is identified on the capital improvement plan and programmed as a 2024 project. Nafstad and Fitch are optimistic that they could get a significant portion covered through energy rebates.

The question was asked if it would improve the acoustics, which Mr. Fitch replied that it would.

Grant reported that ideally, he would like to start the project in March, remove the ice, install and put the ice back in in time for tournaments. Another option would be to wait another year or possibly in the Fall before STMAYHA starts.

Mr. Fitch would get quotes, timeline, and bring back to the board at the next meeting for approval. Mr. Nafstad reviewed that the funding would come from Dedicated Capital, which has an approximate balance of \$265,000. The other projects that need to be coordinated would be matting for locker rooms and corridor and replacement of the old resurfacers. Nafstad stated pricing for many of the CIP items have greatly increased since it was prepared.

Adding Heat to the announcer's Score-Box on the Blue Rink: Mr. Fitch reported that this was a request from STMAYHA from some of the money donated. Grant felt that the \$1330 was a pretty fair price. Currently the Gold Rink has it, has a little light switch that keeps it comfortable. He is looking for direction from the board on the purchase/install. Chairman Cocking asked for objections from the Board. There were none.

Black Rubber Matting on the Blue Rink: Grant reported that the matting has been installed and looks great, holding up, easy to scrub and clean.

Elevator Repair: Grant extended a thank you to Jason with the school for taking the reins on the repair.

## **7. Old Business**

## **8. New Business**

Tort Liability: Adam stated that we review annually as provided by the League of Minnesota Cities, who provides our liability coverage. Annually we discuss with our local insurance rep and this year they are recommending to again waive the monetary limits. Mr. Nafstad stated that waiving the limits allows for additional coverage for insurance. There have also been some pretty significant accidents over the years; Chairman Cocking agreed.

**MOTION** made by Member Zagorski, seconded by Gleason to waive the monetary limits on municipal tort liability established by Minn. Stat. 466.04, to the extent of the limits of the liability coverage obtained from LMCIT. Ayes: Cocking, Gleason, Wettschreck, Lewis, Weber and Zagorski. Nays: None. Absent: Dwinnell. The motion carried.

Scoreboard: Mr. Fitch has received a request from STMAYHA to add a second scoreboard to the Blue Rink. Youth Hockey, School and Grant have discussed options for the scoreboard and the School would like to include sponsor panels. Mr. Fitch reported \$9,390 Sign and Install+ \$2,430 for the Names. There would be an additional cost to have the electrical installed; approximately \$3,200. Keith Cornell, STMA Activities Director stated that the \$875 for the sponsor panel would be paid for by the school district. Mr. Fitch felt that the protective screen was not needed; as there has never been an issue with the location of the current board.

Member Lewis asked for clarification. He doesn't feel that it would be right to set the expectation that donated funds from STMAYHA be used to add on advertising for the school district. If the advertising panels were added, it would be a district expense; Mr. Lewis asked Keith Cornell for clarification. Mr. Cornell stated that either way the district was going to install the sponsor panel weather the Board or the school pays for it.

Mr. Lewis would like it noted that the school district is paying for the sponsor panel and not set the project back. Mr. Cornell extended his thanks and appreciation to STMAYHA for the funds to complete. He stated it is very rare at the High School level to not have two scoreboards.

**MOTION** made by Member Weber, seconded by Zagorski to approve the AIM Electronics, Inc quote for \$11,820 and \$3,200 for electric installation of the Daktronics H-2104-13 (LED) Hockey Scoreboard paid out of the Dedicated Capital/STMAYHA donation funds. Ayes: Cocking, Wettschreck, Gleason, Lewis, Weber, Zagorski. Nays: None. Absent: Dwinnell. The motion carried.

## **9. Youth Hockey Association**

Meghan Esterberg requested to have the ice logos re-done at the time that the ice is out on the Gold Rink. She stated that the current logo is incorrect. Grant will get quotes for the new logos.

Ms. Esterberg also stated that their Board had a working-meeting and members had asked about the entrance at the Gold Rink, there is a 'big check' banner. She is looking to see if there is an option to have a 'big check' banner created for the STMAYHA donation to acknowledge to the community and their association for their donation. Nafstad said yes, he would get a new banner.

