



2024 DEVELOPMENT REVIEW SCHEDULE

(Updated
12/20/23)

REQUIRED PRE-APPLICATION STAFF MEETING 10:00 AM Tuesday following a City Council meeting	PROJECT PLANS INFORMATION DUE 4 weeks BEFORE Planning Commission meeting date (note below)	PUBLIC HEARING NOTICE DUE to City for publication Thursdays – 12:00PM (*exception – holidays)	PLANNING COMMISSION MEETING 2nd Tues. each month 7:00PM	STAFF AND APPLICANT MEETING A 60-day Notice will be distributed to the applicant at this time. Revised plans will be due to Staff two weeks from this date.	CITY COUNCIL MEETING 1st & 3rd Monday each month 7:00 PM (*exception – holidays)
November 21, 2023	December 12, 2023	December 21, 2023	January 9, 2024	January 16, 2024	February 5, 2024
December 5, 2023					or *February 20, 2024
December 19, 2023	January 23, 2024	January 25, 2024	February 13, 2024	February 20, 2024	March 4, 2024
January 2, 2024					or March 18, 2024
January 16, 2024	February 13, 2024	February 22, 2024	March 12, 2024	March 19, 2024	April 1, 2024
February 6, 2024					or April 15, 2024
February 20, 2024	March 12, 2024	March 21, 2024	April 9, 2024	April 16, 2024	May 6, 2024
March 5, 2024					or May 20, 2024
March 19, 2024	April 16, 2024	April 25, 2024	May 14, 2024	May 21, 2024	June 3, 2024
April 2, 2024					or June 17, 2024
April 16, 2024	May 14, 2024	May 23, 2024	June 11, 2024	June 18, 2024	July 15, 2024
May 7, 2024					or August 5, 2024
May 21, 2024	June 11, 2024	June 20, 2024	July 9, 2024	July 16, 2024	August 5, 2024
June 4, 2024					or August 19, 2024

Note: This schedule will be followed without exception. If meeting dates or project due dates are missed, this will result in the Planning Commission review of the request being delayed at least one month. The applicant is responsible to provide one complete copy of the application and the required plans for each of the City Planner, City Engineer, and City Attorney. The City Planner will review the application materials for completeness and submit a letter to the applicant, within 15 days of receipt of the application packet, indicating whether the application is deemed complete or listing materials that are required prior to initiating the formal review process.

* Observed holiday, indicates a change in regular meeting date.



(Updated 12/20/23)

2024 DEVELOPMENT REVIEW SCHEDULE

REQUIRED PRE-APPLICATION STAFF MEETING 10:00 a.m. Tuesday following a City Council meeting	PROJECT PLANS INFORMATION DUE 4 weeks BEFORE Planning & Zoning Commission meeting date (note below)	PUBLIC HEARING NOTICE DUE to City for publication Thursdays – 12:00PM (*exception – holidays)	PLANNING COMMISSION MEETING 2nd Tues. each month 7:00PM	STAFF AND APPLICANT MEETING A 60-day Notice will be distributed to the applicant at this time. Revised plans will be due to Staff two weeks from this date.	CITY COUNCIL MEETING 1st & 3rd Monday each month 7:00 PM (*exception – holidays)
June 18, 2024	July 16, 2024	July 25, 2024	*August 14, 2024	August 20, 2024	*September 3, 2024
					or September 16, 2024
July 16, 2024	August 13, 2024	August 22, 2024	September 10, 2024	September 17, 2024	October 7, 2024
August 6, 2024					or October 21, 2024
August 20, 2024	September 10, 2024	September 19, 2024	October 8, 2024	October 22, 2024	November 4, 2024
September 3, 2024					or November 18, 2024
September 17, 2024	October 15, 2024	October 24, 2024	November 12, 2024	November 19, 2024	December 2, 2024
October 8, 2024					or December 16, 2024
October 22, 2024	November 12, 2024	November 21, 2024	December 10, 2024	December 17, 2024	January 6, 2025
November 5, 2024					or *January 21, 2025
November 19, 2024	December 17, 2024	December 26, 2024	January 14, 2025	January 21, 2025	February 3, 2025
December 3, 2024					or *February 18, 2025

Note: This schedule will be followed without exception. If meeting dates or project due dates are missed, this will result in the Planning Commission review of the request being delayed at least one month. The applicant is responsible to provide one complete copy of the application and the required plans for each of the City Planner, City Engineer, and City Attorney. The City Planner will review the application materials for completeness and submit a letter to the applicant, within 15 days of receipt of the application packet, indicating whether the application is deemed complete or listing materials that are required prior to initiating the formal review process.

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