## **10. Announcements and/or Upcoming Meetings**

January 8 STMA Arena Board, 6 pm

## **11. Adjournment**

**MOTION** made by Member Gleason, seconded by Member Wettschreck to adjourn at 6:32 pm. Ayes: Cocking, Gleason, Wettschreck, Lewis, Weber and Zagorski. Nays: None. Absent: Dwinnell. The motion carried.

Respectfully submitted,

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Kristie Moseng, Finance Clerk

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## STMA Arena Budget to Actual December 2023 (Cash Basis)

STMA Arena	2023 Final Budget	December 2023 Actual	2023 Actual YTD 12/31/23	2023 YTD % of Budget
<b>Income</b>				
Ice Rental	\$711,350.00	\$205,114.08	\$731,984.43	102.90%
Concessions	\$75,000.00	\$17,941.55	\$86,017.01	114.69%
Room Rental	\$0.00	\$0.00	\$445.00	
Other Revenues (Advertising/LMC/Ins Claims/ATM)	\$25,000.00	\$2,207.62	\$32,674.53	130.70%
Vending	\$2,000.00	\$607.85	\$2,631.75	131.59%
Open Skate/Hockey, etc.	\$9,000.00	\$570.00	\$6,020.00	66.89%
Interest	\$500.00	\$0.00	(\$188.08)	-37.62%
Reimbursement	\$0.00	\$0.00	\$0.00	0.00%
Misc. Revenue	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Income</b>	<b>\$822,850.00</b>	<b>\$226,441.10</b>	<b>\$859,584.64</b>	<b>104.46%</b>
<b>Expenses</b>				
Salaries, Wages, Taxes & Benefits	\$299,940.88	\$44,766.42	\$301,264.35	100.44%
Supplies (Office, Misc.)	\$1,000.00	\$0.00	\$158.68	15.87%
Supplies (Concession)	\$37,700.00	\$15,232.07	\$38,917.86	103.23%
Fuel, Misc.	\$500.00	\$130.98	\$337.72	67.54%
Professional Services	\$27,500.00	\$843.84	\$16,361.35	59.50%
Sales Tax	\$6,880.00	\$1,934.81	\$7,442.45	108.18%
Telephone	\$2,000.00	\$89.94	\$1,442.13	72.11%
Electric	\$179,749.14	\$18,633.61	\$146,195.69	81.33%
Gas	\$87,381.42	\$5,919.63	\$58,323.60	66.75%
Water	\$10,000.00	\$752.56	\$10,364.77	103.65%
Refuse	\$7,500.00	\$832.08	\$7,969.33	106.26%
Insurance	\$28,446.00	\$9,114.00	\$43,238.00	152.00%
Education/Training	\$500.00	\$0.00	\$0.00	0.00%
Building Rental/Admin Fee	\$14,653.85	\$1,221.15	\$14,653.80	100.00%
Misc.	\$5,700.00	\$1,575.00	\$4,698.75	82.43%
Repair Maintenance – Machinery	\$15,000.00	\$4,625.18	\$25,689.91	171.27%
Repair Maintenance – Building	\$60,000.00	\$5,480.55	\$78,232.90	130.39%
<b>Total Operating Expenses</b>	<b>\$784,451.29</b>	<b>\$111,151.82</b>	<b>\$755,291.29</b>	<b>96.28%</b>
<b>Net Income/Loss</b>	<b>\$38,398.71</b>	<b>\$115,289.28</b>	<b>\$104,293.35</b>	

# STMA ARENA CASH BALANCES AND RECEIVABLES

## December 31, 2023

### Cash Balance Operations

Est.	Cash Balance Operations 1/1/23	\$ 216,561
	Add 2022 Revenues Collected 2023	\$ 94,025
	Less 2022 payables	\$ 49,227
	Add Revenues	\$ 859,585
	Less Expenses	\$ 755,291
	<b>Less 2023 Receivables, Accrued Wages, &amp; AP</b>	<b>\$ 89,182</b>
	<b>Est. Cash Balance Operations 12/31/23</b>	<b>\$ 276,470</b>

### Accounts Receivable (invoiced) Operations December 31, 2023 - \$102,585.00

Team	Amount Due	0-30 Days	30-60 days	60-90 days	90 days & Over
Hockey Finder	\$ 1,380.00	\$ 1,380.00			
MN Lakers	\$ 920.00	\$ 920.00			
NWCRH Girls Varsity Hockey	\$ 7,855.00	\$ 7,855.00			
STMA Boys High School Team	\$ 14,805.00	\$ 14,805.00			
STMAYHA	\$ 77,625.00	\$ 77,625.00			
<b>Total</b>	<b>\$102,585.00</b>	<b>\$102,585.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Current 0-30 days</b>		<b>\$102,585.00</b>	<b>100.00%</b>		
<b>30-60 days</b>		<b>\$0.00</b>	<b>0.00%</b>		
<b>60-90 days</b>		<b>\$0.00</b>	<b>0.00%</b>		
<b>over 90 day</b>		<b>\$0.00</b>	<b>0.00%</b>		

### Cash Balance Dedicated Capital Improvement Fund

Arena Owner Dedicated Cap. Imp. Fund		
Est.	Beginning Balance 1/1/23	\$ 185,442.13
	MVA Interest Audit	\$ (167.22)
	Invoiced St. Michael \$15,000	\$ 15,000.00
	Invoiced ISD 885 \$15,000	\$ 15,000.00
	Invoiced City of Albertville \$15,000	\$ 15,000.00
	Donations Albertville Utility Billing	\$ 52.69
	STMAYA Donation	\$ 50,000.00
	Becker Arena Flooring Deposit	\$ (7,500.00)
	Becker Arena Flooring Final Payment	\$ (7,000.00)
	Becker Arena Flooring Final Payment	\$ (500.00)
	<b>Balance 12/31/23</b>	<b>\$ 265,327.60</b>

# STMA Arena Vendor Check Detail Register

## December 2023

<b>13209 e</b>	12/01/23	<b>MEDICA</b>				
E 810-00000-130		Employer Paid Ins	\$1,827.84	DECEMBER	Emp Health Ins	
<b>13226 e</b>	12/01/23	<b>MET LIFE LIFE INSURANCE</b>				
E 810-00000-130		Employer Paid Ins	\$418.65	DECEMBER	Emp Life, Dental, Stdls, Vision	
<b>13235 e</b>	12/06/23	<b>BLUUM OF MINNESOTA, LLC</b>				
E 810-00000-433		Dues and Subscriptions	\$1,125.00	645602-1	Arena REACH software annual licensing (3)	
<b>13237 e</b>	12/06/23	<b>COMPASS GROUP USA, INC</b>				
E 810-00000-254		Soft Drinks/Mix-Resale	\$1,747.28	MSP84438	Arena concessions	
<b>13245 e</b>	12/06/23	<b>GREAT LAKES COCA COLA DISTRIBUTION</b>				
E 810-00000-254		Soft Drinks/Mix-Resale	\$1,206.36	38559866023	Arena concessions	
<b>13253 e</b>	12/06/23	<b>TWIN PINES IMPRINTING LLC</b>				
E 810-00000-300		Professional Svcs	\$136.00	6105	Arena No Parking Signs	
<b>13255 e</b>	12/06/23	<b>WATSON COMPANY, INC</b>				
E 810-00000-252		Food/Concessions-Resale	\$3,437.69	138260	Arena concessions	
<b>13277 e</b>	12/11/23	<b>ARAMARK-ARENA</b>				
E 810-00000-405		R/M - Buildings	\$78.37	2530214524	Arena mops, mats	
<b>13281 e</b>	12/11/23	<b>CARD SERVICES</b>				
E 810-00000-252		Food/Concessions-Resale	\$13.45		Arena Concessions	
E 810-00000-252		Food/Concessions-Resale	\$13.44		Arena Concessions	
E 810-00000-252		Food/Concessions-Resale	\$16.14		Arena Concessions	
<b>13287 e</b>	12/11/23	<b>GREAT LAKES COCA COLA DISTRIBUTION</b>				
E 810-00000-254		Soft Drinks/Mix-Resale	\$1,094.50	38790650024	Arena Concessions	
<b>13292 e</b>	12/11/23	<b>MR CUTTING EDGE LLC</b>				
E 810-00000-404		R/M - Machinery/Equip	\$170.00	6123	ice scraper blade sharpen	
<b>13294 e</b>	12/11/23	<b>SCR, INC</b>				
E 810-00000-405		R/M - Buildings	\$2,873.75	C009780	Monthly Blanket Billing - December 2023	
<b>13295 e</b>	12/11/23	<b>WATSON COMPANY, INC</b>				
E 810-00000-252		Food/Concessions-Resale	\$2,239.71	138540	Arena Concessions	
E 810-00000-252		Food/Concessions-Resale	\$3,019.75	138758	Arena Concessions	
<b>13306 e</b>	12/13/23	<b>CITY OF ALBERTVILLE</b>				
E 810-00000-412		Building Rentals/Admin Fee	\$1,221.15	DECEMBER	12/23 Arena Admin Fee	
<b>13310 e</b>	12/01/23	<b>SIGNAPAY</b>				
E 810-00000-300		Professional Svcs	\$393.34	DECEMBER	Arena CC Merchant Fee	
<b>13311 e</b>	12/11/23	<b>CITY OF ALBERTVILLE</b>				
E 810-00000-382		Water Utilities	\$196.38	DEC 23	Water Bill 11/20/23 87-0000310-00-5	
E 810-00000-382		Water Utilities	\$556.18	DEC 23	Water Bill 11/20/23 87-0000315-00-0	
<b>13315 e</b>	12/20/23	<b>ACE OF ALBERTVILLE - ARENA</b>				
E 810-00000-405		R/M - Buildings	\$27.96	129986/1	Command Strips	
<b>13320 e</b>	12/20/23	<b>ARAMARK-ARENA</b>				
E 810-00000-405		R/M - Buildings	\$48.60	2530217316	Janitorial & Cleaning	
<b>13324 e</b>	12/20/23	<b>BECKER ARENA PRODUCTS, INC</b>				
E 811-00000-520		Buildings and Structures	\$500.00	610360	Final Payment / Rubber Floor Matting	



<b>13326 e</b>	12/20/23	<b>CINTAS FIRST AID &amp; SAFETY</b>			
E 810-00000-405		R/M - Buildings	\$104.58	5188120632	Janitorial & Cleaning
<b>13333 e</b>	12/20/23	<b>GREAT LAKES COCA COLA DISTRIBUTION</b>			
E 810-00000-254		Soft Drinks/Mix-Resale	\$759.82	38901556019	Arena Concessions
E 810-00000-254		Soft Drinks/Mix-Resale	\$548.12	39014969017	Arena Concessions
<b>13337 e</b>	12/20/23	<b>PREMIUM WATERS INC</b>			
E 810-00000-405		R/M - Buildings	\$33.97	802827-11-23	Water Delivery
<b>13339 e</b>	12/20/23	<b>WATSON COMPANY, INC</b>			
E 810-00000-252		Food/Concessions-Resale	\$284.92	138795	Arena Concessions
E 810-00000-252		Food/Concessions-Resale	\$797.09	138918	Arena Concessions
<b>13341 e</b>	12/20/23	<b>WRIGHT-HENNEPIN COOP ELECTRIC</b>			
E 810-00000-381		Electric Utilities	\$10.74	35030972957	Elevator Monitoring-5898 Lachman Ave
<b>13354 e</b>	12/20/23	<b>MN DEPARTMENT OF REVENUE</b>			
E 810-00000-315		Sales Tax	\$1,934.81		Arena Sales Tax
<b>42586</b>	12/06/23	<b>BANYON DATA SYSTEMS</b>			
E 810-00000-300		Professional Srvs	\$224.50	164625	PM License,Permits,Timecard,POS,Fixed Assets
<b>42595</b>	12/06/23	<b>JURENS OUTDOOR SERVICES LLC</b>			
E 810-00000-405		R/M - Buildings	\$136.00	INV-2470	Arena mowing 10/4 & 10/18/23
<b>42598</b>	12/06/23	<b>MINNESOTA DEPT OF HEALTH</b>			
E 810-00000-433		Dues and Subscriptions	\$450.00	2024	2024 License Renewal
<b>42610</b>	12/06/23	<b>BUREAU OF CRIMINAL APPREHENSION</b>			
E 810-00000-300		Professional Srvs	\$15.00		Arena Background Check - Steven Peterson
E 810-00000-300		Professional Srvs	\$15.00		Arena Background Check - Francisco Fernandez
<b>42614</b>	12/06/23	<b>SCR, INC</b>			
E 810-00000-404		R/M - Machinery/Equip	\$1,188.08	W92963	Roof Top Unit #1 Dehumidification-Blue Rink
<b>42616</b>	12/11/23	<b>B &amp; D PLUMBING HEATING &amp; AIR</b>			
E 810-00000-405		R/M - Buildings	\$114.00	225220	Arena water softener not regenerating
<b>42617</b>	12/11/23	<b>BESSER WELDING AND</b>			
E 810-00000-405		R/M - Buildings	\$300.00	14971	repair hockey net,broken weld on pipe
<b>42618</b>	12/11/23	<b>CENTERPOINT ENERGY</b>			
E 810-00000-383		Gas Utilities	\$5,919.63		5898 Lachman Ave 10/27/23-11/27/23
<b>42623</b>	12/11/23	<b>LEAGUE OF MN CITIES INSURANCE TRUST</b>			
E 810-00000-150		Workers Comp (GENERAL)	\$9,114.00		STMA Youth Hockey 12/1/23-12/1/24
<b>42628</b>	12/11/23	<b>STEP SAVER, INC.</b>			
E 810-00000-405		R/M - Buildings	\$54.60	169121	bulk salt-east
<b>42629</b>	12/11/23	<b>WASTE MANAGEMENT</b>			
E 810-00000-384		Refuse/Garbage Disposal	\$832.08	7863109-	Arena Trash Removal 12/1/23-12/31/23
<b>42630</b>	12/11/23	<b>XCEL ENERGY</b>			
E 810-00000-381		Electric Utilities	\$6,652.95	855070268	5898 Lachman Ave Arena
<b>42637</b>	12/20/23	<b>CHARTER COMMUNICATIONS</b>			
E 810-00000-321		Telephone/Data	\$29.99	01317021210	Arena Voice 12/10/23-1/9/23
E 810-00000-321		Telephone/Data	\$59.95	03135381130	Arena Cable 11/30/23-12/29/23

<b>42639</b>	12/20/23	<b>DACOTAH PAPER</b>				
E 810-00000-405		R/M - Buildings	\$612.09	13748		Janitorial & Cleaning
E 810-00000-405		R/M - Buildings	\$48.69	31163		Janitorial & Cleaning
E 810-00000-405		R/M - Buildings	(\$489.96)	3450		Janitorial & Cleaning
E 810-00000-405		R/M - Buildings	\$206.70	55649		Janitorial & Cleaning
E 810-00000-405		R/M - Buildings	\$30.35	83818		Janitorial & Cleaning
<b>42648</b>	12/28/23	<b>ARAMARK-ARENA</b>				
E 810-00000-405		R/M - Buildings	\$48.60	2530219840		Janitorial & Cleaning
<b>42653</b>	12/28/23	<b>B &amp; D PLUMBING HEATING &amp; AIR</b>				
E 810-00000-405		R/M - Buildings	\$1,076.00	226214		Hot & Cold mixing valve for zamboni
<b>42659</b>	12/28/23	<b>CTM SERVICES, INC</b>				
E 810-00000-404		R/M - Machinery/Equip	\$424.19	6733		Zamboni Repair
<b>42660</b>	12/28/23	<b>DEHMER FIRE PROTECTION</b>				
E 810-00000-405		R/M - Buildings	\$96.25	4659		Annual Service/Inspections
<b>42688</b>	12/28/23	<b>TWIN PINES IMPRINTING LLC</b>				
E 810-00000-300		Professional Srvs	\$60.00	6162		Giant Check STMA Banner
<b>42693</b>	12/28/23	<b>XCEL ENERGY</b>				
E 810-00000-381		Electric Utilities	\$11,969.92	857712053		5898 Lachman Ave 11/6/23-12/7/23
<b>42700</b>	01/04/24	<b>COMDATA - ARENA</b>				
E 810-00000-252		Food/Concessions	\$26.90	Arena Concessions		DEC 23
E 810-00000-252		Food/Concessions	\$26.90	Arena Concessions		DEC 23
<b>42704</b>	01/04/24	<b>FERRELLGAS</b>				
E 810-00000-212		Motor Fuels	\$130.98	Propane		2035399652
<b>42707</b>	01/04/24	<b>HILLYARD</b>				
E 810-00000-404		R/M - Machinery/Equip	\$2,771.91			Janitorial Supplies
<b>42711</b>	01/04/24	<b>MR CUTTING EDGE</b>				
E 810-00000-404		R/M - Machinery/Equip	\$71.00	6197		Equipment Repair
<b>42715</b>	01/04/24	<b>STMA HIGH SCHOOL BOYS</b>				
E 810-00000-405		R/M - Buildings	\$80.00			Misc Supplies & Materials

810 STMA Arena \$68,631.89

811 Arena Dedicated Cap Imp Fund \$500.00



**MANAGER'S GENERAL UPDATE**

**Date:** January 8<sup>th</sup>, 2024

**To:** STMA Arena Board

**From:** Grant Fitch, STMA Arena Manager

ARENA MONTHLY RENTAL HOURS – DECEMBER

<u>User</u>	<u>Hours Sold</u>
STMAYHA	396.75 hours Actual (336.75) 60 hours Resurface times
AAA	0 hours
HS Boys/Girls	93 hours
Adult Hockey	6 hours
Public Skating/OH	11.75 hours
Private rentals	18 hours

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Total Hours	525.50 Actual (465.50)
December Budget Projection	450
January Projected	460

\*\*Billed Hours for November 2023 453.75  
 \*\*Public Skating/OH (\$5-\$10/Head) 11.75

**Ice Rates:** For the Board’s use, tabulated below is a summary of current and past rates for local arenas. It should be noted most of the arenas surveyed also offer a spring/summer rate averaging \$190/hr and is the same as there winter non-prime. Rates for the 2023-24 season are actual and taken from the MIAMA annual survey. Rates don’t include sales tax. Rates for the 2024-25 are projected to go up \$5 to \$10 based on past trends and increased gas/electrical.

<u>Ice Rates</u>	<u>2023-24 Season</u>	<u>2022-23 Season</u>	<u>2021-22 Season</u>
Rogers	A=\$225/B=\$170	A=\$220/B=\$165	A=\$210/B=\$160
Monticello	A=\$220/B=\$185	A=\$215/B=\$185	A=\$210/B=\$160
Buffalo	A=\$235/B=\$183	A=\$228/B=\$177	A=\$210/B=\$165
Elk River	A=\$235/B=\$175	A=\$230/B=\$175	A=\$215/B=\$160
Delano	A=\$275/B=\$235	A=\$265/B=\$220	A=\$215/\$185
Maple Grove	A=\$235/B=\$195	A=\$230/B=\$190	A=\$220/B=\$180
Plymouth	A=\$260/B=\$210	A=\$245/B=\$200	A=\$230
Sartell	A=\$215/B=\$185	A=\$185	A=\$205/\$185
St Cloud MAC	A=\$190	A=\$185	A=\$185
Blain Super Rink	A=\$235	A=\$230/\$165	A=\$225
STMA	A=\$230/B=\$175	A=\$225/B=\$170	A=\$220/B=\$165

**New Scoreboard West End Blue Rink:** Ordered and should arrive end of February 2024

**Astro-Rink Low-e Ceilings:** All rebate forms filled out and submitted. Waiting to hear back from our Xcel representative.

**STMA Ice Arena Board**

January 8<sup>th</sup>, 2024 Agenda

Page 2 of 2

**STMAYHA:** Donation check is displayed in the Gold Rink Lobby. Also waiting on pricing for new in-Ice logos for STMAYHA & North Wright County Riverhawks

**STMA Arena Usage Statistics:** Attached are the Blue and Gold Rink hours for December 1<sup>st</sup> to December 31<sup>st</sup> 2023. Times are broken down by event type

# BLUE RINK



## Usage Statistics - Account

12/1/2023 to 12/31/2023 No Time restrictions

All Days of the Week

Selected Facilities

Account Type/Account	Hours	% Hours	Fee	Other	Tax	Total	% Total
Adult Hockey	6.00	2.277%	\$1,380.00	\$0.00	\$101.76	\$1,481.76	2.808%
Hockey Finder (HF)	6.00	2.277%	\$1,380.00	\$0.00	\$101.76	\$1,481.76	2.808%
High School Hockey	71.50	27.135%	\$17,715.00	\$0.00	\$0.00	\$17,715.00	33.573%
NWCRH Girls JV/Varsity Hockey	22.25	8.444%	\$5,497.50	\$0.00	\$0.00	\$5,497.50	10.419%
STMAHS JV/Varsity Boys	49.25	18.691%	\$12,217.50	\$0.00	\$0.00	\$12,217.50	23.154%
Private Rental	10.00	3.795%	\$899.55	\$0.00	\$66.33	\$965.88	1.831%
Minnesota Lakers	1.00	0.380%	\$230.00	\$0.00	\$16.96	\$246.96	0.468%
Private Rental - Non-Tax	5.00	1.898%	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Thirsty Thursday	1.00	0.380%	\$209.55	\$0.00	\$15.45	\$225.00	0.426%
Wyatt Thole Training	3.00	1.139%	\$460.00	\$0.00	\$33.92	\$493.92	0.936%
Public Sessions	10.25	3.890%	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Open Skate	10.25	3.890%	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Youth Hockey	165.75	62.903%	\$32,602.50	\$0.00	\$0.00	\$32,602.50	61.788%
STMAYHA	165.75	62.903%	\$32,602.50	\$0.00	\$0.00	\$32,602.50	61.788%
	263.50		\$52,597.05	\$0.00	\$168.09	\$52,765.14	

# GOLD RINK



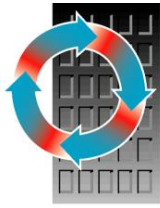
## Usage Statistics - Account

12/1/2023 to 12/31/2023 No Time restrictions

All Days of the Week

Selected Facilities

Account Type/Account	Hours	% Hours	Fee	Other	Tax	Total	% Total
High School Hockey	21.50	8.206%	\$4,945.00	\$0.00	\$0.00	\$4,945.00	9.528%
NWCRH Girls JV/Varsity Hockey	10.25	3.912%	\$2,357.50	\$0.00	\$0.00	\$2,357.50	4.542%
STMAHS JV/Varsity Boys	11.25	4.294%	\$2,587.50	\$0.00	\$0.00	\$2,587.50	4.986%
Private Rental	8.00	3.053%	\$1,799.10	\$0.00	\$132.66	\$1,931.76	3.722%
Lakes Area Training (Lakes Elite)	2.00	0.763%	\$460.00	\$0.00	\$33.92	\$493.92	0.952%
Minnesota Lakers	3.00	1.145%	\$690.00	\$0.00	\$50.88	\$740.88	1.428%
STMA Arena (Ice Rental Not Invoiced)	1.00	0.382%	\$230.00	\$0.00	\$16.96	\$246.96	0.476%
Thirsty Thursday	2.00	0.763%	\$419.10	\$0.00	\$30.90	\$450.00	0.867%
Public Sessions	1.50	0.573%	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Open Skate	1.50	0.573%	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Youth Hockey	231.00	88.168%	\$45,022.50	\$0.00	\$0.00	\$45,022.50	86.750%
STMAYHA	231.00	88.168%	\$45,022.50	\$0.00	\$0.00	\$45,022.50	86.750%
	262.00		\$51,766.60	\$0.00	\$132.66	\$51,899.26	



**ENERGIE  
INNOVATION INC.**

November 8, 2023

**Reference: ASTRO-RINK low-emissivity reflective insulated ceiling in one ice rink, at the St Michael Albertville Arena, Albertville, MN**

Mr. Fitch,

First, let me thank you for your interest in our revolutionary reflective insulating and low emissivity ceiling products. Energie Innovation is a company that specializes in the supply and installation of reflective insulating materials to the growing market of energy conservation industries, from residential and commercial to industrial and agricultural applications, since 1989.

Let me now introduce our **ASTRO-RINK** product, the best low emissivity ceiling for your arena or curling club projects.

**ASTRO-RINK** reflective insulation is composed of 2 layers of bubble film with reinforced aluminum metalized films on both sides (MPET/Bubble/Bubble/MPET). These bubbles form trapped air spaces between the aluminum surfaces to give the structure excellent "R" values. The material is reinforced to prevent damages caused by pucks and other flying objects; therefore, protective netting is not required. Most importantly **ASTRO-RINK** reflects heat away from your ice surface.

**You will benefit from:**

- **25 % average reduction in refrigeration costs per year**
- **Reduced radiant loads to the ice surface**
- **Increased roof insulation**
- **Reduction of ceiling condensation and dripping**
- **Up to 40 % increase in lighting levels**
- **Improved acoustics**

In Addition, the **ASTRO-RINK** low emissivity ceiling is maintenance free and all our reflective insulation products are considered user friendly.

Many of our clients have benefited from incentive programs offered by their local utility companies. We at Energie Innovation can help you benefit from these incentives by providing detailed feasibility study analysis for the installation of our **ASTRO-RINK** reflective ceiling.

I would like to take this opportunity to thank you for taking the time and discovering our revolutionary product. Feel free to visit us on our web site at [www.energie-innovation.com](http://www.energie-innovation.com) and discover the potential for future energy savings and improved skating environment.

Please feel free to contact me if you have any questions or require additional information.

Best regards,

*Robert Baljak*

Robert Baljak  
Energie Innovation Inc.



**ENERGIE  
INNOVATION INC.**

**2970 Halpern Street  
St-Laurent, QC  
H4S 1R2, Canada**

**Tel: 514-334-3783 Fax: 514-334-3925**

**Date: November 8, 2023**

**ESTIMATE No 2023-1567**

Name:	<b>St Michael Albertville Arena c/o Grant Fitch</b>
Address:	5898 Lachman Ave NE #99
City:	Albertville
State:	MN
Zip:	55301
Tel / Email:	T. (320) 291-4902; gfitc@ci.albertville.mn.us

Qty	Description	Unit Price	TOTAL (USD)
	<p><b><u>Project: Astro-Rink low-emissivity ceiling installation in one ice rink at the St Michael Albertville Arena, Albertville, MN</u></b></p> <p>To supply and install an <b>Astro-Rink</b> low emissivity ceiling in one ice rink, below the purlins (main beams to remain exposed) and leaving a minimum 18” of air space along the sidewalls to provide for air circulation.</p> <p><b>Total are covered will be approximately 23,500 ft<sup>2</sup>.</b></p> <p><b>Astro-Rink</b> reflective insulation is composed of 2 layers of bubble film with reinforced aluminum metalized films on both sides (MPET/Bubble/Bubble/MPET).</p>		\$70,790.00
	<b>Total</b>		<b>USD \$70,790.00</b>

The price quoted for the installation of an **Astro-Rink** reflective insulated ceiling is as described:

Galvanized steel studs (25-gage) will be used to build up the ceiling framework. They will be attached to the existing steel purlins with the help of HEX head self-drilling zinc coated screws spaced at 48” center to center apart. This built-up framework will be used to keep the reflective insulation in place. Permanent support is then ensured using double-sided adhesive tape and HEX head sharp point zinc coated screws, spaced approximately 18” to 24” apart, through the reflective insulation and into the framework. Finally, all seams will be sealed with reinforced aluminum tape. The rolls of reflective insulation will run the width of the building and the main I-Beams will remain exposed.

Schedule: Lead time will be 7-8 weeks with a project completion timeline of approx. 10-12 days

Terms: 30% due at contract signature. Balance of 70% due at completion of work.

Price is valid for: 30 days

**Price excludes the following: Applicable taxes, Bonding, Building Permit or Engineering Fees, Union or Prevailing Wage rates.**

Robert Baljak  
Robert Baljak  
Energie Innovation Inc.

November 8, 2023  
Date